

# TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: [townclerk@townoftroutriver.com](mailto:townclerk@townoftroutriver.com)

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

## Meeting Wednesday August 14<sup>th</sup>, 2019 @ 7 P.M

### Call meeting to order

### Adoption of the Agenda

### Adoption of the Minutes ~ Business Arising from Minutes

- Regular Monthly Meeting ~ July 10<sup>th</sup>, 2019
- Special Meeting ~ July 31<sup>st</sup>, 2019
- Special Meeting ~ August 7<sup>th</sup>, 2019

### Delegation

- No Delegate

### Public Works

- Water & Sewer
- Garbage
- Roads
- Permits

### Finance & Administration

### Arm of Council Committee Reports

- Fire Department
- Recreation
- Heritage
- Trails

### Correspondence

### Regulations

### New Business

### Notice of Motion

### Round Table

- Council
- Action Item List

### Schedule of next meeting

### Adjournment



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Minutes of the regular meeting held on Wednesday August 14<sup>th</sup>, 2019

<b>Present:</b>	<b>Mayor:</b>	Horace Crocker
	<b>Councillors:</b>	Nelson Barnes
		Tina Crocker
		Rosie Crocker
		Marsha Crocker
		Tanya Rogers
<b>Absent:</b>	<b>Deputy Mayor:</b>	Gloria Barnes
<b>Also, Present:</b>	<b>Town Clerk/Manager:</b>	Lorraine Barnes-Gushue
	<b>Town Assistant:</b>	Sharrel Mclean

## Call meeting to order

Meeting called to order at 7:06 PM

## Adoption of the Agenda

Resolution 19-166

M. Crocker/ R. Crocker

Motion to adopt the agenda with the addition of swearing in a Councillor.

**In favor: Mayor H. Crocker, Councillors, R. Crocker, N. Barnes, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, Councillor, T. Crocker**

**\*\*Swearing in of New Councillor, Tanya Rogers\*\***

**\*\*Councillor, T. Crocker attended the meeting at 7:10 pm\*\***

## Business Arising from Minutes

- Possible dump site for grass clippings and kitty litter
- Businesses are charged a fee for garbage collection
- Heritage T-Shirts have arrived

## Adoption of the Minutes

Resolution 19-167

M. Crocker/ T. Crocker

Motion to adopt minutes as presented, dated:

- Regular Monthly Meeting ~ July 10<sup>th</sup>, 2019
- Special Meeting ~ July 31<sup>st</sup>, 2019
- Special Meeting ~ August 7<sup>th</sup>, 2019

**In favor: Mayor H. Crocker, Councillors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0**

**Abstaining: 0**

**Absent: Deputy Mayor, G. Barnes**

**Delegation** ~ No Delegate

**Public Works**

**Water/Sewer**

- A Water and Sewer blockage on Main Street was the result of a contractor who did work in the area and not a personal problem with the residents own sewer line, reimburse the homeowner for expenses incurred

**Resolution 19-168**

**T. Crocker/ N. Barnes**

Motion to reimburse the homeowner for the amount of \$100.00 for expenses incurred to determine where the sewer blockage was.

**In favor: Mayor H. Crocker, Councillors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0**

**Abstaining: 0**

**Absent: Deputy Mayor, G. Barnes**

**Garbage**

- Tonnage is extremely high and continues to rise; possible increases in fees are in the future.

**Roads**

- Due to a recent project on Main Street which involved the asphalt being removed, the area has been rough; Maintenance has repaired the area until the contractor can replace the asphalt; Bump Signs have been placed in the area as directed by Department of Transportation and Works
- Rocks on the road on the corner of Mountain Drive could potentially cause a hazard
- Rocks need to be cleaned off the corner of Duke Street and compactable material should be placed there
- Water on the intersection of Main Street and Route 431 has been an ongoing issue; contact Department of Transportation and Works and ask them to rectify the problem
- Signage is required on the intersection of Mountain Drive and Hillcrest; contact Department of Transportation and Works
- Contact Anthony Blanchard and request a meeting with Council to address the multiple issues that has not been resolved around Town.

