

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: townclerk@townoftroutriver.com

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

Meeting Tuesday August 11th, 2020 @ 7 P.M

Call meeting to order

Adoption of the Agenda

Adoption of the Minutes ~ Business Arising from Minutes

- Regular Monthly Meeting ~ July 14th, 2020
- Special Meeting ~ July 29th, 2020

Delegation

- No Delegate

Public Works

- Water & Sewer
- Garbage
- Roads
- Permits

Finance & Administration

Arm of Council Committee Reports

- Fire Department ~ No Liaison Appointed
- Recreation ~ Councillor, T. Crocker
- Heritage ~ No Liaison Appointed
- Trails ~ Councillor, M. Crocker
- Rink ~ Deputy Mayor, G. Barnes

Correspondence

Regulations

New Business

Notice of Motion

Round Table

- Council
- Action Item List

Schedule of next meeting

Adjournment

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Minutes of the regular monthly meeting held on Monday August 17th, 2020

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Marsha Crocker
		Tina Crocker
		Nelson Barnes
Also, Present:	Town Clerk/Manager:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean

Call meeting to order

Meeting called to order at 7:03 PM

Adoption of the Agenda

Resolution 20-095

T. Crocker/ N. Barnes

Motion to adopt the agenda with amendment of no delegate.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

Mayor, H. Crocker offered condolences to Councillor, M. Crocker on behalf of Council and Staff on the passing of her Sister in law

Adoption of the Minutes

Resolution 20-096

G. Barnes/ M. Crocker

Motion to adopt minutes as presented

- Regular Monthly Meeting ~ July 14th, 2020 with correction on resolution 20-091
- Special Meeting ~ July 29th, 2020

Business Arising from Minutes

- Question regarding resolution 20-083
- Question regarding resolution 20-079
- Edit dates on resolution 20-091
- Speedbumps ~ Ordered
- Any response from Western Health regarding a paramedic? ~ No response; Contact Steve Carry for information and request a meeting with Council.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

Delegation ~ No delegate

Public Works

Water/Sewer

- No water on Riverside Drive; wells have dried up due to the dry weather; a Municipal Capital Works was denied last month. Jason Young and Judy Bond has been contacted; Judy Bond is wondering if the Fire Department would assist with a water supply should it happen again.
- Correspondence read regarding Riverside Drive water issue
- Apply through available grants for water on Riverside Drive

Resolution 20-097

T. Crocker/ N. Barnes

Motion to apply through various channels for water installation on Riverside Drive.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0 Resolution

Garbage

- Bonne Bay Pond dump site is clean and organized although there has been some issues with people dumping outside of the gates when it is closed; an illegal offence, anyone caught doing so will be fined.

Roads

- Cold patch has been done on Hillcrest Road

Permits

- 41 Mountain Drive ~ Construction of a Shed ~ Approved

Resolution 20-098

G. Barnes/ M. Crocker

Motion to approve the construction of a shed at 41 Mountain Drive as specified on permit application.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

- 32 Main Street ~ Excavation of Property ~ Denied

Resolution 20-099

T. Crocker/ N. Barnes

Motion to deny the excavation of property located at 32 Main Street due to no supporting documentation of ownership of specified property to be excavated.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

- 199 Main Street ~ Extension of Deck & Renovations ~ Approved

Resolution 20-100

T. Crocker/ G. Barnes

Motion to approve the extension of a deck and renovations as specified on permit application.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

Finance & Administration

- Add approximate amounts for Hydro and Bell Aliant on monthly payables

Resolution 20-101

G. Barnes/ M. Crocker

Motion to pay Accounts Payables # 1 Ending July 2020

ACCOUNTS PAYABLE ENDING – JULY 2020 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Bell Aliant	Services	-	Paid upon Receival
NL&LAB Hydro	Services	-	Paid upon Receival
CEEP Repayment	Services	\$4,451.74	Unused Funding
Youth Ventures	Services	\$166.66	Yearly Fee
Pikes Service Station	Services/Supplies	\$2875.13	
Crane Supply	Supplies	\$23.00	Supplies
Hi-Tech Communications	Services	\$424.35	Bi monthly Satellite Phone Minutes
Williams Building Supplies	Supplies	\$35.55	Supplies
Phone Tech Voice & Data LTD	Services	\$115.07	Office & Fire Hall Alarm System
TOTAL		\$8091.50	
HERITAGE COMMITTEE			
TOTAL		\$0.00	
TRAILS COMMITTEE			
TOTAL		\$0.00	
RECREATION COMMITTEE			
TOTAL		\$0.00	
RINK COMMITTEE			
		\$0.00	
FIRE DEPARTMENT			
TOTAL		\$0.00	

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

****Deputy Mayor, G. Barnes declared conflict, and exited Council Chambers at 7:50 PM; Husband's Employer****

Resolution 20-102

T. Crocker/ M. Crocker

Motion to pay Accounts Payables # 2 Ending July 2020

ACCOUNTS PAYABLE ENDING – JULY 2020 #2

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Long Range Construction	Services	\$373.75	Excavating Curb Stop
TOTAL		\$373.75	

In favor: Mayor H. Crocker, Councillors, M. Crocker, T. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor, G. Barnes

****Deputy Mayor, G. Barnes returned to Council Chambers at 7:51 PM****

Arms of Council Committee Reports

Fire Department

- New liaison required; will be assigned following by-election
- No news on the new firetruck
- Letter sent concerning Chase the Ace Funds; verbal reply.

