

# TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: [townclerk@townoftroutriver.com](mailto:townclerk@townoftroutriver.com)

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

## Meeting Tuesday February 12<sup>th</sup>, 2019 @ 1 P.M

### Call meeting to order

### Adoption of the Agenda

### Adoption of the Minutes

- Regular Monthly Meeting ~ January 8<sup>th</sup>, 2019
- Special Meeting ~ January 31<sup>st</sup>, 2019

### Business Arising from Minutes

### Delegation

### Public Works

- Water & Sewer
- Garbage
- Roads
- Permits

### Finance & Administration

- Committee Financial Statements 2018

### Arm of Council Committee Reports

- Fire Department
- Recreation
- Heritage
- Trails

### Correspondence

### Regulations

- Permit Policy
- Air B&B Policy

### New Business

### Notice of Motion

### Round Table

- Council
- Action Item List

### Schedule of next meeting

### Adjournment



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Minutes of the regular meeting held on Tuesday February 12<sup>th</sup>, 2019

<b>Present:</b>	<b>Mayor:</b>	Horace Crocker
	<b>Deputy Mayor:</b>	Gloria Barnes
	<b>Councillors:</b>	Nelson Barnes
		Tom Sheppard
		Rosie Crocker
		Tina Crocker
		Marsha Crocker
<b>Also, Present:</b>	<b>Town Clerk/Manager:</b>	Lorraine Barnes-Gushue
	<b>Town Assistant:</b>	Sharrel Mclean

## Call meeting to order

Meeting called to order at 1:08 PM

## Adoption of the Agenda

### Resolution 19-018

G. Barnes/ T. Sheppard

Motion to adopt the agenda as presented

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

## Business Arising from Minutes

- Guardrail on the bottom of Trout River Road
- Garbage Tonnage Decreasing; It has decreased from December to January
- Resolution 19-016; Main Street Water and Sewer Upgrade Discussion

## Adoption of the Minutes

### Resolution 19-019

G. Barnes/ N. Barnes

Motion to adopt minutes as presented, dated:

- Regular Monthly Meeting ~ January 8<sup>th</sup>, 2019
- Special Meeting ~ January 31<sup>st</sup>, 2019

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

**Delegation**

- No Delegates

**Public Works**

**Water/Sewer**

- Council called a Special Meeting to acquire a resolution to proceed with the Main Street Water and Sewer Upgrade Documentation.

**Garbage**

- Western Waste Management Consultation Sessions scheduled for March 14<sup>th</sup>, 2019 in Deer Lake; Council will send two representatives.

**Resolution 19-020**

**R. Crocker/ T. Sheppard**

Motion to send two representatives of Council to the Western Waste Management Consultation Sessions in Deer Lake on March 14<sup>th</sup>, 2019.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

- Composting Program; Purchase Composting Bins at a discounted price; Post on Social Media for interest with a deadline to inform the office by March 22<sup>nd</sup>, 2019

**Resolution 19-021**

**T. Crocker/ G. Barnes**

Motion to purchase Composting Bins from the Composting Program; Allowing residents to be invoiced for the cost, adding it to their account balances, due June 30<sup>th</sup>, 2019.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

**Roads**

- Sections of Main Street are deplorable; Buildup of snow in certain areas could cause an accident; Contact Department of Transportation and Works and request that measures be taken to rectify the problematic areas.
- Snow being pushed/shoveled out into/across the road; Parking on roadsides and obstructing snow removal; Remind residents that it is illegal, by law, to do such acts and any person caught doing so can be prosecuted; Post on Social Media

**Permits**

**\*\*Mayor, H. Crocker declared conflict; passed chair to Deputy Mayor, G. Barnes and exited at 2:00 pm; Immediate Family Permit Application\*\***

- 168A Main Street ~ Request to construct new storage shed ~ Deferred

**Resolution 19-022**

**M. Crocker/ R. Crocker**

Motion to defer the permit application for 168A Main Street due to being incomplete; inform applicant of requirements to proceed.

