

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: townclerk@townoftroutriver.com

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

Meeting Tuesday September 10th, 2019 @ 7 P.M

Call meeting to order

Adoption of the Agenda

Adoption of the Minutes ~ Business Arising from Minutes

- Regular Monthly Meeting ~ August 14th, 2019
- Special Meeting ~ August 28th, 2019
- Special Meeting ~ September 5th, 2019

Delegation

- No Delegate

Public Works

- Water & Sewer
- Garbage
- Roads
- Permits

Finance & Administration

Arm of Council Committee Reports

- Fire Department
- Recreation
- Heritage
- Trails

Correspondence

Regulations

New Business

Notice of Motion

Round Table

- Council
- Action Item List

Schedule of next meeting

Adjournment

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Minutes of the regular meeting held on Tuesday September 10th, 2019

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Nelson Barnes
		Rosie Crocker
		Marsha Crocker
		Tanya Rogers
Absent:	Councillor:	Tina Crocker
Also, Present:	Town Clerk/Manager:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean

Call meeting to order

Meeting called to order at 7:03 PM

Adoption of the Agenda

Resolution 19-194

G. Barnes/ M. Crocker

Motion to adopt the agenda as presented.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Rogers

Opposed: 0

Abstaining: 0

Absent: Councillor, T. Crocker, R. Crocker

Business Arising from Minutes

- Cash Flow Analysis ~ Revenue and Expenditures unequal due to outstanding cheques, receipts and deposits; accurate bank balance provided.
- August 14th, 2019 Monthly Minutes ~ Address correction on page 10
- August 28th, 2019 Special Minutes ~ Inquiry concerning a culvert on Mountain Drive

Adoption of the Minutes

Resolution 19-195

M. Crocker/ N. Barnes

Motion to adopt minutes as presented, dated:

- Regular Monthly Meeting ~ August 14th, 2019
- Special Meeting ~ August 28th, 2019
- Special Meeting ~ September 5th, 2019

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Rogers

Opposed: 0

Abstaining: 0

Absent: Councillor, T. Crocker, R. Crocker

Delegation ~ No Delegate

Public Works

Water/Sewer

- Wet areas noted along the water and sewer upgrade area, concerns regarding water leaks; the Inspector has checked on the areas in question
- Manholes yet to be placed by contractor
- Some residential water lines are yet to be tied in, they are still on temporary lines
- Samples of water to be taken on Thursday September 12th, 2019
- A gate valve was used during construction and some residents experienced issues with their hot water tanks

****Councillor, R. Crocker attended the meeting at 7:17 PM****

- Inquire concerning the recent scheduled water tank inspection
- Vandalism has been detected at the water tower, to both the tower and the surrounding fence.

Resolution 19-196

M. Crocker/ G. Barnes

Motion to purchase surveillance cameras and signs for the water tower and surrounding area.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M.

Crocker, T. Rogers, R. Crocker

Opposed: 0

Abstaining: 0

Absent: Councillor, T. Crocker

- Water Connection at 39 Hillcrest Road ~

**** Mayor, H. Crocker declared conflict; Brothers Property****

****Passed Chair to Deputy Mayor, G. Barnes and exited Council Chambers at 7:20 PM****

Connection was requested last fall; issues concerning the pipe that resident was using; a contractor has work scheduled in the area.

**** Deputy Mayor, G. Barnes declared conflict; Brothers Company****

****Passed Chair to Councillor, R. Crocker and exited Council Chambers at 7:23 PM****

C. Barnes Excavating is hired to do work within Town limits, inquire whether or not this connection can be made while the contractor is in the area should the connection not require a Request for Quotations.

Resolution 19-197

M. Crocker/ N. Barnes

Motion to Proceed with the Request for Quotes, should the project require it; Should the RFQ not be required hire C. Barnes Excavating to complete the project while the company is in Town doing other work; Ensure the pipe the resident uses is up to standard and inform the resident that they will be responsible for 50% of the excavation fees involved with the project.

In favor: Councillors, N. Barnes, M. Crocker, T. Rogers, R. Crocker

Opposed: 0

Abstaining: 0

Absent: Mayor H. Crocker, Deputy Mayor, G.

