

# TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: [townclerk@townoftroutriver.com](mailto:townclerk@townoftroutriver.com)

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

## Meeting Tuesday November 12<sup>th</sup>, 2019 @ 7 P.M

### Call meeting to order

### Adoption of the Agenda

### Adoption of the Minutes ~ Business Arising from Minutes

- Regular Monthly Meeting ~ October 8<sup>th</sup>, 2019
- Meeting/Discussion with Parks Canada and Business Owners ~ October 22<sup>nd</sup>, 2019
- Special Meeting ~ October 29<sup>th</sup>, 2019
- Meeting/Discussion with Barb Daniels ~ November 6<sup>th</sup>, 2019
- Special Meeting ~ November 6<sup>th</sup>, 2019

### Delegation

- Tracy Langdon

### Public Works

- Water & Sewer
- Garbage
- Roads
- Permits

### Finance & Administration

### Arm of Council Committee Reports

- Fire Department
- Recreation
- Heritage
- Trails

### Correspondence

### Regulations

### New Business

### Notice of Motion

### Round Table

- Council
- ACTION ITEM LIST

### Schedule of next meeting

### Adjournment



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Minutes of the regular meeting held on Tuesday November 12<sup>th</sup>, 2019

<b>Present:</b>	<b>Mayor:</b>	Horace Crocker
	<b>Deputy Mayor:</b>	Gloria Barnes
	<b>Councillors:</b>	Nelson Barnes
		Rosie Crocker
		Marsha Crocker
		Tanya Rogers
		Tina Crocker
<b>Also, Present:</b>	<b>Town Clerk/Manager:</b>	Lorraine Barnes-Gushue
	<b>Town Assistant:</b>	Sharrel Mclean

## Call meeting to order

Meeting called to order at 7:02 PM

## Adoption of the Agenda

Resolution 19-236

M. Crocker/ G. Barnes

Motion to adopt the agenda as presented.

**In favor:** Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Rogers, T. Crocker, R. Crocker

**Opposed:** 0      **Abstaining:** 0      **Absent:** 0

## Adoption of the Minutes

Resolution 19-237

R. Crocker/ M. Crocker

Motion to adopt minutes with amendments to Special Meeting Minutes dated October 29<sup>th</sup>, 2019

- Regular Monthly Meeting ~ October 8<sup>th</sup> 2019
- Special Meeting ~ October 29<sup>th</sup>, 2019
- Special Meeting ~ November 6<sup>th</sup>, 2019

## Business Arising from Minutes

Amendments to the October 29<sup>th</sup>, 2019 Minutes:

**\*\* Deputy Mayor, G. Barnes declared conflict and departed Council Chambers at 7:04 PM;  
Family Company\*\***

**\*\*Councillor, T. Rogers declared conflict and exited Council Chambers at 7:04 PM;  
Partners Employer\*\***

Add the following as specified to the October 29<sup>th</sup>, 2019 Minutes:

“Council feels as though the removal and reinstatement of the bridge structure could not be implemented with the safety of our residence continuing to be a main priority with the funds that were allotted by the lowest bidder while considering previous costs associated with similar work of this magnitude.”

**\*\*Deputy Mayor, G. Barnes and Councillor T. Rogers returned to Council Chambers at  
7:11 PM\*\***

**\*\*Councillor, T. Crocker attended the meeting at 7:11 PM\*\***

Councillor, R. Crocker questioned the meeting with Parks Canada.

**\*\*Councillor, M. Crocker declared conflict and exited Council Chambers at 7:12 PM;  
Employer\*\***

Unsatisfied with the amount of work and funds that has been delivered to our Town by Parks Canada; there has been multiple issues addressed by Parks Canada with regards to the upkeep of their property in and surrounding the Town, yet there has been no work completed; Three years ago there was money allotted for the replacement of pavement through the gulch and this project has yet to be completed; Send a letter to the Super Intendant, Trevor Randell and request a status report on the repairs and maintenance to the park property in our Town.