**Permits**

- 283-285 Main Street ~ Trailer Shelter ~ Approval with stipulations

**Resolution 19-169**

**T. Crocker/ M. Crocker**

Motion to grant approval for the permit application for 283-285 Main Street, with the following stipulations:

- ⇒ Your building dimensions must not exceed 20 feet wide x 30 feet long
- ⇒ You must remain 33 feet from the middle of the road
- ⇒ You must remain 6 feet from the boardwalk
- ⇒ You must remain 12 feet from Rodrick White's Shed
- ⇒ You must remain 6 feet from Paul Kelly's property boundary line
- ⇒ You must adhere to the Cultural Heritage Style, which includes painted wooden clapboard on the exterior as opposed to vinyl siding and shingles as opposed to metal roofing.

**In favor: Mayor H. Crocker, Councillors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0**

**Abstaining: 0**

**Absent: Deputy Mayor, G. Barnes**

- 65 Main Street ~ Extension of Woodshed ~ Approval

**Resolution 19-170**

**T. Crocker/ M. Crocker**

Motion to grant approval for the construction of an extension to a woodshed located at 65 Main Street.

**In favor: Mayor H. Crocker, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0**

**Abstaining: 0**

**Absent: Deputy Mayor, G. Barnes**

1

- 120-126 Old Highway Road ~ Kitchen Shelter ~ Approval

**Resolution 19-171**

**T. Crocker/ T. Rogers**

Motion to grant approval for the construction of a kitchen shelter located at 120-126 Old Highway Road.

**In favor: Mayor H. Crocker, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0**

**Abstaining: 0**

**Absent: Deputy Mayor, G. Barnes**



➤ 57 Mountain Drive ~ Extension of a Garage ~ Approval

**\*\*Councillor, M. Crocker declared conflict and departed at 7:59PM; Family Permit Application\*\***

**Resolution 19-172**

**R. Crocker/ N. Barnes**

Motion to grant approval for construction of an extension of a garage located at 57 Mountain Drive

**In favor: Mayor H. Crocker, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0                      Abstaining: 0                      Absent: Deputy Mayor, G. Barnes**

**\*\*Councillor, M. Crocker returned to Council Chambers at 8:01PM\*\***

➤ 3 Fisher Drive ~ Water and Sewer Connection ~ Deferred

Contact applicant and inform them that they need to schedule a meeting with the Public Works Committee of Council to further discuss the issues surrounding this request.

➤ 3-5 Hillcrest Road ~ Construction of a Garage/Shed ~ Approval

**Resolution 19-173**

**R. Crocker/ T. Crocker**

Motion to grant approval for construction of a garage/shed located at 3-5 Hillcrest Road.

**In favor: Mayor H. Crocker, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0                      Abstaining: 0                      Absent: Deputy Mayor, G. Barnes**

➤ 295 Main Street ~ Request to add an extension to an existing shed.

**Resolution 19-174**

**M. Crocker/ N. Barnes**

Motion to deny the application due limited space and permit policies for clearance between buildings.

**In favor: Mayor H. Crocker, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0                      Abstaining: 0                      Absent: Deputy Mayor, G. Barnes**