Barnes, Councillor, T. Crocker

****Deputy Mayor, G. Barnes returned to Council Chambers at 7:33 PM and resumed chair****

- Crown Lands on Hillcrest ~ An accessway that was recently blocked was unblocked for the summer; with animals soon returning from Chimney Cove the accessway will be blocked again; Contact Crown Lands.

****Mayor, H. Crocker returned to Council Chambers at 7:35 PM and resumed chair****

Garbage

- Fall Clean Up is scheduled for October 17th, 2019 and October 18th, 2019
- Tonnage is extremely high and continues to rise, 14.85 tonnes for the month of August for the Town of Trout River.
- Residents and business owners are composting and recycling; unsure how the tonnage continues to rise.
- A resident continues to dump and burn garbage in the beach, leaving behind debris that will not burn; Contact the right authority concerning this issue.

Roads

- If the pavement should undermine after the completion of the Water and Sewer Upgrade on Main Street it will be the contractor's responsibility for up to 24 months following the completion of this project; Any issues in the area at all will be the contractor's responsibility.

Permits

- 112 Main Street ~ Bridges/Fencing ~ Approval of Bridges/Fencing deferred

****Councillor, N. Barnes declared conflict and departed at 7:45PM; Family Permit Application****

****Councillor, R. Crocker questioned conflict with regards to the permit application presented****

Resolution 19-198

M. Crocker/ T. Rogers

Motion to declare Councillor, R. Crocker in conflict with regards to the permit application in question.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes Councillors, M. Crocker, R. Crocker, T. Rogers

Opposed: 0

Abstaining: 0

Absent: Councillor, N. Barnes, T. Crocker

****Councillor, R. Crocker declared conflict and departed at 7:48PM; Owner of surrounding property****

112 Main Street ~ No documentation on file for the dimensions of the property to be fenced;
Defer the fencing portion of the Permit Application until the resident can supply the Town Office
with the legal documentation stating the dimensions of the property.

Resolution 19-199

G. Barnes/ M. Crocker

Motion to grant approval for the construction of two bridges as specified on the permit
application; Defer the fencing portion of the permit application pending the production of the
legal documentation specifying the property dimensions.

In favor: Mayor H. Crocker Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Rogers

Opposed: 0 Abstaining: 0 Absent: Councillors, R. Crocker, N. Barnes, T. Crocker

****Councillor, R. Crocker and N. Barnes returned to Council Chambers at 7:55PM****

➤ 87 Mountain Drive ~ Request to add an extension of a woodshed ~ Approved

Resolution 19-200

M. Crocker/ R. Crocker

Motion to approve the extension of a wood shed as specified on the permit application

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M.

Crocker, R. Crocker, T. Rogers

Opposed: 0

Abstaining: 0

Absent: Councilor, T. Crocker

Finance & Administration**Resolution 19-201****N. Barnes/ M. Crocker**

Motion to pay Accounts Payables # 1 Ending August 2019

ACCOUNTS PAYABLE ENDING – AUGUST 2019 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
C & R Contractors	Services	\$4971.15	August Garbage Collection/Tipping Fees (14.85 Ton)
Crane Supply	Supplies	\$5359.36	Water and Sewer Supplies
Phone Tech Voice & Data	Services	\$57.38	Office & Fire Department Alarm
EMCO	Supplies	\$2384.58	Tapping Tool
Western Signs	Supplies	\$593.34	No Parking Signs/ATV Signs/Bump Signs
Town of Woody Point	Supplies	\$306.00	Reusable Bags
Staples	Supplies	\$614.97	Ink/Office Supplies
Paint Shop	Supplies	\$402.45	Window Blinds
Hann's Confectionary	Supplies	\$683.14	Maintenance Supplies
William's Building Supplies	Supplies	\$185.70	Wire Mesh
K.C. Reid Enterprises Ltd.	Supplies	\$1458.20	Chlorine/Supplies
TOTAL		\$17,016.27	
HERITAGE COMMITTEE			
Tracy Langdon	Supplies	\$320.00	Passing the Time Accommodations
Hann's Confectionary	Supplies	\$86.07	Building Operation & Cleaning Supplies
TOTAL		\$406.07	
TRAILS COMMITTEE			
TOTAL		\$0.00	
RECREATION COMMITTEE			
TOTAL		\$0.00	
FIRE DEPARTMENT			
TOTAL		\$0.00	