**Councillor M. Crocker returned to Council Chambers at 7:20 PM\*\***

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Rogers, T. Crocker, R. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**Delegation ~ Tracy Langdon**

- Had previously planned to meet with Council over the winter to discuss Tourism and Growth in Trout River
- Parks Canada recently held a meeting regarding Tourism and Growth, so figured it would be best to meet with Council sooner
- Two main viable industries in Trout River, Fishing and Tourism
- Council needs to focus on the Tourism Industry for Growth which would in turn provide tax dollars to this community
- Council has already discussed that they would prepare a meeting with Business owners during the winter to address the Tourism Industry and Growth in Trout River.
- Business growth will require Council's intake and perspective
- Towns have Tourism Plans
- Currently no Town vision; Business Owners, residents, and Council should decide the Town's vision together
- Tourism Plan will eliminate too much growth

- The amount of accommodations in Town has been exceeded; a Tourism Plan would enable Council to put a motion in place to eliminate any more growth with regards to accommodations within Town boundaries
- Recently attended the Tourism Forum in Rocky Harbour
- Tourism was down 6% this past year

Council agreed that a meeting will be called in late January, early February with business owners, residents and Council to discuss tourism, vision and growth in Trout River. Council asked Mrs. Langdon to feel free to pass along any information she obtains at any of the Tourism Functions that Council is unable to attend.

**\*\*Council thanked Mrs. Langdon for her time and consideration and she left Council Chambers at 7:37 PM\*\***

**Public Works**

**Water/Sewer**

- Drains have been dug in a few troublesome areas; water is flowing freely

**Garbage**

- Tonnage continues to rise, sitting at 11.4 Tonnes per month; Even with the collection following the Fall Clean Up; Unnecessary heavy material, such as leaves, grass clippings and ashes are still being placed at curbside; Council can put a motion in place to eliminate those items from being taken on collection days, they will be left at curbside.

**Resolution 19-238**

**M. Crocker/ T. Rogers**

Motion to ban curbside collection of leaves, grass clippings and ashes; such materials will be left at curbside; Notify C&R Contractors that this ban has been put in place.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Rogers, T. Crocker, R. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**Roads**

- Snow clearing contracts need to be put in place

**Resolution 19-239**

**M. Crocker/ N. Barnes**

Motion to accept the Department of Transportation and Works 2019/2020 snow clearing contract.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Rogers, T. Crocker, R. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**Resolution 19-240**

**T. Crocker/ N. Barnes**

Motion to have the contractor for Department of Transportation and Works do the snow clearing on Hillcrest Road.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Rogers, T. Crocker, R. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**Permits**

- 42 – 45 Duke Street ~ Request to construct a Two Car Garage ~ Approval

**Resolution 19-241**

**M. Crocker/ R. Crocker**

Motion to approve the permit to construct a two-car garage with specifications submitted on the permit application; Two stipulations: Must provide office with Newfoundland and Labrador Hydro approval; Should the location change due to NL Hydro applicant must return to the office and revisit the permit application.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Rogers, T. Crocker, R. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

- 41 – 45 Duke Street ~ Relocation of Shed ~ Approved

**Resolution 19-242**

**G. Barnes/ T. Rogers**

Motion to approve the relocation of a shed from 6 Duke Street to 41 – 45 Duke Street.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

- 53C Duke Street ~ Request to construct a woodshed ~ Approved

**Resolution 19-243**

**G. Barnes/ R. Crocker**

Motion to approve the construction of a woodshed located at 53C Duke Street with dimensions as specified on the permit application.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**Finance & Administration**