**\*\*Councillor, T. Crocker asked to be excused at 8:10 PM\*\***

**Councillor, T. Crocker returned at 8:11 PM**

**Finance & Administration**

**Resolution 19-175**

**T. Crocker/ R. Crocker**

Motion to pay Accounts Payables # 1 Ending July 2019

**ALL ACCOUNTS PAYABLE ENDING JULY 31<sup>ST</sup>, 2019 (AUGUST MEETING)**

**ACCOUNTS PAYABLE ENDING – JULY 2019 #1**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
C & R Contractors	Services	\$4351.23	July Garbage Collection/Tipping Fees (11.07 Ton)
Hann's Confectionary	Supplies	\$471.40	Maintenance Supplies/Gas
William's Building Supplies	Supplies	\$167.04	Ice & Water Shield
Colemans	Supplies	\$464.45	Wayfinding Stop
Phone Tech Voice Data Ltd.	Services	\$129.40	Alarm System (Office & Fire Bay)
Shears Building Supplies	Supplies	\$316.58	Stain & Nails
National Shoe	Services	\$879.75	Safety Equipment Repairs
Morgan Printing	Supplies	\$219.65	Ballots for By-Election
Pikes Service Station	Supplies	\$259.67	Gas
K.C. Reid Enterprises Ltd.	Supplies	\$1612.01	Chlorine/Supplies
Saltwire Network	Services	\$391.23	By-Election Ads
<b>TOTAL</b>		<b>\$9262.41</b>	
<b>HERITAGE COMMITTEE</b>			
Tracy Langdon	Supplies	\$72.60	Bangbelly Festival Supplies
3T's Ltd	Supplies	\$43.61	Lobster for Wave Over Wave
Hann's Confectionary	Supplies	\$304.04	Canada Day BBQ/ Building Supplies
<b>TOTAL</b>		<b>\$420.25</b>	
<b>TRAILS COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RECREATION COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>FIRE DEPARTMENT</b>			
Hann's Confectionary	Supplies	\$171.51	Gas
<b>TOTAL</b>		<b>\$171.51</b>	

**In favor: Mayor H. Crocker, Councilors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**  
**Opposed: 0**                      **Abstaining: 0**                      **Absent: Deputy Mayor, G. Barnes**

**\*\* Mayor, H. Crocker declared conflict; Brother\*\***  
**\*\*Passed Chair to Councillor, T. Crocker and exited Council Chambers at 8:16PM\*\***



**Resolution 19-176**

**R. Crocker/ M. Crocker**

Motion to pay Accounts Payables # 2 Ending July 2019

**ACCOUNTS PAYABLE ENDING – JULY 2019 #2**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
<b>TOTAL</b>		<b>\$0.00</b>	
<b>HERITAGE COMMITTEE</b>			
Alex Crocker	Supplies	\$25.00	Codfish for Wave Over Wave
<b>TOTAL</b>		<b>\$25.00</b>	

**In favor: Councillors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0 Abstaining: 0 Absent: Mayor H. Crocker, Deputy Mayor, G. Barnes**

**\*\*Mayor, H. Crocker returned to Council Chambers at 8:17 PM and resumed chair\*\***

**Resolution 19-177**

**T. Crocker/ M. Crocker**

Motion to pay Accounts Payables # 3 Ending July 2019

**ACCOUNTS PAYABLE ENDING – JULY 2019 #3**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Long Range Construction	Services	\$1457.63	Excavating Water Line/Boardwalk Stone/Ditching
<b>TOTAL</b>		<b>\$1457.63</b>	
<b>HERITAGE COMMITTEE</b>			
Viola Parsons	Supplies	\$14.93	HDMI Cord
<b>TOTAL</b>		<b>\$14.93</b>	

**In favor: Mayor H. Crocker, Councillors, N. Barnes, M. Crocker, R. Crocker, T. Crocker, T. Rogers**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

**\*\*Councillor, M. Crocker declared conflict and departed Council Chambers at 8:18 PM; Executive member of the Recreation Committee\*\***



**Resolution 19-178**

**T. Crocker/ N. Barnes**

Motion to pay Accounts Payables # 4 Ending July 2019

**ACCOUNTS PAYABLE ENDING – JULY 2019 #4**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RECREATION COMMITTEE</b>			
Atlantic Star Satellite Bingo Inc.	Supplies	\$3736.45	Bingo Supplies
<b>TOTAL</b>		<b>\$3736.45</b>	

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers  
Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes Councillor, M. Crocker**

**\*\*Councillor, M. Crocker returned to Council Chambers at 8:19 PM;**

**Arms of Council Committee Reports**

**Fire Department**

- The Fire Department requires a new liaison; Councillor, T. Rogers will be the new Fire Department liaison

**\*\*Councillor, M. Crocker declared conflict and departed Council Chambers at 8:21 PM;  
Executive member of the Recreation Committee\*\***

**Recreation**

- No Meeting has occurred

**\*\*Councillor, M. Crocker returned to Council Chambers at 8:23 PM;**

**Heritage**

- Bangbelly Festival Complete; the new games were a huge success; No final count of the income has been completed yet; Bangbelly tasting was a success.