**In favor: Deputy Mayor G. Barnes Councillors, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: Councillor, N. Barnes                      Abstaining: 0                      Absent: Mayor H. Crocker**

**\*\*Mayor, H. Crocker returns to Council Chambers at 2:02 pm and resumes chair\*\***

**\*\* Councillor, T. Crocker declared conflict and exited at 2:05 pm; Sons Permit Application\*\***

**\*\* Councillor, N. Barnes declared conflict and exited at 2:05 pm; Granddaughters Permit Application\*\***

- 6 Duke Street ~ Request to add an extension to an existing building ~ Approved

**Resolution 19-023**

**G. Barnes/ M. Crocker**

Motion to approve the permit application for 6 Duke Street ~ With one stipulation: You must leave a full six feet between your extension and your existing shed, as this is for the purpose of fire safety.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, T. Sheppard, R. Crocker, M. Crocker**

**Opposed: 0    Abstaining: 0                      Absent: Councillors, N. Barnes, T. Crocker**

**\*\* Councillor, T. Crocker returned to Council Chambers at 2:06 pm\*\***

**\*\* Councillor, N. Barnes returned to Council Chambers at 2:06 pm\*\***

**Finance & Administration**

- The Municipal Operating Grant (MOG) has been approved and received.
- The 2018 Tax Summary and Tax Recovery Plans need revisions, the Town currently has an obligation to collect at least 80% of the Account's Receivable including any tax arrears in order to obtain their Municipal Operating Grant (MOG) for each year. Currently the recovery of these debts has proven to be eluded by the Town, putting us in a possible position to lose our yearly Municipal Operating Grant. The 2020 Tax Structure needs to be reconsidered, concerning Poll Tax. Council has agreed that it would be an incentive to offer residents an opportunity to pay their 2019 Poll Tax bills and any arrears on their Poll Tax account at a matched adjustment of the amount paid by the individual, which would be a maximum of 50% of the amount owed; This **ONLY** applies if the payment is made prior to the June 30<sup>th</sup>, 2019 tax deadline date.

**Resolution 19-024**

**M. Crocker/ G. Barnes**

Motion to allow residents the opportunity to pay their 2019 Poll Tax bills and any arrears on their Poll Tax account at a matched adjustment of the amount paid by the individual, which would be a maximum of 50% of the amount owed; This **ONLY** applies if the payment is made prior to the June 30<sup>th</sup>, 2019 tax deadline date

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, T. Sheppard, R. Crocker, T. Crocker, M. Crocker, N. Barnes**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**Finance & Administration**

**Resolution 19-025**

**M. Crocker/ N. Barnes**

Motion to pay Accounts Payables Ending January 2019 #1:

**ACCOUNTS PAYABLE ENDING – JANUARY 2019 #1**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
NL & Lab. Hydro	Services	Paid upon Receival	Monthly Service Charges
Bell Aliant	Services	Paid upon Receival	Monthly Service Charges
Colemans	Supplies	\$76.43	Christmas Social Supplies
Cal Legrow	Services	\$405.00	Travel & Accident Policy
Crown Lands	Services	\$1.15	Occupy License
Municipalities NL & LAB	Services	\$934.38	Annual MNL & PMA Membership Fees
K. C. Reid Enterprises Limited	Supplies	\$2879.09	Chlorine/Salt/Garbage Bags
Staples	Supplies	\$639.57	2 Ink Toners /3 Boxes Paper/Office Supplies
C & R Contractors	Services	\$4228.23	December Tipping Fees/Garbage Collection (10.32 Ton)
C & R Contractors	Services	\$4044.55	January Tipping Fees/Garbage Collection (9.2 Ton)
Phone Tech Voice Data Ltd.	Services	\$114.76	Alarm System (Office/ Fire Bay)
Pikes Service Station	Services	\$75,061.34	Boardwalk Armor Stone/Culvert Extensions
Williams Building Supplies	Supplies	\$16,165.80	JCP Project Supplies
Western Hydraulics Ltd	Supplies	\$50.20	DS Light Housing
<b>TOTAL</b>		<b>\$104,543</b>	
<b>HERITAGE COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>TRAILS COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RECREATION COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>FIRE DEPARTMENT</b>			
<b>TOTAL</b>		<b>\$0.00</b>	

