

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: townclerk@townoftroutriver.com

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

Meeting Tuesday September 8th, 2020 @ 7 P.M

Call meeting to order

Adoption of the Agenda

Adoption of the Minutes ~ Business Arising from Minutes

- Regular Monthly Meeting ~ Monday August 17th, 2020

Delegation

- Carla Hayes ~ Municipal Affairs, Water Resources

Public Works

- Water & Sewer
- Garbage
- Roads
- Permits

Finance & Administration

Arm of Council Committee Reports

- Fire Department ~ No Liaison Appointed
- Recreation ~ Councillor, T. Crocker
- Heritage ~ No Liaison Appointed
- Trails ~ Councillor, M. Crocker
- Rink ~ Deputy Mayor, G. Barnes

Correspondence

Regulations

New Business

Notice of Motion

Round Table

- Council
- Action Item List

Schedule of next meeting

Adjournment

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: townclerk@townoftroutriver.com

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

Minutes of the regular monthly meeting held on Tuesday September 8th, 2020

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Marsha Crocker
		Tina Crocker
		Nelson Barnes
		Wade Crocker
Also, Present:	Town Clerk/Manager:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean

Call meeting to order

Meeting called to order at 7:01 PM

*****Mayor, H. Crocker welcomed and congratulated Councillor, W. Crocker on behalf of Council and Staff on becoming the newest member of the Town of Trout River Council*****

Adoption of the Agenda

Resolution 20-113

M. Crocker/ N. Barnes

Motion to adopt the agenda with amendment of adding Carla Hayes as delegate.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Delegation via Zoom ~ Carla Hayes, Water Resources, Department of Municipal Affairs.

- Was the review requested; No
- The department started a review of the Watershed Area about three years ago due to old mapping and the access of updated digital mapping of the area.
- There was a visit made to a resident
- Council has concerns of taking in portions of the rink, hummock trail and pond path.
- It would be approximately 2 square kilometers after proposed changes, making the Watershed Area smaller
- Title of land was just obtained for Hummock Trail by the Town of Trout River
- This land would be grandfathered in which would mean it still could be developed with the proper permits from Water Resources
- Residential property, farmland and animal barns would be covered in the proposed Watershed Area; residents would have to apply for permits from Water Resources to develop their land in the areas specified

- What options are available? Can we choose a smaller size or just turn down the proposed changes all together?
- Anything inside the boundary could affect the Town water supply
- Mapping that was completed in 1996 was a higher scale than the proposed scaling
- Any development inside the Watershed boundary has to go through Water Resources for approval
- Carla Hayes can come and look at drain areas
- If the Municipal Plan changes the boundaries of the Watershed Area can be pushed back if required
- Send along proper coordinates for the Intake and water treatment building
- The buffer of 150 meters is currently outside of the Watershed Area which is another reason for the current proposed changes
- Carla Hayes has a policy directive that has to be followed
- Watershed Area is listed on the Municipal Plan
- Clearly identify all markings on a map

****Council thanked Carla Hayes for her time and the zoom meeting ended at 7:40PM****

Adoption of the Minutes

Resolution 20-114

G. Barnes/ T. Crocker

Motion to adopt minutes as presented

- Regular Monthly Meeting ~ August 17th, 2020

Business Arising from Minutes

- Under Councillor, M. Crocker's roundtable add: Place River Dredging fill on Island as a first priority.
- Monument; Awaiting Quotes
- Recreation Bingo; Covid-19 Guidelines are printed for pick up.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Public Works

Water/Sewer

- Maintenance has been working on a broken curb stop
- A manhole on Hillcrest requires repairs; Maintenance will fix it
- Water pressure along Main Street has been low since the last upgrade; contact all residents to inquire concerning individual water pressure.

Garbage

- Tonnage is still high

Roads

- Complaints concerning the speedbumps on Duke Street

Resolution 20-115

M. Crocker/ G. Barnes

Motion to purchase signage for speedbumps on Duke Street and Hillcrest.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

- Send letter to Department of Transportation asking that they leave the speed sign lit in the school zone during daylight hours
- Contact Department of Transportation and ask for speed limit signs to be placed all over Town.
- Huge water holes on Main Street; contact Department of Transportation and ask to have proper culverts dug out or installed/maintained for proper run off in all three areas.