**Trails**

- No access to cross a property owners land for one of our trails; will not interfere with the trail, as an existing passageway cannot be blocked
- Trail Festival was scheduled for August 24<sup>th</sup>, 2019; Contact the executive and have them post regarding the festival, whether it will go ahead or not.

**Correspondence**

#1. Proclamation of Prostate Cancer Awareness in Trout River; Place donation jars in stores on September 1<sup>st</sup>, 2019; Neck Tie Day on September 30<sup>th</sup>, 2019, ending with a walk for awareness.

**Resolution 19-179**

**M. Crocker/ T. Rogers**

Motion to declare September Month as Prostate Cancer Awareness Month in the Town of Trout River.

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

#2. Municipal Affairs ~ Capital Funding Information

#3. Debbie Reid ~ Meeting with Parks Canada ~ Mayor, H. Crocker, Councillors R. Crocker and N. Barnes will be attending on September 17<sup>th</sup>, 2019 in Rocky Harbour.

#4. Resident ~ Business Tax Adjustment

**\*\*Councillor, T. Rogers declared conflict and departed Council Chambers at 8:40 PM; Immediate Family\*\***

**Resolution 19-180**

**T. Crocker/ R. Crocker**

Motion to adjust Business Tax arrears to \$0.00 and discontinue future billing on the specified account.

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, Councillor, T. Rogers**

**\*\*Councillor, T. Rogers returned to Council Chambers at 8:42 PM;**

#5. Aaron Legg ~ Information

#6. Dress for the Cause ~ Participation Package ~ Breast Cancer Awareness Breakfast for October 19<sup>th</sup>, 2019

#7. Previous Resident ~ Request to remove name from property located at 7 Duke Street.

**Resolution 19-181**

**R. Crocker/ N. Barnes**

Motion to remove the non-residents name from the property located at 7 Duke Street.

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

#8. Poll Tax ~ Payment Agreement Information

#9. Star Gazing Party ~ Contact Cynthia Nicolle and inform her that the Town of Trout River will participate in the event by donating and distributing hot chocolate; Councillors, M. Crocker

and T. Rogers will over see the contribution; inquire about a source for hot water and post to the public to bring your own cup.

**#10. Poll Tax ~ Payment Agreement Information**

**#11. Poll Tax ~ Payment Agreement Information**

+

**#12. Municipal Capital Works ~ Cost Sharing**

**Resolution 19-182**

**T. Crocker/ R. Crocker**

Motion to borrow in the amount of \$25,500.00 for the Town of Trout River, River Dredging contribution, Project # 17-MCW-20-00028. ^

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

**Resolution 19-183**

**T. Crocker/ R. Crocker**

Motion to pay the remainder of loan # 699470 with the amount owing of \$8,801.87. ^

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

**#13. Resident ~ Litter along the roadsides ~ Purchase and place two garbage cans in designated areas to help alleviate the problem.**

**Resolution 19-184**

**M. Crocker/ R. Crocker**

Motion to purchase two garbage cans

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

**#14. Resident ~ Overnight Parking ~ Signs has been ordered and will be placed; reply to resident.**

**#15. SNC Lavalin ~ Municipal Capital Works Projects**

**Regulations**

- No regulations

**New Business**

- No New Business

**Notice of Motion**

- No Notice of Motion



## **Roundtable**

### **Councillor, M. Crocker ~**

- ⇒ New heritage poster with all designated heritage sites from here to St. Anthony; will forward a copy to the office
- ⇒ New member required for the Human Resource Committee of Council; Councillor, T. Rogers will become the new member for Human Resources

### **Councillor, N. Barnes ~**

- ⇒ Air B&B's need to be charged taxes; Office is in contact with Municipal Affairs concerning the process.