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T.**

**Sheppard, R. Crocker, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

**\*\* Councillor, T. Crocker declared conflict and exited at 2:09 pm; Employer #2 & #3; Husbands Employer #4\*\***

**Resolution 19-026**

**G. Barnes/ R. Crocker**

Motion to pay Accounts Payables Ending January 2019 #2:

**ACCOUNTS PAYABLE ENDING – JANUARY 2019 #2**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Hann's Confectionary	Supplies	\$246.64	Tree Lighting/Boardwalk Disaster/JCP Supplies
<b>TOTAL</b>		<b>\$246.64</b>	
<b>FIRE DEPARTMENT</b>			
Hann's Confectionary	Supplies	\$36.08	Christmas Ticket Basket Supplies
<b>TOTAL</b>		<b>\$36.08</b>	

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: Councillor, T. Crocker

**\*\* Councillor, M. Crocker declared conflict and exited at 2:10 pm; Executive member of the Recreation Committee\*\***

**Resolution 19-027**

**R. Crocker/ N. Barnes**

Motion to pay Accounts Payables Ending January 2019 #3:

**ACCOUNTS PAYABLE ENDING – JANUARY 2019 #3**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RECREATION</b>			
Hann's Confectionary	Supplies	\$83.32	School Christmas Party Supplies
<b>TOTAL</b>		<b>\$83.32</b>	

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker

Opposed: 0

Abstaining: 0

Absent: Councillors, T. Crocker, M. Crocker

**\*\* Councillor, M. Crocker returned to Council Chambers at 2:11 pm\*\***

**\*\*Deputy Mayor, G. Barnes declared conflict and exited at 2:11 pm; Brothers Company #4; Sister in Law #5; Family Business #6\*\***

**Resolution 19-028**

**R. Crocker/ M. Crocker**

Motion to pay Accounts Payables Ending January 2019 #4:

**ACCOUNTS PAYABLE ENDING – JANUARY 2019 #4**

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
C. Barnes Excavating	Services	\$1023.50	Emergency Snow Clearing
<b>TOTAL</b>		<b>\$1023.50</b>	

**In favor: Mayor H. Crocker, Councillors, N. Barnes, T. Sheppard, R. Crocker, M. Crocker  
Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, Councillor, T. Crocker,**

**\*\* Councillor, T. Crocker returned to Council Chambers at 2:12 pm\*\***

**Resolution 19-029**

**M. Crocker/ T. Sheppard**

Motion to pay Accounts Payables Ending January 2019 #5:

**ACCOUNTS PAYABLE ENDING – JANUARY 2019 #5**

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
<b>TOTAL</b>		<b>\$0.00</b>	

  

HERITAGE			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Viola Parsons	Supplies	\$6.33	St. Patrick's Day Ticket Basket Supplies
<b>TOTAL</b>		<b>\$6.33</b>	

**In favor: Mayor H. Crocker, Councillors, N. Barnes, T. Sheppard, R. Crocker, M. Crocker, T. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

**\*\* Councillor, N. Barnes declared conflict and exited at 2:13 pm; Brothers Business #6;  
Daughters Business #7\*\***

**Resolution 19-030**

**R. Crocker/ M. Crocker**

Motion to pay Accounts Payables Ending January 2019 #6:

**ACCOUNTS PAYABLE ENDING – JANUARY 2019 #6**

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Barnes Store Ltd.	Supplies	\$123.24	Hardware/Cleaning Supplies
<b>TOTAL</b>		<b>\$123.24</b>	

**In favor: Mayor H. Crocker, Councillors, T. Sheppard, R. Crocker, M. Crocker, T. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, Councillor, N. Barnes**



**\*\* Deputy Mayor, G. Barnes returned to Council Chambers at 2:13 pm\*\***

**Resolution 19-031**

**M. Crocker/ T. Crocker**

Motion to pay Accounts Payables Ending January 2019 #7:

**ACCOUNTS PAYABLE ENDING – JANUARY 2019 #7**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Tablelands Transportation	Services	\$725.50	Snow Clearing/Ditching
<b>TOTAL</b>		<b>\$725.50</b>	

**In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, T. Sheppard, R. Crocker, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, N. Barnes**

**\*\* Councillor, N. Barnes returned to Council Chambers at 2:14 pm\*\***

**Arms of Council Committee Reports**

**Fire Department**

- Liaison Report: There were 8 or 9 members in attendance at the monthly meeting; they are slowly getting more interest, there has been two new members that recently joined; next monthly meeting is scheduled for March 5<sup>th</sup>, 2019; Pagers have been signed out and it has been brought to the Chief's attention that the chargers have a different serial number than the pagers, they are working to get all serial numbers recorded; Defensive Training was scheduled for February 8<sup>th</sup> & 9<sup>th</sup>, 2019, but had to be re-scheduled due to the weather; The Fire Chief has advised that ALL members redo the Fit Test; the Town Clerk/Manager is assigning each member their own personal security system code for the Fire Bay; They are still in need of more Bunker Gear, especially with new members joining, and inactive members have yet to return the property in their position; The Chief has contacted the Deer Lake Fire Department to inquire about second hand Bunker Gear; The 2019 Tax Forms have been approved and distributed to the eligible members; There is much discussion surrounding the need for a new Fire Hall and a New Fire Truck.
- Council has agreed to send out the Annual Active/Inactive Letter again to ALL members, as it is essential that we try and obtain the property that inactive members still have in their position.
- The office is currently updating and revising the Fire Department Member Applications to present to Council for approval.
- Council was provided with the 2018 Final Report for the Fire Department.

**Recreation**

**\*\* Councillor, M. Crocker declared conflict and exited at 2:45pm; Executive member of the Recreation Committee\*\***

- Council was provided with the 2018 Final Report for the Recreation Committee

- Liaison Report: Members are requesting that they have a bank balance available for Monthly Meetings

**\*\* Councillor, M. Crocker returned to Council Chambers at 2:52 pm\*\***

### Heritage

- No meeting; Meeting was cancelled due to weather
- Heritage members are preparing a "Basket of Green" to sell tickets on for St. Patrick's Day.
- A St. Patrick's Day Brunch is scheduled for March 16<sup>th</sup>, 2019.
- The office has been having issues obtaining a lotto license for the Heritage Committee.

### Trails

- No Meeting

### Correspondence

#1. Greatario Services ~ Water Tank Cleaning.

#### **Resolution 19-032**

**G. Barnes/ T. Crocker**

Motion to purchase #3 and #4 cleaning and inspection packages for the water tank. Apply to cover the cost of this through Gas Tax.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

#2. Crown Lands ~ Apply for a permit to lease the Pit on Route 431.

#### **Resolution 19-033**

**T. Crocker/ R. Crocker**

Motion to apply through Crown Lands to lease the pit on Route 431.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

#3. Trout River Lions Club ~ Response concerning Canada Day celebrations

#4. Parks Canada ~ Gros Morne Tourist Forum ~ Mayor, H. Crocker will be attending

#5. Town of Woody Point ~ Request to sponsor the Woody Point Rink Skate Night.

