

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: townclerk@townoftroutriver.com

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

Meeting Tuesday October 13th, 2020 @ 7 P.M

Call meeting to order

Adoption of the Agenda

Adoption of the Minutes ~ Business Arising from Minutes

- Regular Monthly Meeting ~ Tuesday September 8th, 2020

Delegation

- No delegate

Public Works

- Water & Sewer
- Garbage
- Roads
- Permits

Finance & Administration

Arm of Council Committee Reports

- Fire Department ~ Councillor, W. Crocker
- Recreation ~ Councillor, T. Crocker
- Heritage ~ No Liaison Appointed
- Trails ~ Councillor, M. Crocker
- Rink ~ Deputy Mayor, G. Barnes

Correspondence

Regulations

New Business

Notice of Motion

Round Table

- Council
- Action Item List

Schedule of next meeting

Adjournment

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Minutes of the regular monthly meeting held on Tuesday October 13th, 2020

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Marsha Crocker
		Tina Crocker
		Nelson Barnes
		Wade Crocker
		Brett White
Also, Present:	Town Clerk/Manager:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean

Call meeting to order

Meeting called to order at 7:00 PM

Mayor, H. Crocker welcomed and congratulated Councillor, B. White on behalf of Council and Staff on becoming the newest member of the Town of Trout River Council

Adoption of the Agenda

Resolution **20-127**

G. Barnes/ N. Barnes

Motion to adopt the agenda as presented

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker, B. White

Opposed: 0

Abstaining: 0

Absent: 0

Adoption of the Minutes

Resolution **20-128**

M. Crocker/ B. White

Motion to adopt minutes as presented

- Regular Monthly Meeting – September 8th, 2020

Business Arising from Minutes

- Resolution 20-119 ~ No response
- Rodent issue is under control
- Fire Department has been made aware of meetings to be held upstairs and that Councillor, W. Crocker will be their liaison.

- No response from Western Health
- River Dredging Update ~ Consultant has been awarded;

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker, B. White

Opposed: 0

Abstaining: 0

Absent: 0

Public Works

Water/Sewer

- No response for the water tower cleaning; Installed in 2001
- Water Intake has been approved under the Municipal Capital Works

Garbage

- Tonnage is still high
- Fall Clean Up cost was \$3542.74

Roads

- No response from Department of Transportation on any of the issues presented
- Email Anthony Blanchard regarding culverts Department of Transportation is responsible for
- Inquire concerning the placement of a barricade at the lower end of the Town to block the sea.
- Culvert at Main and Route 431 requires cleaning and replacement
- Take photos of all troubled areas and send to Department of Transportation
- Contact Trevor Randell regarding the park boundary road repairs

Permits

- No Permits

Finance & Administration

Resolution 20-129

T. Crocker/ G. Barnes

Motion to pay Accounts Payables # 1 Ending September 2020

ALL ACCOUNTS PAYABLE ENDING SEPTEMBER 30TH, 2020 (OCTOBER MEETING)

ACCOUNTS PAYABLE ENDING – SEPTEMBER 2020 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Bell Aliant	Services	\$500.00	Approximate/Paid on Receival
NL&LAB Hydro	Services	\$4500.00	Approximate/Paid on Receival
Williams Building Supplies	Supplies	\$2964.53	Antifreeze/Lumber
Shears Building Supplies	Supplies	\$184.34	Saw blades
Yellow pages	Services	\$110.99	Marketing Heading
C&R Contractors	Services	\$4461.11	August & September Monthly Fees
McLoughlan Supplies Ltd.	Supplies	\$270.10	Supplies
Modern Pest Control	Services	\$287.50	Town Hall
Martins Transportation	Services	\$15.00	Delivery
Phone Tech Voice & Data LTD	Services	\$53.78	Office & Fire Hall Alarm System
TOTAL		\$13,347.35	
HERITAGE COMMITTEE			
TOTAL		\$0.00	
TRAILS COMMITTEE			
TOTAL		\$0.00	
RECREATION COMMITTEE			
TOTAL		\$0.00	
RINK COMMITTEE			
		\$0.00	
FIRE DEPARTMENT			
TOTAL		\$0.00	

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker, B. White

Opposed: 0

Abstaining: 0

Absent: 0

- **The final payment was made to P&B Trucking for the Water and Sewer Upgrade on Main Street.**

Arms of Council Committee Reports

Fire Department

- **Liaison Report:** No meeting
- The office passed along the information regarding the newly appointed liaison.