### **Councillor, R. Crocker ~**

- ⇒ No fencing around the back of the school; a safety hazard for children that play in the playground and could wander out around the back; especially since the river adjacent the school is extremely deeper since the dredging after the flood in January 2018; Contact the School Board

### **Councillor, T. Crocker ~ No Business**

### **Deputy Mayor, G. Barnes ~ Absent**

### **Councillor, T. Rogers ~**

- ⇒ Tidy Towns/Communities in Bloom; contact Home Hardware for more information; wild flower seeds placed in tall grassy areas of town

### **Mayor, H. Crocker ~**

- ⇒ Crown Land areas; arrange a meeting
- ⇒ A recent permit application that was approved and issued for 58 Mountain Drive; the applicant has not adhered to the building type/dimensions as specified on the permit; Contact applicant and ask that they revise the permit application, if the applicant does not comply issue a Stop Work Order.
- ⇒ A recent permit application that was deferred pending Department of Transportation and Works approval has been developed without the proper permits and without supplying the Town Office with documents stating that Department of Transportation and Works has approved the structure; also, the same building owner presented a designated parking area for the building to the Town of Trout River and Department of Transportation, to which they have not followed. Send correspondence stating as such.
- ⇒ Washouts on Dock Hill; Have Maintenance inquire.
- ⇒ Maintenance has been helping with the ongoing water and sewer project when required; he has stayed inside of his normal work week hours.

**Town Clerk/Manager & Town Assistant ~ Action Item List:**

**Action Items List from July 10<sup>th</sup>, 2019 Public Meeting**

<b>No.</b>	<b>Action</b>	<b>Dept.</b>	<b>In Progress, Ongoing or Done</b>
1.	Emanuel's Brook Wall	Town Clerk/Manager Maintenance	Special Assistance application sent. <b>Ongoing</b>
2.	CEEP 2019	Town Assistant	Application submitted for Pasture; <b>Ongoing</b>
3.	Streetlighting/ Solar Lighting	Town Assistant	<b>Ongoing</b>
4.	River Dredging	Town Clerk/Manager	<b>Ongoing</b>
5.	Rezoning	Town Clerk/Manager & Town Assistant	<b>Ongoing</b>
6.	Policies ( <b>Updates</b> )	Town Clerk/Manager	<b>Ongoing</b>
7.	Western Health (Clinic)	Town Assistant	No response. <b>Ongoing</b>
8.	Guardrail on Trout River Road/ Other requests for Dept. Trans.	Town Clerk/Manager Town Assistant	Letter sent to the Minister concerning <b>ALL</b> requests. <b>Ongoing</b>
9.	Tommy's Lane	Town Clerk/Manager	<b>Ongoing</b>
10.	Canada Day Celebrations	Town Assistant	Funding for 2020 Canada Day. <b>Ongoing</b>
11.	Great Humber Joint Council Meeting	Mayor	Building and Meal prep required; Meeting set for September 18, 2019.
12.	Job Creation Project	Town Assistant	Application submitted for the Interpretation Building; <b>Ongoing</b>
13.	Plastic Oceans Screening	Town Assistant	August 29 <sup>th</sup> , 2019 at 7:00pm at the Interp. Building; <b>Complete</b>
14.	Blue Whale	Town Clerk/Manager	No update. <b>Ongoing</b>
15.			
16.	Wayfinding Stop	Town Clerk/Manager	Décor finished. <b>Complete</b>
17.	Force main/Lift station #3 /Outfall	Town Clerk/Manager	Resolution Required for acceptance. <b>Ongoing</b>
18.	Property Beatification Contest	Town Clerk/Manager	<b>Ongoing.</b>
19.	Hunter Safety/FAC Course	Town Assistant	Awaiting a reply. <b>Ongoing</b>
20.	Memory Plaques	Town Clerk/Manager	Posted for interested parties to fill the Moose Chair plaque. <b>Ongoing</b>
21.	Land across Emmanuel's Brook	Mayor	<b>Ongoing.</b>
22.	Beach Clean up	Town Assistant	Rebecca Brushett will be conducting the beach clean-up on Monday September 2 <sup>nd</sup> , 2019 from 9:00 am to 1:00 pm. <b>Ongoing</b>
23.	Blood Collection	Town Clerk/Manager	In Trout River. <b>Ongoing</b>
24.	Cost Sharing for Project	Town Clerk/Manager	Resolution to Borrow for a project
25.	Seniors Bulletin Board	Town Clerk/Manager	Requested blue paint
26.	Municipal Capital Works	Town Clerk/Manager	Water and Sewer on Riverside Drive
27.	PMA Fall Forum	Town Clerk/Manager	Employee Training
28.	Emmanuel's Brook Bridge	Town Assistant	Danger Complaint