****Councillor N. Barnes declared conflict, and exited Council Chambers at 7:52 PM;
Executive member of the Lions****

- Verbal reply stated that some of the money raised for the new fire truck through the Chase the Ace fundraiser has been distributed to other charities; awaiting a written reply to proceed with contacting Service NL regarding the fundraiser and proceeds.

****Councillor, N. Barnes returned to Council Chambers at 8:00 PM****

Recreation

- **Liaison Report:** No meetings have occurred; committee is requesting to restart bingo
- Bingo Application has been re-submitted; No response from Service NL
- Contact the COVID -19 helpline for guidance on which guidelines have to be followed to restart bingo; the Bingo Guidelines or the Bar Guidelines.

Heritage

- New liaison required; will be assigned following by-election
- Students and Curator are a success

Trails

- **Liaison Report:** No meeting; No Report
- Eastern Point Trail has received high been highly recommended by users
- Western Hills Trail; Should see about getting it done for summer hiking
- Narrows Trail needs trimming at 2.5kms – 3.5kms and a bridge is broken over a creek; Contact and inform Parks Canada.

Rink

- **Liaison Report:** No meeting; No Report
- Toonie Draw is over \$700.00 and climbing

Correspondence

#1. Robert Hann/ Municipal Affairs ~ Force Main to Outfall Consultant Fee Request

Resolution 20-103

T. Crocker/ N. Barnes

Motion to accept the consultant fee request for Lift Station #3 to the Outfall - #17-GI-20-00021

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

#2. Western Regional Service ~ Board Policy ~ Information

#3. Resident ~ Request for Recognition

Resolution 20-104

M. Crocker/ T. Crocker

Motion to send all residents a framed recognition certificate for 50th, 55th, 60th, 65th, etc.

Wedding Anniversaries

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

#4. Circular ~ Information

#5. Municipal Affairs ~ Application Status ~ Riverside Drive Water Installation Denial

#6. Resident ~ Letter of Thanks

#7. Youth Ventures ~ Yearly Fee

Resolution 20-105

M. Crocker/ T. Crocker

Motion to send Youth Ventures the yearly fee of \$166.66.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

#8. Municipal Asset Management Program ~ Information

#9. Resident Request ~ Water Connection Fee Waiver

Resolution 20-106

G. Barnes/ N. Barnes

Motion to deny request to waiver the 2020 water connection fee.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

Regulations

- No Regulations

New Business

- No New Business

Notice of Motion

- No Notice of Motion

Roundtable

Councillor, M. Crocker ~

- ⇒ River Dredging material; need to be tested to place it in the Route 431 Pit; Can it be placed on Tommy's Lane to connect Hillcrest Road to the Old Highway; with a priority to place dredge materials on the Island first and foremost; Contact contractor
- ⇒ Two streetlights, one on Duke Street and one on Riverside Drive is out; contact Hydro

Councillor, N. Barnes ~

- ⇒ Contact Anthony Blanchard regarding the Feeder Erosion

Councillor, T. Crocker ~

- ⇒ Contact Parks Canada ~ Use of Adams Road for residents and non-residents.

****Councillor M. Crocker declared conflict, and exited Council Chambers at 8:30 PM; Employer****

- ⇒ Residents of Trout River are the only ATV vehicles permitted to pass through the Park to get to Chimney Cove; NO visitors are permitted to go through the Park on ATV, they would have to bring the ATV past the Cattle Gate by Truck and Trailer and go from there on ATV; Contact Carla Wheaton for clarification on the issue.

****Councillor, M. Crocker returned to Council Chambers at 8:34 PM****

Deputy Mayor, G. Barnes ~ No Business

Mayor, H. Crocker ~

- ⇒ The RCMP have been in contact concerning ATV speeding and underage children using ATV's; they will be in Trout River more frequently to address the problem.

⇒ Rink Committee; Why wasn't the Rink put under the Recreation Committee; In order to apply for funding for the Rink we required our own separate committee to be formed.