Recreation

- **Liaison Report:** Councillor, T. Crocker was unavailable for the meeting, Councillor, M. Crocker reports

- Bingo has been running smoothly since the restart
- Due to Covid19 restrictions, the Recreation will not be hosting the kiddie Halloween Dance. Instead, they will provide each school child with a fruit cup during the week prior to Halloween.

Heritage

- Councillor, B. White will become the new Heritage liaison.
- No meeting; no report

Trails

- **Liaison Report:** No meeting; No Report

Rink

- **Liaison Report:** No meeting; No Report
- A meeting was scheduled, but did not go ahead as there was no quorum; a discussion was had among present members
- A Grand in Hand has been started
- The committee has been made aware of vandalism to the rink; post to social media warning that anyone caught doing such damages will be held legally accountable.
- The purchase of Rink Kits was discussed as an option to get the rink ready for use in the 2020/2021 season; no decision has been made.

Correspondence

#1. Circular ~ Information ~ New Building Canada Fund ~ Small Communities Fund ~ Deadline November 13; Get information on eligibility and apply if qualified.

Resolution 20-130

M. Crocker/ N. Barnes

Motion to apply for funding through Small Communities Fund & New Building fund to construct a new Fire Hall.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker, B. White

Opposed: 0

Abstaining: 0

Absent: 0

#2. Circular ~ Information

#3. Resident ~ Business Tax Exemption ~ Declined

Resolution 20-131

M. Crocker/ W. Crocker

Motion to deny request due to the Town of Trout River's requirement to adhere to regular overhead and operating costs.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker, B. White

Opposed: 0

Abstaining: 0

Absent: 0

#4. Resident Request ~ Reimbursement of Cost ~ Broken Curb Stop

Resolution 20-132

B. White/ N. Barnes

Motion to approve reimbursement due to the broken property belonging to the Town of Trout River.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker, B. White

Opposed: 0

Abstaining: 0

Absent: 0

#5. Linus Tremblett ~ Information

#6. Tree House Coordinator ~ Vegetable Garden Request ~ Correspondence Void due to vacant job position

#7. Western Regional Waste Management ~ Information

#8. Rebecca Brushett ~ Information

#9. Royal Newfoundland Constabulary ~ Donation Request

#10. Trout River Fire Department ~ Council Copy

#11. Brian Hiller ~ Annual Expenditure Report

Resolution 20-133

T. Crocker/ G. Barnes

Motion to accept the 2019 Annual Expenditure Report and cover cost associated with the annual audit.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker, B. White

Opposed: 0

Abstaining: 0

Absent: 0

Regulations

- No Regulations

New Business

- No New Business

Notice of Motion

- No Notice of Motion

Roundtable

Councillor, M. Crocker ~ No Business

Councillor, N. Barnes ~ No Business

- ⇒ After consulting a contractor, it was determined that the extension to the Fire Hall, that was discussed, would not be able to go as planned; Make repairs to the existing area and

use for gear storage and ask the Fire Department to continue their meetings upstairs in the Town Hall.

- ⇒ Inquire concerning the dimensions of the new fire truck and cross reference with the dimensions of the Fire Bay.
- ⇒ Fire Department defibrillator is not in the case in the Fire Hall; ask whereabouts and ask the Fire Chief to place notification on the case informing the whereabouts at all times

Councillor, W. Crocker ~ No Business

Councillor, T. Crocker ~ No Business

Deputy Mayor, G. Barnes ~

- ⇒ After discussion with the Public Health Nurse, we were informed that flu shot registration will occur online this year and the school kids will be offered their flu shots at school in December.
- ⇒ After several discussions concerning waterfront storm surge becoming more and more excessive and damaging, as well as being advised by Gudie Hutchings some changes may be necessary to the issuing of permits to property owners in the waterfront area. Add to November months agenda under “Notice of Motion”

Councillor, B. White ~ No Business

Mayor, H. Crocker ~

- ⇒ Would a metal building be feasible for the fire department?
- ⇒ Fire Department letter and key pick up; The Fire Department were given verbal instruction from the recent correspondence; The Chief has not picked the key up for the Town Hall.
- ⇒ The old water holding tank behind the ballfield has had no use; potentially construct a community cellar; add to action list

Town Clerk/Manager & Town Assistant ~ Action Item List:

Action Items List from September 8th, 2020
For October 13th, 2020 Meeting

No.	Action	Dept.	In Progress, Ongoing or Done
1.	Streetlighting/ Solar Lighting	Town Assistant	Ongoing
2.	River Dredging	Town Clerk/Manager	Ongoing
3.			
4.	Policies (Updates)	Town Clerk/Manager	Ongoing
5.	Western Health (Clinic)	Town Assistant	Ongoing
6.	Blood Collection	Town Clerk/Manager	Ongoing
7.	Blue Whale	Town Clerk/Manager	Ongoing
8.	Property Beautification Contest	Town Clerk/Manager	Ongoing
9.	Hunter Safety/FAC Course	Town Assistant	Email sent to inquire about the other session. Ongoing
10.	Lift Station #3 Pump	Town Clerk/Manager Maintenance	Gas Tax Application Completed; awaiting info from Ira & Lisa to submit. Ongoing
11.	Cell Phone Service	Town Clerk/Manager	Gas Tax Denied; Apply through bank Ongoing
12.			
13.	Unauthorized Fording	Town Clerk/Manager	Stop Work Order Issued; No replies; No documentation received; Ongoing
14.	Monument	Council	Ongoing
15.	Christmas Tree	Town Clerk/Manager	Ongoing
16.	Christmas Social	Town Clerk/ Manager	Ongoing
17.	Property @ 210 Main Street	Town Assistant	Inquiries from previous complaints Ongoing
18.	Resident Rental Property	Council	Tax Fees
19.	JCP	Town Clerk/ Manager	Guidance on how to proceed Ongoing

#13. Unauthorized Fording ~

****Councillor M. Crocker declared conflict, and exited Council Chambers at 8:35 PM;
Property Owner****

- ⇒ Unauthorized Fording (Cont'd); No replies or documentation has been received from environment or respondent. Stop Work Order is still in place.
- ⇒ Quads have been crossing the brook for years, no issue until excavator crossed

****Councillor, M. Crocker returned to Council Chambers at 8:40 PM****

#15. Christmas Tree ~ Contact Humber Nurseries for direction

#16. Christmas Social ~ Defer to November Meeting

#17. 210 Main Street ~ Ask for direction from Municipal Affairs

#18. Resident Rental Property ~ Appropriate evidence to reinstate billing
Resolution 20-134

M. Crocker/ G. Barnes

Motion to reinstate billing accompanied with correspondence explanation.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker, B. White

Opposed: 0

Abstaining: 0

Absent: 0

#19. JCP ~ Approved JCP cannot be completed as the application stated; Revise application for general repairs to the building.

Schedule of next meeting

Next regular monthly meeting scheduled for Tuesday November 10th, 2020 at 7:00 PM

Adjournment

Resolution 20-135

T. Crocker/ M. Crocker

Motion to adjourn meeting.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes, W. Crocker, B. White

Opposed: 0

Abstaining: 0

Absent: 0

Approved On: Dec 8th 2020
Signed: [Signature]
Position: Mayor.

Doc 8 1932
L. J. ...
...

ALL ACCOUNTS PAYABLE ENDING OCTOBER 31ST, 2020 (NOVEMBER MEETING)

ACCOUNTS PAYABLE ENDING – OCTOBER 2020 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Bell Aliant	Services	\$500.00	Approximate/Paid on Receival
NL&LAB Hydro	Services	\$4500.00	Approximate/Paid on Receival
Williams Building Supplies	Supplies	\$4.99	Bolts
Hann's Confectionary	Supplies	\$150.86	Hardware
Battlefield Equipment	Supplies	\$310.00	Blades
Cal LeGrow	Services	\$12,749.55	Insurance Premiums
Phone Tech Voice & Data LTD	Services	\$53.78	Office & Fire Hall Alarm System
TOTAL		\$18, 269.18	
HERITAGE COMMITTEE			
TOTAL		\$0.00	
TRAILS COMMITTEE			
TOTAL		\$0.00	
RECREATION COMMITTEE			
TOTAL		\$0.00	
RINK COMMITTEE			
		\$0.00	
FIRE DEPARTMENT			
TOTAL		\$0.00	
TOTAL		\$0.00	

ACCOUNTS PAYABLES ENDING – OCTOBER 2020 #2 (Gloria)

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Long Range Construction	Services	\$336.38	Culvert Repairs; Curb Stop; Ditching
TOTAL		\$336.38	