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers

Opposed: 0

Abstaining: 0

Absent: Councilor, T. Crocker

**** Mayor, H. Crocker declared conflict; Personal********Passed Chair to Deputy Mayor, G. Barnes and exited Council Chambers at 7:57 PM****Resolution 19-202****R. Crocker/ M. Crocker**

Motion to pay Accounts Payables # 2 Ending August 2019

ACCOUNTS PAYABLE ENDING – AUGUST 2019 #2

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Horace Crocker	Supplies	\$46.60	Flags/Fuses
TOTAL		\$46.60	

In favor: Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers

Opposed: 0 Abstaining: 0

Absent: Mayor, H. Crocker, Councilor, T. Crocker

****Mayor, H. Crocker returned to Council Chambers at 7:58 PM and resumed chair****

Arms of Council Committee Reports

Fire Department

- Most members have their own individual security codes for the fire bay; one member does not want a security code
- The new liaison, Councillor, T. Rogers will have to reach out to the Fire Chief to gain information on the next meeting
- Trout River Volunteer Fire Department members and truck was present at the first fire drill of the year at Jakeman All Grade.

****Councillor, M. Crocker declared conflict and departed Council Chambers at 8:04 PM;
Executive member of the Recreation Committee****

Recreation

- Meeting is scheduled for Tuesday September 17th, 2019
- Summer deposits are not done on a regular basis due to the demand on employees during the summer months, therefor the Recreation Account was at a low; Upon further inspection of accounts, the bank had deposited one of the Recreation deposits into the Fire Departments Account; All has been rectified.

****Councillor, M. Crocker returned to Council Chambers at 8:08 PM;**

Heritage

- No Meetings have occurred
- Income and expenses obtained from the Bangbelly Festival will be available for the Heritage Meeting, which is scheduled for Monday September 16th, 2019.

Trails

- Members were busy this pass summer with their own business
- Contact the President and request a meeting with Council to find out the committee intentions for the future.

Correspondence

#1. Professional Municipal Administrators ~ Fall Forum ~ Information

#2. Canadian Union of Postal Workers ~ 2019 Federal Election ~ Information

#3. Service NL ~ Boil Advisory ~ Information

#4. NL Association of Fire Services ~ 2019 Convention

#5. Municipal Affairs ~ Special Assistance Approval

Resolution 19-203

M. Crocker/ N. Barnes

Be it resolved to accept cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated, September 3rd, 2019 to complete the Special Assistance Grant for Emmanuel's Brook Bridge Repairs, Project #17-SAG-20-040 for the amount of \$30,000. Town of Trout River agrees to provide \$13,602.52 for this project and authorizes the Mayor and Town Clerk Secretary to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Trout River.

In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, R. Crocker, T. Rogers

Opposed: 0 Abstaining: 0 Absent: Councillor, T. Crocker

#6. Roselyn McKenzie ~ Property Damages Invoice

Resolution 19-204

M. Crocker/ R. Crocker

Motion to declare Deputy Mayor, G. Barnes in conflict with regards to the specified correspondence due to the fact that C. Barnes Excavating was the contractor who performed the work.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes Councillors, M. Crocker, R. Crocker, T. Rogers, N. Barnes,

Opposed: 0 Abstaining: 0 Absent: Councillor, T. Crocker

****Deputy Mayor, G. Barnes declared conflict and departed Council Chambers at 8:20 PM;
Brothers Company****

A resident sustained damage to property after work was completed in Town and is requesting compensation for the damages and inconvenience sustained ~ Reply to correspondent.

Resolution 19-205

M. Crocker/ N. Barnes

Motion to deny compensation for damages sustained to property, located at 240 Main Street due to the fact that there was no back-check valve installed. It is the home owners responsibility to purchase and install back-check valve for their own security and to avoid such damages to property.

In favor: Mayor H. Crocker, Councillors, M. Crocker, R. Crocker, T. Rogers, N. Barnes,

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, Councillor, T. Crocker

****Deputy Mayor, G. Barnes returned to Council Chambers at 8:25 PM;**

#7. Department of Transportation ~ Accessway Approval on Route 431

****Councillor, M. Crocker declared conflict and departed Council Chambers at 8:26 PM;
Family Property****

Department of Transportation has granted accessway to a piece of property located at 132 Route 431.