**#7. Western Health**

- A reply was received prior to the meeting with an inquiry as to what specifically Council was requesting with regards to extra hours and days for our Clinic.
- Reply to Johnathan Andrews with Council's requests:
  - ⇒ An extra 2 days the Doctor be placed at our Clinic; if this request is not possible, they are requesting a Nurse Practitioner for one of the requested two days
  - ⇒ Place a Public Health Nurse once a week at our Clinic



⇒ Blood Collection at our Clinic

### **#16. Wayfinding Stop**

- Décor is complete at the Wayfinding Stop; Ask Maintenance to remove the boards, etc. that was left from the repairs and to remove the rotted post and replace it.

### **#17. Force Main from Lift Station #3 to the Outfall Replacement**

#### **Resolution 19-185**

**T. Crocker/ M. Crocker**

Be it resolved to accept cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated, July 23<sup>rd</sup>, 2019 to complete the Replacement of the Force Main from Lift Station #3 to the Outfall. Project # 17-GI-20-0021 for the amount of \$196,199. Town of Trout River agrees to provide \$17,792 in funding for this project and authorizes the Mayor and Town Clerk Secretary to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Trout River.

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

### **#20. Memory Plaques**

- Post to Social Media one last time, then order Moose Plaque

### **#21. Land Across Emmanuel's Brook**

- Contact Crown Lands to set up a meeting with Council

### **#24 Cost Sharing for Project # 17-SCF-19-00146**

#### **Resolution 19-186**

**N. Barnes/ T. Crocker**

The Town of Trout River resolves to request an approval to borrow in the amount of \$68,013.00 from the Bank of Montreal, Corner Brook, NL at a rate of Prime 2 % + 3.95% with a loan term of five years ; amortization of ten years , monthly blended payments of \$753.38 for SCF Project # 17-SCF-19-00146 – Main Street Water and Sewer Upgrade –Project Amount \$ 750,000.00

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**

#### **Resolution 19-187**

**N. Barnes/ T. Crocker**

The Town of Trout River resolves to request an approval to borrow for the GST Rebate in the amount of \$68,013.00 from the Bank of Montreal, Corner Brook, NL at a rate of Prime 2% + 3.95 % with a loan term of 12 months. Interest only, for the SCF Project # 17-SCF-19-00146 – Main Street Water and Sewer Upgrade –Project Amount \$ 750,000.00

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes**



**#25. Senior's Bulletin Board**

- Asked for the Town to donate some paint in the same shade as the wayfinding stop décor; Beautiful Job; Ask Maintenance to construct one for in front of the Town Office.

**#26 Municipal Capital Works**

- Add Riverside Water and Sewer to the application list for 2019.

