

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: townclerk@townoftroutriver.com

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

Minutes of the regular meeting held on Tuesday December 11th, 2018

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Nelson Barnes
		Marsha Crocker
		Tina Crocker
		Rosie Crocker
		Tom Sheppard
Absent:		Lorraine Barnes-Gushue
Also, Present:	Town Clerk/Manager:	Sharrel Mclean
	Town Assistant:	

Call meeting to order

Meeting called to order at 7:04 PM

Adoption of the Agenda

Resolution 18-329

M. Crocker/ T. Crocker

Motion to adopt the agenda as presented

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Crocker, R. Crocker

Opposed: 0 **Abstaining:** 0 **Absent:** T. Sheppard

Adoption of the Minutes

Resolution 18-330

G. Barnes/ N. Barnes

Motion to adopt minutes as presented, dated:

- Regular Monthly Meeting ~ November 20th, 2018
- Emergency Meeting ~ November 15th, 2018
- Emergency Meeting ~ November 16th, 2018
- Emergency Meeting ~ November 17th, 2018

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Crocker, R. Crocker

Opposed: 0 **Abstaining:** 0 **Absent:** T. Sheppard

Business Arising from Minutes

- Adjust wording on Resolution 18-311
- Deputy Mayor, G. Barnes inquired into whether Maintenance had a chance to look into the culvert by the Salvation Army Cemetery and was informed that he did.
- Councillor, M. Crocker inquired into the connection of the office laptop to the main computer, she was informed that this was not completed as of yet.

Delegation

- No Delegates

Public Works

Water/Sewer

- Measurements has been taken for the water and sewer upgrade on Main Street that is set to commence in the summer of 2019.
- Water has been turned back on down on Fisher Drive for the Contractors and the JCP employees at the Fisherman's Museum.

Garbage

- Again, garbage should be at the curb by 8:00 AM to ensure it is taken
- Garbage is being picked up from one side of the road at a time
- Our garbage tonnage is extremely high, if tonnage is not brought down the current fees for each household could double, or more. The garbage fees are currently \$80.00 per household for 277 households. Our tipping fee is approximately \$1700 per month, an average of \$20,400.00 per year, so basically right now the fees being collected for garbage removal is covering our tipping fees only. The cost of collection for garbage per month is approximately \$2500.00, an average of 30,000.00 per year, a cost that the Town currently has to incur. If tonnage is not brought down significantly, this will definitely mean that all household garbage fees will have an increase of at least \$100.00 per year, per household, for residents in order to cover the cost of garbage collection and removal from our Town.

Roads

- An excavator has been mobile in the Town without being on a flatbed; Council has been notified that the piece of equipment in question has the proper tracks to prevent damages to our pavement.

Permits

- No Permits

Finance & Administration

Resolution 18-331

M. Crocker/ T. Crocker

Motion to pay Accounts Payable Ending November #1:

ACCOUNTS PAYABLE ENDING – NOVEMBER 2018 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
NL & Lab. Hydro	Services	Paid upon Receival	
Bell Aliant	Services	Paid upon Receival	
McLoughlin Supplies Ltd.	Supplies	\$439.49	Smoke Detectors/Exit Signs/Supplies
Crane Supply	Supplies	\$80.50	Shut Off Key
Colemans	Supplies	\$945.38	Tree Lighting/ Council Gift Cards
Home Hardware	Supplies	\$289.64	Christmas Lights
K. C. Reid	Supplies	\$138.70	Grease
Phone Tech Voice & Data Ltd.	Services	\$57.38	Town Office and Fire Department Alarm System
C & R Contractors	Services	\$4259.39	November Garbage Fees & Tipping Fee (for 10.51 tonnes)
TOTAL		\$ 6210.48	
HERITAGE COMMITTEE			
TOTAL		\$0.00	
TRAILS COMMITTEE			
TOTAL		\$0.00	
RECREATION COMMITTEE			
TOTAL		\$0.00	
FIRE DEPARTMENT			
Royal Canadian Legion	Supplies	\$45.00	Wreath
TOTAL		\$45.00	

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Crocker, R. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillor, T. Sheppard