#### **Resolution 19-034**

**M. Crocker/ G. Barnes**

Motion to sponsor the Woody Point Rink Skate Night for the amount of \$50.00.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, M. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

#6. Jakeman School Council ~ Request to sponsor Teacher Appreciation Week.

**\*\* Councillor, M. Crocker declared conflict and exited at 3:15pm; Executive member of the Jakeman School Council\*\***

**Resolution 19-035**

**T. Crocker/ G. Barnes**

Motion to purchase a Fruit Tray and Thank You card with a value of \$25.00, to donate to Teacher Appreciation Week.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, M. Crocker**

**\*\* Councillor, M. Crocker returned to Council Chambers at 3:17 pm\*\***

#7. Non-Residents ~ Tax Exemption Request

**Resolution 19-036**

**T. Crocker/ M. Crocker**

Motion to make necessary adjustments to both individuals 2017, 2018 & 2019 Poll Tax Invoices, commencing May 2017; Terminate future billing for both individuals.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

**\*\* Councillor, M. Crocker declared conflict and exited at 3:22pm; Parks Canada is her Employer\*\***

#8. Parks Canada ~ Snowmobile Committee ~ Minutes and Presentation

**\*\* Councillor, M. Crocker returned to Council Chambers at 3:24 pm\*\***

#9. Municipal Affairs ~ Circular

#10. Melodie Schaeffer ~ Interpretation Building Request

**Resolution 19-037**

**R. Crocker/ T. Sheppard**

Motion to hire the Curator for the week of May 20<sup>th</sup>, 2019 through to May 27<sup>th</sup>, 2019 to prepare the Interpretation Building for a Tourist Group of 45 based out of Quebec.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

#11. Judy Bond ~ Basic Emergency Training ~ March 12<sup>th</sup> & 13<sup>th</sup>, 2019 in Glenburnie.

**Resolution 19-038**

**R. Crocker/ G. Barnes**

Motion to send three Staff, seven Councillors and six Fire Department Members to the Basic Emergency Training in Glenburnie on March 12<sup>th</sup> & 13<sup>th</sup>, 2019; The Office will be closed for both the 12<sup>th</sup> & 13<sup>th</sup> of March, 2019.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

#12. Property Owner ~ Land

**Resolution 19-039**

**T. Crocker/ G. Barnes**

Motion to go into In-Camera Session

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**Resolution 19-040**

**T. Crocker/ G. Barnes**

Motion to come out of In-Camera Session

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**Resolution 19-041**

**R. Crocker/ T. Crocker**

Motion to discuss correspondence #12 at a special meeting as it concerns land; Land, Legal and Labour requires a special meeting of Council.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

#13. Resident ~ Request to add an individual to personal property ~ Reply

#14. Town of GBS ~ Emergency Training

#15. SNC Lavalin ~ Main Street Water and Sewer Upgrade

#16. Municipal Affairs ~ Main Street Water and Sewer Upgrade

#17. Harbour Authority ~ Response concerning dredge materials

**Regulations**

- Permit Policy

**Resolution 19-042**

**R. Crocker/ N. Barnes**

Motion to adopt the revised Permit Policy

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

- Air B&B Policy

**Resolution 19-043**

**N. Barnes/ T. Crocker**

Motion to adopt the Air B&B Policy

**In favor: Deputy Mayor G. Barnes Councillors, N. Barnes, T. Crocker, M. Crocker**

**Opposed: Mayor H. Crocker   Abstaining: Councillors, T. Sheppard, R. Crocker   Absent: 0**

**New Business**

- No New Business

**Notice of Motion**

- No Notice of Motion

**Roundtable**

**Councillor, M. Crocker** ~ Request more clinic hours for Trout River Clinic from Western Health.

**Resolution 19-044**

**R. Crocker/ M. Crocker**

Motion to write a formal request to Western Health for more clinic hours at the Trout River Clinic.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T. Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: 0**

**\*\*Councillor, T. Crocker left the meeting at 4:00 pm\*\***

Dredge material placement on Tommy's Lane; Not enough for heavy equipment to do the placement; add Tommy's Lane to the Action List.