Permits

- 146 Main Street ~ Demolition of old shed/Construction of new ~ Deferred by applicant

****Councillor, N. Barnes declared conflict, and exited Council Chambers at 8:05 PM;
Family Property****

- 112 Main Street ~ Extension of two Decks ~ Approved

Resolution 20-116

G. Barnes/ T. Crocker

Motion to approve the construction of two decks as specified on permit application.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, W. Crocker

Opposed: 0

Abstaining: 0

Absent: Councillor, N. Barnes

****Councillor, N. Barnes returned to Council Chambers at 8:06 PM****

****Deputy Mayor, G. Barnes declared conflict, and exited Council Chambers at 8:07 PM;
Family Property****

- 28 Hillcrest Road ~ Extension to cover Existing Walkway ~ Approved

Resolution 20-117

N. Barnes/ M. Crocker

Motion to approve the construction of extension to cover existing walkway as specified on the permit application with one stipulation: Applicant will have to pay double permit fees due to construction commencing prior to obtaining municipal permit.

In favor: Mayor H. Crocker, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor, G. Barnes

****Deputy Mayor, G. Barnes returned to Council Chambers at 8:08 PM****

Finance & Administration

Resolution 20-118

T. Crocker/ N. Barnes

Motion to pay Accounts Payables # 1 Ending August 2020

ACCOUNTS PAYABLE ENDING – AUGUST 2020 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Bell Aliant	Services	\$300.00	Approximate/Paid on Receival
NL&LAB Hydro	Services	\$2500.00	Approximate/Paid on Receival
KC Reid	Supplies	\$3073.16	Chlorine/Sanitizer/Masks/Handtowel/Tissue
Western Pump Services	Supplies	630.20	Chain Hoist
Protek Industries	Supplies	\$1687.91	Speed Bumps
Anderson Engineering Consultants	Services	\$1913.23	Preliminary Engineering
Phone Tech Voice & Data LTD	Services	\$53.78	Office & Fire Hall Alarm System
TOTAL		\$10,158.08	
HERITAGE COMMITTEE			
TOTAL		\$0.00	
TRAILS COMMITTEE			
TOTAL		\$0.00	
RECREATION COMMITTEE			
TOTAL		\$0.00	
RINK COMMITTEE			
		\$0.00	
FIRE DEPARTMENT			
TOTAL		\$0.00	

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Arms of Council Committee Reports

Fire Department

- New liaison required; Councillor, W. Crocker is appointed the new liaison
- Chase the Ace funds; Lions

****Councillor N. Barnes declared conflict, and exited Council Chambers at 8:12 PM;
Executive member of the Lions****

Resolution 20-119

M. Crocker/ T. Crocker

Motion to declare Councillor, W. Crocker NOT in conflict with regard to the Lions.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

- Chase the Ace Funds; Lions (Cont'd):

No response from the Lions regarding the Chase the Ace funds; Ask Service NL to contact the Lions to obtain a breakdown of funds for the Fire Department

****Councillor, N. Barnes returned to Council Chambers at 8:17 PM****

- Liaison required for the Trout River Fire Department; Council appointed Councillor, W. Crocker as the Fire Department liaison.
- Fire Truck Tender

Resolution 20-120

M. Crocker/ G. Barnes

Motion to put the tender process in place to acquire a new Fire Truck.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

- Letter from the Fire Department regarding repairs to the Fire Bay and a recent rodent problem; 30,000 Emergency Special Assistance Grant may be available from Municipal Affairs
- Reply to the Fire Department, asking them to move their meeting, etc. to the upstairs portion of the Town Hall until repairs can be completed; inform them that gear can be brought home by members until the rodent issue is under control

Recreation

- **Liaison Report:** No meetings have occurred; No report

Heritage

- New liaison required; will be assigned following by-election
- No meeting; no report

Trails

- **Liaison Report:** No meeting; No Report
- Committee looked into the process to acquire a contractor; Meeting would be required; public announcement; obtain quotes; Need to transfer funds from the Town account to the trail account from a recent donation.

Rink

- **Liaison Report:** No meeting; No Report
- Toonie Draw is at approximately \$997.00 and climbing

Correspondence

#1. Gas Tax Application ~ Contact Ashley Grover regarding denial of Application

#2. Circular ~ Information

#3. Kids Eat Smart ~ Donation request

Resolution 20-121

G. Barnes/ T. Crocker

Motion to donate \$50.00 to the Kids Eat Smart Program; have funds allocated to Jakeman All Grade School.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#4. Resident Request ~ Have Maintenance pick up the Antique and reply to resident.

#5. Treehouse ~ Restarting the Program

- Ensure they are aware that the employee will be responsible to adhere to the Covid-19 guidelines with regard to cleaning and sanitization of the area in use.