**#27. Professional Municipal Administrators Fall Forum Training**

- Gander, NL on September 19<sup>th</sup> & 20<sup>th</sup>, 2019; Mayor H. Crocker inquired if this was the same training that he wasn't approved for last year and if there is enough funds for training; Town Clerk/Manager replied no this training is for Municipal Administrators and that was the Mayors Forum, and that the Employee's and Council travel/training is separated in the budget; Councillor R. Crocker said the reasoning it wasn't approved last year was because the 2018 budget for Council Training was depleted.

**Resolution 19-188**

**T. Crocker/ M. Crocker**

Motion to send the Town Clerk/ Manager and the Town Assistant to the PMA Fall Forum Training; Office will be closed September 19<sup>th</sup>, 2019 and September 20<sup>th</sup>, 2019.

**In favor: Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: Mayor, H. Crocker      Abstaining: 0      Absent: Deputy Mayor, G. Barnes**

**#28. Emmanuel's Brook Bridge**

- Complaints of children nearly falling through the sides of the bridge; Have Maintenance place wire along both sides of the bridge

**Schedule of next meeting**

**Next regular monthly meeting scheduled for Tuesday September 10<sup>th</sup>, 2019 at 7:00 PM**

**Resolution 19-189**

**T. Crocker/ N. Barnes**

Motion to update Rules of Procedure, changing the time of Regular Monthly Meetings back to 7:00 PM. Prior change was made to accommodate a councillor that is now resigned.

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0      Abstaining: 0      Absent: Deputy Mayor, G. Barnes**

**Adjournment**

**Resolution 19-190**

**T. Crocker/ N. Barnes**

Motion to adjourn the meeting.

**In favor: Mayor H. Crocker, Councillors, N. Barnes, R. Crocker, T. Crocker, T. Rogers, M. Crocker**

**Opposed: 0      Abstaining: 0      Absent: Deputy Mayor, G. Barnes**

Approved On: September 10, 2019  
Signed: Harold Lischer  
Position: Mayor



**ALL ACCOUNTS PAYABLE ENDING AUGUST 31<sup>ST</sup>, 2019 (SEPTEMBER MEETING)**

**ACCOUNTS PAYABLE ENDING – AUGUST 2019 #1**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
C & R Contractors	Services	\$4971.15	August Garbage Collection/Tipping Fees (14.85 Ton)
Crane Supply	Supplies	\$5359.36	Water and Sewer Supplies
Phone Tech Voice & Data	Services	\$57.38	Office & Fire Department Alarm
EMCO	Supplies	\$2384.58	Tapping Tool
Western Signs	Supplies	\$593.34	No Parking Signs/ATV Signs/Bump Signs
Town of Woody Point	Supplies	\$306.00	Reusable Bags
Staples	Supplies	\$614.97	Ink/Office Supplies
Paint Shop	Supplies	\$402.45	Window Blinds
Hann's Confectionary	Supplies	\$683.14	Maintenance Supplies
William's Building Supplies	Supplies	\$185.70	Wire Mesh
K.C. Reid Enterprises Ltd.	Supplies	\$1458.20	Chlorine/Supplies
<b>TOTAL</b>		<b>\$17,016.27</b>	
<b>HERITAGE COMMITTEE</b>			
Tracy Langdon	Supplies	\$320.00	Passing the Time Accommodations
Hann's Confectionary	Supplies	\$86.07	Building Operation & Cleaning Supplies
<b>TOTAL</b>		<b>\$406.07</b>	
<b>TRAILS COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>RECREATION COMMITTEE</b>			
<b>TOTAL</b>		<b>\$0.00</b>	
<b>FIRE DEPARTMENT</b>			
<b>TOTAL</b>		<b>\$0.00</b>	

**ACCOUNTS PAYABLE ENDING – AUGUST 2019 #2**

<b>TOWN</b>			
<b>SUPPLIER NAME</b>	<b>SERVICES PROVIDED</b>	<b>INVOICE AMOUNT</b>	<b>NOTES</b>
Horace Crocker	Supplies	\$46.60	Flags/Fuses
<b>TOTAL</b>		<b>\$46.60</b>	