****Councillor, M. Crocker returned to Council Chambers at 8:27 PM****

#8. Residential Property Exchange Request ~ 44 Mountain Drive ~ Reply to property owner

Regulations

- No regulations

New Business

- No New Business

Notice of Motion

- No Notice of Motion

Roundtable

Councillor, M. Crocker ~ No Business

Councillor, N. Barnes ~ No Business

Councillor, R. Crocker ~

- ⇒ Route 431 Pit clean up ~ Clean up is complete by RJG Construction, P&B Trucking will complete the remainder of the clean up.
- ⇒ Parks Canada ~

****Councillor, M. Crocker declared conflict and departed Council Chambers at 8:36 PM; Employer****

Cattle Gate ~ removal and replacement is scheduled; if this isn't done by Saturday September 14th, 2019 the moose season will be open and residents or visitors will not have an accessway to get to the moose hunting area; Contact Trevor Randell and inquire when the work will be completed and request an accessway should the moose season be open when the work commences.

Deplorable Road Pass the Campground ~ We have hunters coming from all over the province to hunt in our area and the mess the road is in once you pass the Campgrounds is ridiculous considering it is a part of Gros Morne National Park; Again, contact Trevor Randell and ask for this to be addressed.

****Councillor, M. Crocker returned to Council Chambers at 8:45 PM****

Councillor, T. Crocker ~ Absent

Deputy Mayor, G. Barnes ~ No Business

Councillor, T. Rogers ~

- ⇒ Councillor, T. Rogers will be personally attending a Heritage Conference over the weekend; Any information Council would like to send along is welcomed; Good

opportunity for the Heritage Committee to pass along information, but the Heritage Meeting is not until the following Monday.

⇒ Send letter to the Blue Whale Committee President

Mayor, H. Crocker ~

- ⇒ Conflict concerns arose at a previous meeting and was not addressed properly; Council should be helping fellow councillors when conflict arises and make each other aware that they are potentially overstepping boundaries where conflict is concerned.
- ⇒ Police made a visit looking at the blocks of wood on the turn on Mountain Drive as well as Anthony Blanchard; the wood will be removed before snowfall.

Town Clerk/Manager & Town Assistant ~ Action Item List:

Action Items List from August 14th, 2019 Public Meeting

No.	Action	Dept.	In Progress, Ongoing or Done
1.	Emanuel's Brook Wall	Town Clerk/Manager Maintenance	Special Assistance Approved; Acceptance Resolution & Payment Plan Ongoing
2.	CEEP 2019	Town Assistant	Application submitted for Pasture Ongoing
3.	Streetlighting/ Solar Lighting	Town Assistant	Ongoing
4.	River Dredging	Town Clerk/Manager	MA is preparing Tender Documents Ongoing
5.	Rezoning	Town Clerk/Manager & Town Assistant	Ongoing
	Policies (Updates)	Town Clerk/Manager	Ongoing
7.	Western Health (Clinic)	Town Assistant	Requests sent Ongoing
8.	Canada Day Celebrations	Town Assistant	Application deadline November 21, 2019 Ongoing
9.	Job Creation Project	Town Assistant	Application submitted for the Interpretation Building; Ongoing
10.	Blue Whale	Town Clerk/Manager	No update. Ongoing
11.	Property Beatification Contest	Town Clerk/Manager	Ongoing.
12.	Hunter Safety/FAC Course	Town Assistant	Ongoing
13.	Memory Plaques	Town Clerk/Manager	Posted for interested parties to fill the Moose Chair plaque. Ongoing
14.	Land across Emmanuel's Brook	Mayor	Ongoing.
15.	Beach Clean up	Town Assistant	Cancelled on Sept 2; will schedule another date. Ongoing
16.	Blood Collection	Town Clerk/Manager	Added to the Western Health requests Ongoing
17.	Passing the Time Host	Town Clerk/Manager	Hire for the 2020 Season to book entertainment and accommodations for entertainers.
18.	Jacob A Crocker House	Town Clerk/Manager	Two storm doors required
19.	Gas Tax	Town Clerk/Manager	Acceptance of Amendment
20.	Gros Morne South Joint Council	Town Clerk/Manager	September 25 th , 2019 at 2:00 PM in Trout River

#3. Streetlighting/ Solar lighting ~ Contact Newfoundland and Labrador Hydro and get a quote on a streetlight on Rose Avenue and on around the area of 239 Main Street

#4. River Dredging ~ Contact Chris Power and inquire concerning the date for work to commence.