**Resolution 19-244**

**M. Crocker/ N. Barnes**

Motion to pay Accounts Payables # 1 Ending October 2019

**ALL ACCOUNTS PAYABLE ENDING OCTOBER 31<sup>ST</sup>, 2019** (NOVEMBER MEETING)

**ACCOUNTS PAYABLE ENDING – OCTOBER 2019 #1**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Bell Aliant	Services	-	Paid upon Receival
NL&LAB Hydro	Services	-	Paid upon Receival
Hann's Confectionary	Supplies	\$463.32	Water Connections Hardware/Gas/JCP
K.C. Reid Enterprises Ltd.	Supplies	\$1706.29	Chlorine & Antifreeze
McLoughlan Supplies Ltd.	Supplies	\$15.10	Interest
Christopher's Menswear	Supplies	\$483.00	Neck Ties for Fire Department
Municipal Assessment Agency	Services	\$3490.50	Fourth Quarter Assessment Fees
Brian Hillier	Services	\$11730.00	Chartered Accountant Fees
Battlefield Equipment	Supplies	\$74.75	Magnetic Sweeper/JCP
C & R Contractors	Services	\$7588.98	Fall Clean up/Oct. Garbage Fees (11.4 Tonnes)
Phone Tech Voice & Data	Services	\$57.38	Office & Fire Department Alarm
Town Suite Municipal Software	Services	\$4990.77	Accounting Program
Martins Transportation	Services	\$51.75	Water Sample Delivery
EMCO	Supplies	\$36.49	Water line supplies
William's Building Supplies	Supplies	\$15,046.98	JCP Supplies
Shears Building Supplies	Supplies	\$2588.99	JCP supplies
<b>TOTAL</b>		<b>\$48,324.30</b>	
<b>HERITAGE COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>TRAILS COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RECREATION COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>FIRE DEPARTMENT</b>			
Coleman's Food Center	Supplies	\$211.26	Fireman's Ball Supplies
<b>TOTAL</b>		<b>\$211.26</b>	

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

**\*\* Deputy Mayor, G. Barnes declared conflict and exited Council Chambers at 8:01 PM; Family\*\***

**Resolution 19-245**

**R. Crocker/ M. Crocker**

Motion to pay Accounts Payables # 2 Ending October 2019

**ACCOUNTS PAYABLE ENDING – OCTOBER 2019 #2**

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Lorraine Barnes-Gushue	Supplies	\$38.75	Breast Cancer Breakfast Supplies
<b>TOTAL</b>		<b>\$38.75</b>	

**In favor: Mayor, H. Crocker, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

**\*\* Councillor, T. Crocker declared conflict and exited Council Chambers at 8:02 PM; Husbands Employer\*\***

**Resolution 19-246**

**M. Crocker/ N. Barnes**

Motion to pay Accounts Payables # 3 Ending October 2019

**ACCOUNTS PAYABLE ENDING – OCTOBER 2019 #3**

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
C. Barnes Excavating Inc.	Services	\$21,045.00	Three Water & Sewer Connections
<b>TOTAL</b>		<b>\$21,045.00</b>	

**In favor: Mayor, H. Crocker, Councilors, N. Barnes, T. Rogers, R. Crocker, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, Councilor, T. Crocker**

**\*\*Councillor, N. Barnes departed Council Chambers at 8:03 PM; Family Business\*\***  
**\*\*Councillor, T. Crocker returned to Council Chambers at 8:03 PM\*\***

**Resolution 19-247**

**T. Crocker/ T. Rogers**

Motion to pay Accounts Payables # 4 Ending October 2019

**ACCOUNTS PAYABLE ENDING – OCTOBER 2019 #4**

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Barnes Store	Supplies	\$410.87	CEEP Supplies/Hardware/JCP/Stargazing/B. C. Breakfast/etc.
<b>TOTAL</b>		<b>\$410.87</b>	

**In favor: Mayor H. Crocker, Councilors, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes Councilor, N. Barnes**

**\*\*Councillor, N. Barnes returned to Council Chambers at 8:05 PM\*\***  
**\*\*Deputy Mayor, G. Barnes returned to Council Chambers at 8:05 PM\*\***