#6. 2020-2021 MCW call for Applications; Priority List

Resolution 20-122

T. Crocker/ W. Crocker

Motion to submit the 2020-2021 MCW Applications with the priority order as follows:

- 1). Riverside Drive Water Supply
- 2). 700 Meter of Water & Sewer Upgrade
- 3). Construction of a new Fire Hall (50x50)

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#7. Resident Concern ~ Issue was already addressed

Regulations

- No Regulations

New Business

- No New Business

Notice of Motion

- No Notice of Motion

Roundtable

Councillor, M. Crocker ~

- ⇒ Street Light Outages; Has all been reported

Councillor, N. Barnes ~ No Business

Councillor, W. Crocker ~ No Business

Councillor, T. Crocker ~ No Business

Deputy Mayor, G. Barnes ~ No Business

Mayor, H. Crocker ~ No Business

Town Clerk/Manager & Town Assistant ~ Action Item List:

Action Items List from August 11th, 2020
For September 8th, 2020 Meeting

No.	Action	Dept.	In Progress, Ongoing or Done
1.	Streetlighting/ Solar Lighting	Town Assistant	Ongoing
2.	River Dredging	Town Clerk/Manager	Ongoing
3.	Rezoning	Town Clerk/Manager & Town Assistant	Ongoing
4.	Policies (Updates)	Town Clerk/Manager	Ongoing
5.	Western Health (Clinic)	Town Assistant	Ongoing
6.	Blood Collection	Town Clerk/Manager	Ongoing
7.	Blue Whale	Town Clerk/Manager	Ongoing
8.	Property Beautification Contest	Town Clerk/Manager	Ongoing
9.	Hunter Safety/FAC Course	Town Assistant	Email sent to inquire about the other session. Ongoing
10.	Lift Station #3 Pump	Town Clerk/Manager Maintenance	Gas Tax Application Completed; awaiting info from Ira & Lisa to submit. Ongoing
11.	Cell Phone Service	Town Clerk/Manager	Gas Tax Denied; Apply through bank Ongoing
12.	By-Election	Town Clerk/Manager	Set Date for Nomination Day Ongoing
13.	Unauthorized Fording	Town Clerk/Manager	Awaiting Response Ongoing
14.	Monument	Council	Ongoing
15.	Run the Rock	Town Clerk/Manager	Donation Request
16.	Sanitization Sprayer	Town Assistant	Available from Gros Morne Co-op; Grant available to cover cost

#2. River Dredging ~ Get a status update for Council

#5. Western Health ~ Contact Pat at Western Health

#6. Blood Collection ~ Contact Pat at Western Health

#11. Cell Phone Service ~ Obtain clarification on denial of Gas Tax Application

#12. By Election ~ Start proceedings on by election

Resolution 20-123

M. Crocker/ N. Barnes

Motion to proceed with the By-election

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#13. Unauthorized Fording ~ No response

#14. Monument ~ Quote has been requested; Contact Royal Canadian Legion

#15. Run the Rock ~ Donation Request

Resolution 20-124

M. Crocker/ N. Barnes

Motion to donate \$50.00 to Run the Rock

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#16. Sanitization Sprayer ~ Provided by Gros Morne Co-op; grant available

****Councillor T. Crocker declared conflict, and exited Council Chambers at 9:27 PM;
Employer****

Resolution 20-125

M. Crocker/ N. Barnes

Motion to obtain the sanitization Sprayer from Gros Morne Co-op and apply for funding to cover the cost.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

****Councillor, T. Crocker returned to Council Chambers at 9:29 PM****

Schedule of next meeting

Next regular monthly meeting scheduled for Tuesday October 13th, 2020 at 7:00 PM

Adjournment

Resolution 20-126

T. Crocker/ N. Barnes

Motion to adjourn meeting.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Approved On: _____

Oct 13 2020

Signed: _____

James Tucker

Position: _____

Mayor

ALL ACCOUNTS PAYABLE ENDING SEPTEMBER 30TH, 2020 (OCTOBER MEETING)

ACCOUNTS PAYABLE ENDING – SEPTEMBER 2020 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Bell Aliant	Services	\$500.00	Approximate/Paid on Receival
NL&LAB Hydro	Services	\$4500.00	Approximate/Paid on Receival
Williams Building Supplies	Supplies	\$2964.53	Antifreeze/Lumber
Shears Building Supplies	Supplies	\$184.34	Saw blades
Yellow pages	Services	\$110.99	Marketing Heading
C&R Contractors	Services	\$4461.11	August & September Monthly Fees
McLoughlan Supplies Ltd.	Supplies	\$270.10	Supplies
Modern Pest Control	Services	\$287.50	Town Hall
Martins Transportation	Services	\$15.00	Delivery
Phone Tech Voice & Data LTD	Services	\$53.78	Office & Fire Hall Alarm System
TOTAL		\$13,347.35	
HERITAGE COMMITTEE			
TOTAL		\$0.00	
TRAILS COMMITTEE			
TOTAL		\$0.00	
RECREATION COMMITTEE			
TOTAL		\$0.00	
RINK COMMITTEE			
		\$0.00	
FIRE DEPARTMENT			
TOTAL		\$0.00	