Inquired whether there was a response from Crown Lands; was informed that there had been no response

**Councillor, N. Barnes** ~ Heavy Equipment parked in front of the Fire Hall and Town Office, unable to do appropriate snow clearing due to the vehicles; Request that they be moved; Give permission to park them across from his residence.

**Councillor, R. Crocker** ~ No Business

**Councillor, T. Crocker** ~ Absent.

**Deputy Mayor, G. Barnes** ~ Rainfall and the hiring of equipment to do necessary snow clearing/digging to allow sufficient drain off; Delegate the decision to have this done to the Town Clerk/Manager and the Maintenance Man, but inform Council of the intentions.

Gros Morne Co-Operating Association:

**\*\*Councillor, M. Crocker inquired from Council if discussing the Gros Morne Co-Operating Association would place her in conflict; Council agreed that it could be considered conflict\*\***

**\*\*Councillor, M. Crocker declared conflict and exited the Council Chambers at 4:15 pm; Parks Canada is her employer\*\***

The Gros Morne Co-Op Association is wondering if the Town of Trout River is on board with presented proposal.

**Resolution 19-045**

**G. Barnes/ T. Sheppard**

Motion to move forward with the Gros Morne Co-Operation Proposal

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T.**

**Sheppard, R. Crocker, T. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: Councillor, M. Crocker**

**\*\*Councillor, M. Crocker returned to Council Chambers at 4:20 pm\*\***

**Councillor, T. Sheppard** ~ the Fire Department had also requested to purchase 4 Spot Lights for the Fire Truck and a Reciprocating Saw

**Resolution 19-046**

**R. Crocker/ T. Sheppard**

Motion to grant the Fire Department permission to purchase 4 Spot Lights for the Fire Truck and a Reciprocating Saw.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T.**

**Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

**Mayor, H. Crocker** ~ Great Humber Joint Council Meeting ~ An alternate Councillor went in place of the Deputy Mayor, and they were unable to vote at the meeting; Need a resolution to allow any Councillor that attends the Great Humber Joint Council to vote on the Deputy Mayor's behalf.

**Resolution 19-047**

**M. Crocker/ R. Crocker**

Motion for any of the five councillors to attend and vote on the Deputy Mayors behalf at the Great Humber Joint Council meetings in the future.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, T.**

**Sheppard, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: 0**

**\*\*Councillor, R. Crocker left the meeting at 4:25 pm\*\***

**\*\*Councillor, T. Sheppard left the meeting at 4:26 pm\*\***

**Town Clerk/Manager ~ Action Item List:**

**Action Items from January 8<sup>th</sup>, 2018**

No.	Action	Dept.	In Progress, Ongoing or Done
1	Sign for Town Entry	Town Clerk/Manager & Town Assistant	Ongoing
2	Christmas Tree	Deputy Mayor, Gloria Barnes	Place order in February for Spring plantation Ongoing
3	Streetlighting/ Solar Lighting	Town Assistant	Ongoing
4	Pasture	Town Clerk/Manager & Town Assistant	CEEP 2018/19 application is no longer available due too low numbers of applicants sent to the office. Done
5	Policies for Animals	Town Clerk/Manager & Town Assistant	Ongoing
6	River Dredging	Town Clerk/Manager	Applied through Capital Works. Ongoing
7	Rezoning	Town Clerk/Manager & Town Assistant	Ongoing
8	Policies (Update)	Town Clerk/Manager	Started to update; Policy Committee have met and have updated a couple policies. Ongoing
9	Western Health (Clinic)	Town Clerk/Manager	Trout River Clinic Hours; No reply. Ongoing
10	Website Maintenance	Town Clerk/Manager & Town Assistant	Done
11	Linking of Office Computers	Town Clerk/Manager & Town Assistant	Council approved to be done, waiting on Computers and Communications to complete this work Ongoing
12	First Aid	Town Clerk/Manager	Homecare is willing to pay the cost associated with the instructor, wondering if Council will supply the location. Open to have Firefighters done or employees. Ongoing
13	Fire Member Annual Check	Town Assistant	The annual check for active or inactive members is due to be conducted again; the department is lacking equipment; need to obtain gear from inactive individuals. Ongoing
14	Business Tax	Town Clerk/Manager Town Assistant	Guidance needed regarding resolution 19-005. Ongoing
15	Serviced Lots	Town Clerk/Manager Town Assistant	ALL serviced lots are capped; Resolution 19-003. Ongoing.
16	Guardrail on Trout River Road	Town Clerk/Manager Town Assistant	Contacted Anthony Blanchard and Madonna Woodford. Ongoing

