

# TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: [townclerk@townoftroutriver.com](mailto:townclerk@townoftroutriver.com)

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

## Special Virtual Meeting Wednesday June 10<sup>th</sup>, 2020 @ 7 P.M

### Call meeting to order

### Adoption of the Agenda

### Adoption of the Minutes ~ Business Arising from Minutes

- Regular Virtual Monthly Meeting ~ May 12<sup>th</sup>, 2020
- Virtual Special Meeting ~ May 21<sup>st</sup>, 2020

### Permit Applications

- 62 Mountain Drive
- 45 Mountain Drive
- 18 Duke Street
- 67 Main Street
- 257 Main Street
- 241 Main Street
- 148 Main Street
- 204 Main Street

### Correspondence

- Western Health Media Release
- Run the Rock 2020
- 241 Main Street, Resident Concern/Request
- Hydro Concern
- Garbage Concern
- Speed Bump Request
- Canada Summer Jobs
- Property Owner Request
- Address Change Request
- Water & Sewer Cut Off Extension
- Gas Tax Resolution
- Heritage can open One Building

### Round Table

- Council
- Action Item List

### Schedule of next meeting

### Adjournment



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Minutes of the Virtual Public Meeting held on Wednesday June 10<sup>th</sup>, 2020

<b>Present:</b>	<b>Mayor:</b>	Horace Crocker
	<b>Deputy Mayor:</b>	Gloria Barnes
	<b>Councillors:</b>	Nelson Barnes
		Marsha Crocker
		Tina Crocker
		Rosie Crocker
<b>Absent:</b>	<b>Councillor:</b>	Lorraine Barnes-Gushue
<b>Also, Present:</b>	<b>Town Clerk/Manager:</b>	Sharrel Mclean
<b>Absent:</b>	<b>Town Assistant:</b>	

## Call meeting to order

Meeting called to order at 7:21 PM

## Adoption of the Agenda

Resolution 20-062

M. Crocker/ T. Crocker

Motion to adopt the agenda as presented.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M.**

**Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

## Adoption of the Minutes

Resolution 20-063

G. Barnes/ M. Crocker

Motion to adopt the minutes as presented.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M.**

**Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

## Permit Applications

➤ 62 Mountain Drive ~ Storage Shed ~ Approved

Resolution 20-064

G. Barnes/ T. Crocker

Motion to approve the construction of a storage shed, located at 62 Mountain Drive as specified on permit application.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M.**

**Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

- 45 Mountain Drive ~ Extension on Storage Shed ~ Approved with stipulations

**Resolution 20-065**

**G. Barnes/ M. Crocker**

Motion to approve an extension to a storage shed, located at 45 Mountain Drive as specified on permit application with one stipulation: Permit fee will be doubled due to construction commencing prior to obtaining the proper permits.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

- 18 Duke Street ~ Pig Pen ~ Approved with stipulations

**Resolution 20-066**

**G. Barnes/ T. Crocker**

Motion to approve an extension to a storage shed, located at 18 Duke Street as specified on permit application with one stipulation: Permit fee will be doubled due to construction commencing prior to obtaining the proper permits.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

- 67 Main Street ~ Storage Shed ~ Approved

**Resolution 20-067**

**T. Crocker/ M. Crocker**

Motion to approve an extension to a storage shed, located at 67 Main Street as specified on permit application.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

- 257 Main Street ~ Extension ~ Approved with stipulations:

**Resolution 20-068**

**T. Crocker/ G. Barnes**

Motion to approve an extension, located at 257 Main Street as specified on permit application with one stipulation: Applicant must adhere to the cultural heritage code on waterfront properties.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

- 241 Main Street ~ Change of Occupancy ~ Approved

**Resolution 20-069**

**G. Barnes/ M. Crocker**

Motion to approve the change of occupancy for 241 Main Street.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

**\*\*Councillor, M. Crocker declared conflict, and exited the meeting at 7:35 PM; Family Property\*\***

- 148 Main Street ~ Extension ~ Approved with stipulations

**Resolution 20-070**

**G. Barnes/ T. Crocker**

Motion to approve an extension, located at 148 Main Street as specified on permit application with one stipulation: Permit fee will be doubled due to construction commencing prior to obtaining the proper permits.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillors, R. Crocker, M. Crocker**

**\*\*Councillor, N. Barnes joined the meeting at 7:40 PM\*\***

**\*\*Councillor, M. Crocker rejoined the meeting at 7:41 PM\*\***

**\*\*Councillor, N. Barnes left the meeting at 7:41 PM; Technical Difficulties\*\***

- 204 Main Street ~ Deck Extension ~ Approved with stipulations

**Resolution 20-071**

**T. Crocker/ M. Crocker**

Motion to approve an extension of a deck, located at 204 Main Street as specified on permit application with one stipulation: Do not exceed the dimensions as presented on your permit application.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

**Correspondence**

#1. Western Health Media Release ~ Information

#2. Run the Rock ~ Donation Request

**Resolution 20-072**

**G. Barnes/ M. Crocker**

Motion to donate \$50.00 to Run the Rock.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

#3. Hydro Concern ~ Send letter of Support

**\*\*Councillor, N. Barnes rejoined the meeting at 7:53 PM\*\***

#4. Garbage Concern ~ Check garbage cans regularly and replace bags; further discussion in next meeting; Add to Action List.