**\*\*Mayor, H. Crocker declared conflict and passed Chair to Deputy Mayor, G. Barnes and exited Council Chambers @ 8:06 PM; Family Business\*\***

**Resolution 19-248**

**T. Crocker/ N. Barnes**

Motion to pay Accounts Payables # 5 Ending October 2019

**ACCOUNTS PAYABLE ENDING – OCTOBER 2019 #5**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
FJC Electrical	Services	\$335.31	Light Replacement & Roll of Wire
<b>TOTAL</b>		<b>\$335.31</b>	

**In favor: Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Mayor H. Crocker**

**\*\*Mayor, H. Crocker returned to Council Chambers and resumed chair at 8:07 PM\*\***

**Arms of Council Committee Reports**

**Fire Department**

- **Liaison Report:** No liaison present at last Fire Department meeting
- They currently have a 50/50 ticket draw underway
- They have breakfast and pictures with Santa scheduled for December 7<sup>th</sup>, 2019

**\*\*Councillor, M. Crocker declared conflict and departed Council Chambers at 8:10 PM; Executive member of the Recreation Committee\*\***

**Recreation**

- **Liaison Report:** Summer Student wages were deposited in the Recreation account and wages were paid from the Town of Trout River main account; Student Summer wages were recently recovered from the recreation account and repaid to the Town of Trout River.
- Request for payouts and deposits to be recorded on the monthly financial report; Council suggests that the Committee keep their own record of weekly payouts and deposits since they are rotating members responsibilities for bingo each week.
- There is a reply being sent with regards to Council's request for donation on Lawn Tractor.

**\*\*Councillor, M. Crocker returned to Council Chambers at 8:15 PM\*\***

**Heritage**

- **Liaison Report:** The Heritage Committee agrees to incur extra expenses should the JCP finances become depleted.
- An emergency exit door is required for the Interpretation Building, an outswing door with panic hardware installed on it; Use the Boardwalk entrance as the Main Entrance and install the Emergency Exit door on the front of the building

- Requested for the bathroom to be upgraded and be completely wheelchair accessible, Heritage will cover the cost for those upgrades

### Trails

- No meeting; No liaison report

### Correspondence

#1. Tax Forms ~ Information

#2. Eagle River Credit Union ~ Community Grant Program

#3. Yellow Pages ~ Billing

**\*\*Deputy Mayor, G. Barnes declared conflict and departed Council Chambers at 8:33 PM;  
Husbands Employer\*\***

#4. Crown Lands Application ~ Request to Claim Crown Lands

- ⇒ The land in question is potentially a resident's property

**\*\*Councillor, T. Rogers declared conflict and exited Council Chambers at 8:35 PM;  
Partners Property Involved\*\***

- ⇒ The land in question could potentially be the property belonging to another resident; obtain proof of ownership of the property in question before proceeding

**\*\*Deputy Mayor, G. Barnes returned to Council Chambers at 8: 40 PM\*\***

**\*\*Councillor, T. Rogers returned to Council Chambers at 8:40 PM\*\***

#5. Tax Receivable Plan and Tax Summary Plans

#### **Resolution 19-249**

**T. Crocker/ N. Barnes**

Be it resolved that Council approves the Tax Recovery Plan & Tax Receivable Plan 2019 as presented by the Town Clerk/Manager. The Tax Recovery Plan & Tax Receivable Plan 2019 will be submitted to Municipal Intergovernmental Affairs.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

#6. Municipal Assessment Agency ~ Property Assessment Training

- ⇒ No employees will be attending

#7. C. Barnes Excavating ~ Potholes on Mountain Drive

**\*\*Deputy Mayor, G. Barnes declared conflict and departed Council Chambers at 8:56 PM;  
Family Business\*\***

**\*\*Councillor, T. Crocker declared conflict and exited Council Chambers at 8:56 PM;  
Husbands Employer\*\***

⇒ Contact contractor and request that they maintain the road in the area specified until spring and the main repairs commences.