#6. Contact Gudie Hutchings Office concerning River Dredging

#12. The Maintenance Man's and the Town Assistant's First Aid have expired; working alone they are required to have this training.

**Resolution 19-048**

**M. Crocker/ G. Barnes**

Motion for the Maintenance Man and Town Assistant to do the First Aid training, as well as any members of the Fire Department who requires the training.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Councillors, T. Sheppard, R. Crocker, T. Crocker**

#17. The annual Fire Services Membership is up for renewal.

**Resolution 19-049**

**G. Barnes/ M. Crocker**

Motion to renew the Fire Services Membership.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Councillors, T. Sheppard, R. Crocker, T. Crocker**

**Schedule of next meeting**

**Next regular monthly meeting scheduled for March 19<sup>th</sup>, 2019 at 1:00 PM**

**Adjournment**

**Resolution 19-050**

**G. Barnes/ N. Barnes**

Motion to adjourn meeting.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, N. Barnes, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Councillors, T. Sheppard, R. Crocker, T. Crocker**

Approved On:

*March 20, 2019*

Signed:

*Shane Crocker*

Position:

*Mayor*



**ALL ACCOUNTS PAYABLE ENDING FEBRUARY 28<sup>TH</sup>, 2019 (MARCH MEETING)**

**ACCOUNTS PAYABLE ENDING – FEBRUARY 2019 #1**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
K. C. Reid Enterprises Limited	Supplies	\$1458.20	Chlorine
Staples	Supplies	\$218.62	Office Supplies
C & R Contractors	Services	\$4195.43	February Tipping Fees/Garbage Collection (10.12 Ton)
Phone Tech Voice Data Ltd.	Services	\$57.38	Alarm System (Office & Fire Bay)
Pikes Service Station	Services	\$75,061.34	Boardwalk Armor Stone/Culvert Extensions
Williams Building Supplies	Supplies	\$341.02	JCP Project Supplies
<b>TOTAL</b>		<b>\$81, 331.99</b>	
<b>HERITAGE COMMITTEE</b>			
Williams Building Supplies	Supplies	\$498.36	Game Supplies
<b>TOTAL</b>		<b>\$498.36</b>	
<b>TRAILS COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RECREATION COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>FIRE DEPARTMENT</b>			
Pikes Service Station	Supplies	\$528.88	Power Saw/ Truck Battery
Hiller's Training & Consulting	Services	\$1000.00	Defensive Training
Hi-Tech	Supplies	\$50.00	Battery/Belt Clip/Pager
<b>TOTAL</b>		<b>\$1578.88</b>	

**ACCOUNTS PAYABLE ENDING – FEBRUARY 2019 #2**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Hann's Confectionary	Supplies	\$1012.18	Gas/ Project Supplies
<b>TOTAL</b>		<b>\$1012.18</b>	
<b>FIRE DEPARTMENT</b>			
Hann's Confectionary	Supplies	\$8.11	Cleaning Supplies
<b>TOTAL</b>		<b>\$8.11</b>	