#9. Job Creation Project ~ The next JCP should entail a three-phase project to do the required repairs and upgrades to the Town Hall Building

#13. Memory Plaques ~ Order the Moose Chair Plaque

#14. Land Across Emmanuel's Brook ~

****Councillor, M. Crocker declared conflict and departed Council Chambers at 9:13 PM;
Personal Property****

A lot of silt running into the ocean after the last rainfall; any screening put in place; It is a Government approved project so all the proper measures are in place for the project to go ahead

****Councillor, M. Crocker returned to Council Chambers at 9:16 PM****

#17. Passing the Time Host ~ Post for the job position

#18. Storm Doors ~ Jacob A. Crocker House has sustained water damages around the doors during the winter months; Maintenance has started construction on two storm doors for the building.

#19. Gas Tax ~ Acceptance of Amendment of Gas Tax
Resolution 19-206

M. Crocker/ G. Barnes

Motion to accept the amendments to the 2019-2024 Ultimate Recipient Gas Tax Agreement from Department of Municipal Affairs and Environment.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes Councillors, M. Crocker, R. Crocker, T. Rogers, N. Barnes,

Opposed: 0 Abstaining: 0 Absent: Councillor, T. Crocker

#20. Gros Morne South Joint Council Meeting ~ Supply refreshments

Schedule of next meeting

Next regular monthly meeting scheduled for Tuesday October 8th, 2019 at 7:00 PM

Adjournment

Resolution 19-207

M. Crocker/ G. Barnes

Motion to adjourn meeting.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes Councillors, M. Crocker, R. Crocker, T. Rogers, N. Barnes,

Opposed: 0 Abstaining: 0 Absent: Councillor, T. Crocker

Approved On: Oct 8th 2019
Signed: Harold Barker
Position: Mayor

ALL ACCOUNTS PAYABLE ENDING SEPTEMBER 30TH, 2019 (OCTOBER MEETING)

ACCOUNTS PAYABLE ENDING – SEPTEMBER 2019 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
C & R Contractors	Services	\$4568.86	August Garbage Collection/Tipping Fees (10.78 Ton)
Phone Tech Voice & Data	Services	\$57.38	Office & Fire Department Alarm
Western Hydraulic & Mechanical Ltd.	Supplies	\$98.33	Jack
Roy Young's Store	Supplies	\$32.00	Gros Morne South Council Meeting
Professional Municipal Administration	Services	\$391.00	Fall Forum Training Registration
Floyds Construction Ltd.	Services	\$448.50	Grading
Martins Transportation	Services	\$23.00	Sign Delivery
EMCO	Supplies	\$54.44	Tapping Tool
Staples	Supplies	\$213.15	Office Supplies
William's Building Supplies	Supplies	\$171.71	Wire Mesh
Shears Building Supplies	Supplies	\$409.08	Maintenance Supplies
K.C. Reid Enterprises Ltd.	Supplies	\$179.06	Chlorine
TOTAL		\$6646.51	
HERITAGE COMMITTEE			
Tracy Langdon	Supplies	\$167.47	Thank You Cards/Heritage Brochures
Hann's Confectionary	Supplies	\$12.36	Kids Movie Night Supplies
Whale Tail Treasures	Supplies	\$517.92	Bangbelly Festival Supplies
MANL	Services	\$60.00	Membership Fees
TOTAL		\$757.75	
TRAILS COMMITTEE			
TOTAL		\$0.00	
RECREATION COMMITTEE			
TOTAL		\$0.00	
FIRE DEPARTMENT			
TOTAL		\$0.00	

ACCOUNTS PAYABLE ENDING – SEPTEMBER 2019 #2

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Pikes Service Station	Services/Supplies	\$1889.18	Class A Stone/Gas/1/4 Minus Stone
TOTAL		\$1889.18	

ACCOUNTS PAYABLE ENDING – SEPTEMBER 2019 #3

RECREATION COMMITTEE			
Staples	Supplies	\$37.13	Date Stamp
TOTAL		\$37.13	