Town Clerk/Manager & Town Assistant ~ Action Item List:
Action Items List from July 14th, 2020
For August 11th, 2020 Meeting

No.	Action	Dept.	In Progress, Ongoing or Done
1.	Streetlighting/ Solar Lighting	Town Assistant	Ongoing
2.	River Dredging	Town Clerk/Manager	Ongoing
3.	Rezoning	Town Clerk/Manager & Town Assistant	Ongoing
4.	Policies (Updates)	Town Clerk/Manager	Ongoing
5.	Western Health (Clinic)	Town Assistant	Ongoing
6.	CEEP & JCP Applications	Town Assistant	Completed and Submitted Ongoing
7.	Blue Whale	Town Clerk/Manager	Ongoing (Unsure Due to Covid-19)
8.	Property Beautification Contest	Town Clerk/Manager	Ongoing
9.	Hunter Safety/FAC Course	Town Assistant	Ongoing (Unsure Due to Covid-19)
10.	Beach Clean up	Town Assistant	Ongoing (Unsure Due to Covid-19)
11.	Blood Collection	Town Clerk/Manager	Added to the Western Health requests Ongoing
12.	Boardwalk Storm Damages	Town Clerk/Manager	Ongoing
13.	Water Supply Intake Upgrade	Town Clerk/Manager	Ongoing
14.	Lift Station #3 Pump	Town Clerk/Manager Maintenance	Gas Tax Application Completed; awaiting info from Ira & Lisa to submit. Ongoing
15.	Cell Phone Service	Town Clerk/Manager	Gas Tax Application Submitted Ongoing
16.	First Aid Training	Town Assistant	Woody Point (Unsure Due to Covid-19)
17.	Resolution 20-079; RE: Bulk Garbage Collection	Town Assistant Maintenance	Revisit decision Ongoing
18.	By-Election	Town Clerk/Manager Town Assistant	Nomination Day is August 19, 2020 from 8AM to 8PM Ongoing
19.	Ditch at 241 Main Street	Council	Ongoing
20.	Unauthorized Forging	Town Clerk/Manager	Ongoing
21.	Monument	Council	Ongoing
22.	Video Conferences	Town Clerk/Manager	Need to set up for future meetings Ongoing
23.	Crown Lands	Town Clerk/Manager	License to Occupy
24.			
25.			

#1. Streetlighting/ Solar lighting ~ Order streetlight for Mountain Drive and Feeder Lane

#7. Blue Whale ~ Art piece to be placed on the fish plant on Fisher Drive

#17. Resolution 20-079; RE: Bulk Garbage Collection ~ Unable to take bulk collection

Resolution 20-107

T. Crocker/ M. Crocker

Motion to rescind motion 20-079 regarding bulk garbage collection.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

#19. Ditch at 241 Main Street ~ Unable to replace with a culvert due to winter maintenance

Resolution 20-108

N. Barnes/ M. Crocker

Motion to deny request to replace wooden ditching with a culvert, as the ditch requires access for winter maintenance.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

****Councillor M. Crocker declared conflict, and exited Council Chambers at 9:10 PM****

#20 Unauthorized Fording ~ Respond to email requesting confirmation of the person in question; once confirmation is received send a letter requesting approval documents and/or ask for status on documentation/approval; also specify that usage of the Brook in question to cease use until proper documentation is in place.

****Councillor, M. Crocker returned to Council Chambers at 9:18 PM****

#21. Veterans Monument ~ Send correspondence asking the Legion to help with the financial burden of restoration or replacement of the Monument.

Resolution 20-109

M. Crocker/ T. Crocker

Motion to send a letter to the Royal Canadian Legion, Branch 45 requesting financial help with the restoration/replacement of the Veterans Monument

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

#22. Video Conferences ~ With Covid-19 restrictions many meetings are conducted via online means. We currently do not have the equipment to conduct those meetings properly.

Resolution 20-110

N. Barnes/ G. Barnes

Motion to purchase a 50-inch screen to conduct virtual meetings during the Covid-19 Pandemic.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

#23. Crown Lands ~ License to Occupy

Resolution 20-111

M. Crocker/ G. Barnes

Motion to pay the fee to Crown Lands for the License to Occupy the Hummock Trail

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T.

Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

Schedule of next meeting

Next regular monthly meeting scheduled for Tuesday September 8th, 2020 at 7:00 PM

Adjournment

Resolution 20-112

T. Crocker/ N. Barnes

Motion to adjourn meeting.

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes, Councillors, M. Crocker, T. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

Approved On: _____ *Sept 8, 2020*

Signed: _____ *Harve Crocker*

Position: _____ *Mayor*

ALL ACCOUNTS PAYABLE ENDING AUGUST 31ST, 2020 (SEPTEMBER MEETING)

ACCOUNTS PAYABLE ENDING – AUGUST 2020 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Bell Aliant	Services	\$300.00	Approximate/Paid on Receival
NL&LAB Hydro	Services	\$2500.00	Approximate/Paid on Receival
KC Reid	Supplies	\$3073.16	Chlorine/Sanitizer/Masks/Handtowel/Tissue
Western Pump Services	Supplies	630.20	Chain Hoist
Protek Industries	Supplies	\$1687.91	Speed Bumps
Anderson Engineering Consultants	Services	\$1913.23	Preliminary Engineering
Phone Tech Voice & Data LTD	Services	\$53.78	Office & Fire Hall Alarm System
TOTAL		\$10,158.08	
HERITAGE COMMITTEE			
TOTAL		\$0.00	
TRAILS COMMITTEE			
TOTAL		\$0.00	
RECREATION COMMITTEE			
TOTAL		\$0.00	
RINK COMMITTEE			
		\$0.00	
FIRE DEPARTMENT			
TOTAL		\$0.00	