**\*\*Deputy Mayor, G. Barnes returned to Council Chambers at 9:01 PM\*\***

**\*\*Councillor, T. Crocker returned to Council Chambers at 9:01 PM\*\***

**#8. Bank of Montreal ~ Application for a Mastercard and Operating Facility Security on the Main Account**

**Resolution 19-250**

**M. Crocker/ G. Barnes**

Motion to borrow a \$5000.00 BMO Business Mastercard for the Town of Trout River.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

**Resolution 19-251**

**M. Crocker/ R. Crocker**

Motion to borrow \$10,000.000 for Operating Facility Security on the Town of Trout River Main Account.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

**#9. Western Regional Waste Management ~ Fee Structure and Budget for 2020**

**Regulations**

➤ No Regulations

**New Business**

➤ No New Business

**Notice of Motion**

➤ No Notice of Motion

**Roundtable**

**Councillor, M. Crocker ~**

- ⇒ Decking on Riverside Bridge requires maintenance; Contact Department of Transportation and Works
- ⇒ Road damages on Mountain Drive requires maintenance; Contact Department of Transportation and Works
- ⇒ A Human Resources Committee of Council meeting is required to address employee requests

**Councillor, N. Barnes ~**

- ⇒ Big feeder is creating a large amount of erosion; the office has pictures to submit to Department of Transportation and Works
- ⇒ Send another email request and cc all government offices in the email

**Councillor, R. Crocker ~ No Business****Councillor, T. Crocker ~**

- ⇒ Upstairs of the Community Hall requires an overall cleaning; scheduled to commence this week.

**Deputy Mayor, G. Barnes ~ No Business****Councillor, T. Rogers ~**

- ⇒ Garbage Bin by the Park Boundary turn around

**Mayor, H. Crocker ~**

- ⇒ Once the Rink is maintained by the Town of Trout River it automatically leaves the town liable should incidents occur; Place use at own risk signs

**Town Clerk/Manager & Town Assistant ~ Action Item List:****Action Items List from September 9<sup>th</sup>, 2019 Public Meeting**

No.	Action	Dept.	In Progress, Ongoing or Done
1.	Emanuel's Brook Wall	Town Clerk/Manager Maintenance	C. Barnes Excavating has been awarded the contract to complete repairs. <b>Ongoing</b>
2.	CEEP 2019	Town Assistant	Started November 6 <sup>th</sup> , 2019; Two employees <b>Ongoing</b>
3.	Streetlighting/ Solar Lighting	Town Assistant	<b>Ongoing</b>
4.	River Dredging	Town Clerk/Manager	Project will commence in Spring of 2020 <b>Ongoing</b>
5.	Rezoning	Town Clerk/Manager & Town Assistant	<b>Ongoing</b>
6.	Policies (Updates)	Town Clerk/Manager	<b>Ongoing</b>
7.	Western Health (Clinic)	Town Assistant	Requests sent; <b>Ongoing</b>
8.	Canada Day Celebrations	Town Assistant	Application deadline November 21, 2019 <b>Ongoing</b>
9.	Job Creation Project	Town Assistant	Shingling is complete; work in progress <b>Ongoing</b>
10.	Blue Whale	Town Clerk/Manager	Update from Barb Daniels: Funding for stage 1 approved for Creative Gros Morne; Production funding has to be applied for; Exhibit for Trout River Fisherman's Museum; <b>Ongoing</b>
11.	Property Beatification Contest	Town Clerk/Manager	<b>Ongoing.</b>
12.	Hunter Safety/FAC Course	Town Assistant	Scheduled for November 23 <sup>rd</sup> & 24 <sup>th</sup> , 2019 <b>Ongoing</b>
13.	Tax Recovery & Tax Receivable Plans	Town Clerk/Manager	Motion Required <b>Ongoing.</b>
14.	Beach Clean up	Town Assistant	Cancelled on Sept 2; will schedule another date. <b>Ongoing</b>
15.	Blood Collection	Town Clerk/Manager	Added to the Western Health requests <b>Ongoing</b>
16.	Tree Lighting/ Christmas Social	Town Clerk/Manager Town Assistant	Tree Lighting is On Sunday December 1, 2019; Set date/ place and time for the Annual Christmas Social. <b>Ongoing</b>
17.	Hockey Rink	Town Clerk/Manager Town Assistant	Rink Committee Required <b>Ongoing</b>
18.	Lawn Mower	Town Assistant	Letters has been sent to the Committees requesting reimbursement towards the purchase <b>Ongoing</b>
19.	Santa Clause Parade	Town Assistant	Treats for the parade
20.	Grass Clippings/ Leaves	Town Clerk/Manager	Resolution required to ban the curbside collection of these materials.
21.	Riverside Drive MCW	Town Clerk/Manager Town Assistant	Accounts in arrears; potential fees involved with a water connection should our MCW be accepted. <b>Ongoing</b>
22.	Great Humber Joint Council	Mayor	Christmas Social on December 14 <sup>th</sup> , 2019, Massey Drive; Gift Cards (2 Free Tickets)
23.	Old Photo	Town Clerk/Manager	Copy for display
24.	Fisherman's Museum	Town Clerk/Manager	RJG moved a shed to complete wharf repairs and did not move it back to the prior position; <b>Ongoing</b>
25.	Professional Municipal Administrators	Town Clerk/Manager Town Assistant	Municipal Audit and Service NL Training in Corner Brook on November 29 <sup>th</sup> , 2019