#5. Speed Bump Request ~ Obtain Quotes

#6. Canada Summer Jobs ~ Emails has been sent regarding Summer Students

#7. Property Owner Request ~ Deferred pending further information.

#8. Address Change Request ~ Information

#9. Water & Sewer Tax Extensions ~ Council is not financially in a position to offer this amenity.

#10. Gas Tax Application for Lift Station 3 ~ Submit Application

**Resolution 20-073**

**G. Barnes/ M. Crocker**

Motion to submit a Gas Tax application to upgrade/repair Lift Station #3.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

### Heritage

- The Heritage Committee is permitted to open one heritage building for the 2020 season due to the COVID-19 pandemic. Set up interviews for the curator, two councillors and one heritage committee member will conduct interviews.

**Resolution 20-074**

**G. Barnes/ M. Crocker**

Motion to hire a museum curator starting July 1<sup>st</sup>, 2020, extending 14 weeks

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

**New Business**

### Roundtable

**Councillor, R. Crocker ~ Absent**

**Councillor, T. Crocker ~**

⇒ Follow up with contractor; contractor was contacted

**Councillor, M. Crocker ~**

⇒ Hillcrest Road

⇒ Check garbage frequently

**Councillor, N. Barnes ~**

⇒ Contact Department of Transportation

**Deputy Mayor, G. Barnes ~ No Business**

**Mayor, H. Crocker ~**

- ⇒ Turn around
- ⇒ Access Road to cemetery
- ⇒ Can't take in the front road

**Town Clerk/Manager & Town Assistant ~**

- ⇒ Boardwalk – Inquiries concerning boardwalk repairs for the summer season
- ⇒ Scope of work for the boardwalk repairs
- ⇒ Set of Steps

**Council ~**

- ⇒ Office hours will return to normal business hours on Monday June 15<sup>th</sup>, 2020
- ⇒ Monday – Thursday 8AM-12Noon & 1PM- 5PM; Friday 9AM-12Noon
- ⇒ Hand sanitizer by the door

**\*\*Deputy Mayor, G. Barnes declared conflict, and exited the meeting at 7:35 PM; Family\*\***

**Resolution 20-075**

**T. Crocker/ N. Barnes**

Motion to Reduce Town Clerk/Manager hours to 16 per week and to increase the Town Assistant hours to 20 per week; to a maximum of 36 office hours per week; Commencing on June 29<sup>th</sup> for a minimum of 60 days pending the Town Assistants agreement.

**In favor: Mayor, H. Crocker, Councillors, N. Barnes, M. Crocker, T. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes Councillor, R. Crocker**

**Adjournment**

**Resolution 20-076**

**T. Crocker/ N. Barnes**

Motion to adjourn meeting.

**In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes, Councillors, N. Barnes, M.**

**Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, R. Crocker**

Approved On: July 14, 2020

Signed: *Thomas Crocker*

Position: Mayor

Handwritten text, possibly a signature or date, located at the bottom center of the page.



**ALL ACCOUNTS PAYABLE ENDING JUNE 30<sup>TH</sup>, 2020 (JULY MEETING)**

**ACCOUNTS PAYABLE ENDING – JUNE 2020 #1**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Bell Aliant	Services	-	Paid upon Receival
NL&LAB Hydro	Services	-	Paid upon Receival
Hann's Confectionary	Supplies	\$405.45	Gas/ JCP Supplies
Cal LeGrow Insurance	Services	\$450.00	Travel Accident Insurance
Western Hydraulic & Mechanical	Supplies	\$50.20	Relay HPU Motor
Western Pump Services	Supplies	\$1,366.20	Regulator
Mic Mac Fire & Safety Services	Supplies	\$4,308.67	Two Suits of Bunker Gear
EMCO Corporation	Supplies	\$626.76	Water Supplies
Williams Building Supplies	Supplies	\$55.68	JCP Supplies
Shears Building Supplies	Supplies	\$557.13	JCP Supplies
Phone Tech Voice & Data LTD	Services	\$57.38	Office & Fire Hall Alarm System
K.C. Reid Enterprises	Supplies	\$133.11	Water Pellets
C&R Contractors	Services	\$3,662.43	February Garbage (6.87 Tonnes)
<b>TOTAL</b>		<b>\$0.00</b>	
<b>HERITAGE COMMITTEE</b>			
Shears Building Supplies	Supplies	\$2033.20	Panic Door & Hardware
<b>TOTAL</b>		<b>\$0.00</b>	
<b>TRAILS COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RECREATION COMMITTEE</b>			
Hann's Confectionary	Supplies	\$9.09	Carolling Cookie Supplies
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RINK COMMITTEE</b>			
		<b>\$0.00</b>	
<b>FIRE DEPARTMENT</b>			
Mic Mac Fire & Safety Services	Supplies	\$4,308.67	Two Suits of Bunker Gear
Central Training Services	Services	\$851.00	Fire Truck Assessment
<b>TOTAL</b>		<b>\$0.00</b>	

**ACCOUNTS PAYABLE ENDING – JUNE 2020 #2 (Gloria)**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Long Range Construction	Services	\$373.75	Excavating Curb Stop
<b>TOTAL</b>		<b>\$0.00</b>	