**#1. Emmanuel's Brook Wall Repairs ~**

**\*\*Deputy Mayor, G. Barnes declared conflict and departed Council Chambers at 9:19 PM;  
Family Business\*\***

**\*\*Councillor, T. Crocker declared conflict and exited Council Chambers at 9:19 PM;  
Husbands Employer\*\***

**\*\*Councillor, T. Rogers declared conflict and exited Council Chambers at 9:19 PM;  
Partners Employer\*\***

- ⇒ Correspondence from McKelvey Law Firm addressing the issues with the recent tender opening; Ask the law firm for help to draft a rationale letter to provide Municipal Affairs Finance Department; Send them the minutes and notes to reference.
- ⇒ Meanwhile, as specified in the awarded tender, work is required to commence and be completed in the 30-day timeframe as usual.

**Resolution 19-252**

**M. Crocker/ N. Barnes**

Motion to allow C. Barnes Excavating to start the repairs as specified in the tender for the Emmanuel's Brook Bridge Foundation.

**In favor: Mayor H. Crocker, Councillors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, Councillors, T. Rogers, T. Crocker**

**\*\*Deputy Mayor, G. Barnes returned to Council Chambers at 9:32 PM\*\***

**\*\*Councillor, T. Crocker returned to Council Chambers at 9:32 PM\*\***

**\*\*Councillor T. Roger returned to Council Chambers at 9:32 PM\*\***

**#2. Community Enhancement Employment Program ~ CEEP has commenced.**

**#4. River Dredging ~ Apply for the cost sharing portion of \$25,500.00**

**#8. Canada Day Funding ~ Application in process.**

**#9. Job Creation Program ~ Interpretation Building Repairs is ongoing.**

**#10. Blue Whale ~ Recently had a meeting with Barb Daniels; another meeting is being arranged with Barb Daniels, Colleen Kennedy and Parks Canada.**



**Resolution 19-257**

**M. Crocker/ N. Barnes**

Motion to send an informative letter to all residents of Riverside Drive.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**#25. Professional Municipal Administrator ~ Municipal Audit and Service NL Training offered by PMA**

**Resolution 19-258**

**M. Crocker/ N. Barnes**

Motion to send office staff to PMA Training on November 29<sup>th</sup>, 2019; Post Office closure for the specified date.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Rogers, T. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**Schedule of next meeting**

**Next regular monthly meeting scheduled for Tuesday December 10<sup>th</sup>, 2019 at 7:00 PM**

**Adjournment**

**Resolution 19-259**

**M. Crocker/ N. Barnes**

Motion to adjourn meeting.

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes Councilors, M. Crocker, R. Crocker, T. Rogers, N. Barnes, T. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

Approved On: December 10<sup>th</sup>, 2019  
Signed: Haime Crocker  
Position: Mayor

10/10/2019  
10/10/2019  
10/10/2019

**ALL ACCOUNTS PAYABLE ENDING NOVEMBER 30<sup>TH</sup>, 2019** (DECEMBER MEETING)

**ACCOUNTS PAYABLE ENDING – NOVEMBER 2019 #1**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Bell Aliant	Services	-	Paid upon Receival
NL&LAB Hydro	Services	-	Paid upon Receival
Hann's Confectionary	Supplies	\$310.09	Gas
Stewart McKelvey Lawyers	Services	\$2,242.50	Emanuel's Bridge Tender Advice/Rationale
Professional Municipal Administration	Services	\$149.50	Staff Training
Royal Canadian Legion	Supplies	\$45.00	Wreath
Rental+	Supplies	\$117.00	Power Saw Chains/CEEP
William's Building Supplies	Supplies	\$2,422.06	JCP Supplies
Phone Tech Voice & Data LTD	Services	\$57.38	Office & Fire Hall Alarm
Staples	Supplies	\$442.38	Toners/2020 Calendars/2020 Planners
Coleman's Food Center	Supplies	\$277.91	Gift Cards/Tree Lighting Supplies
C&R Contractors	Services	\$4,346.26	November Garbage (8.05 Tonnes) & JCP
Shears Building Supplies	Supplies	\$2819.60	JCP supplies
<b>TOTAL</b>		<b>\$10,987.18</b>	
<b>HERITAGE COMMITTEE</b>			
William's Building Supplies	Supplies	\$1,518.82	JCP Supplies
<b>TOTAL</b>		<b>\$1,518.82</b>	
<b>TRAILS COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RECREATION COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>FIRE DEPARTMENT</b>			
Royal Canadian Legion	Supplies	\$45.00	Wreath
<b>TOTAL</b>		<b>\$45.00</b>	

**ACCOUNTS PAYABLE ENDING – NOVEMBER 2019 #2** (Gloria Leaves)

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Long Range Construction	Services	\$299.00	Digging at Interpretation Building
<b>TOTAL</b>		<b>\$299.00</b>	

**ACCOUNTS PAYABLE ENDING – NOVEMBER 2019 #3** (Gloria Gone; Nelson Leaves)

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Barnes Store Ltd.	Supplies	\$344.89	Hardware/ Cleansers/ Tree Lighting/ Breakfast Reimbursement
<b>TOTAL</b>		<b>\$344.89</b>	

**ACCOUNTS PAYABLE ENDING – NOVEMBER 2019 #4** (Gloria Returns; Nelson Gone)

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Tablelands Transportation	Services	\$276.00	Ditching
<b>TOTAL</b>		<b>\$276.00</b>	

**ACCOUNTS PAYABLE ENDING – NOVEMBER 2019 #5** (Nelson Returns; Marsha Leaves)

<b>RECREATION</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Town of Trout River	Supplies	\$300.00	Annual Donation for Tree Lighting
<b>TOTAL</b>		<b>\$300.00</b>	

**ACCOUNTS PAYABLE ENDING – NOVEMBER 2019 #6** (Marsha Returns; Tanya Leaves)

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Pikes Service Station	Supplies	\$359.57	Diesel/Gas
<b>TOTAL</b>		<b>\$359.57</b>	
<b>FIRE DEPARTMENT</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Pikes Service Station	Supplies	\$195.44	Battery
<b>TOTAL</b>		<b>\$195.44</b>	