Mayor, H. Crocker declared conflict; passed chair to Deputy Mayor, G. Barnes and exited at 7:30 pm; Payment for supplies paid personally**

Resolution 18-332

R. Crocker/ M. Crocker

Motion to pay Accounts Payables Ending November #2:

ACCOUNTS PAYABLE ENDING – NOVEMBER 2018 #2

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Horace Crocker	Supplies	\$226.37	(Flag Clips, Christmas Lights for Outdoor decorations, Candy & Chocolates for Parade, inflatable Santa & Lights for Parade)
Royal Canadian Legion	Supplies	\$45.00	Wreath
TOTAL		\$271.37	

In favor: Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Sheppard, R. Crocker,

Opposed: 0 Abstaining: 0 Absent: Mayor H. Crocker, Councillor, T. Crocker

****Mayor, H. Crocker returns to Council Chambers at 7:31 pm and resumes chair****

****Deputy Mayor, G. Barnes declared conflict & exited at 7:32 pm; Family Business/Husbands Employer****

**** Councillor, N. Barnes declared conflict and exited at 7:32; Brothers Business****

Resolution 18-333

T. Crocker/ M. Crocker

Motion to pay Account Payables Ending November #3:

ACCOUNTS PAYABLE ENDING – NOVEMBER 2018 #3

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Long Range Construction	Services	\$4470.63	Ditching/ Culvert Replacement
Barnes Store	Supplies	\$206.35	Tree Lighting/ Boardwalk Emergency
TOTAL		\$4676.98	
FIRE DEPARTMENT			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Barnes Store	Supplies	\$41.57	Ball Supplies
TOTAL		\$41.57	

In favor: Mayor, H. Crocker, Councillors, M. Crocker, N. Barnes, T. Crocker, R. Crocker
Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, Councillor, T. Sheppard

****Deputy Mayor, G. Barnes and Councillor, N. Barnes returns to Council Chambers at 7:33 pm****

**** Councillor, T. Crocker declared conflict and exited at 7:33; Employer****

Resolution 18-334

N. Barnes/ G. Barnes

Motion to pay Accounts Payables Ending November #4:

ACCOUNTS PAYABLE ENDING – NOVEMBER 2018 #4

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Hann's Confectionary	Supplies	\$566.77	Supplies/Gas
TOTAL		\$566.77	
FIRE DEPARTMENT			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Hann's Confectionary	Supplies	\$5.41	Batteries/Bulbs
TOTAL		\$5.41	

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, R. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillors, T. Crocker, T. Sheppard,

****Councillor, T. Crocker returns to Council Chambers at 7:34 pm****

**** Councillor, M. Crocker declared conflict and exited at 7:34; Payment for supplies paid personally ****

Resolution 18-335

N. Barnes/ G. Barnes

Motion to pay Accounts Payables Ending November #5:

ACCOUNTS PAYABLE ENDING – NOVEMBER 2018 #5

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Marsha Crocker	Supplies	\$43.63	Christmas Parade Candy
TOTAL		\$43.63	

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, T. Crocker, N. Barnes, R. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillors, M. Crocker, T. Sheppard,

****Councillor, M. Crocker returns to Council Chambers at 7:35 pm****

Budget 2019

Resolution 18-336

T. Crocker/ G. Barnes

Motion to adopt the Budget 2019 excluding the Commercial Business Tax, sections 1.1.2, 1.2.1, and 1.3.2.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Crocker, R. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillor, T. Sheppard

**** Councillor, R. Crocker declared conflict and exited at 7:36; Business owner in the Town of Trout River ****

Resolution 18-337

T. Crocker/ G. Barnes

Motion to adopt the Budget 2019 Commercial Business Tax, sections 1.1.2, 1.2.1, and 1.3.2.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillors, T. Sheppard, R. Crocker

****Councillor, R. Crocker returns to Council Chambers at 7:38 pm****

Arms of Council Committee Reports

Fire Department

- Mayor, H. Crocker inquired whether or not the Fire Chief should have been invited to the Council Christmas Social; Council disagreed as there is now an Annual Appreciation Supper that is being held each spring for all of the Town volunteers. Add this topic to the Action List.

Recreation

- No Meeting; No business

Heritage

- The Heritage members are in the process of interviewing some of the elderly residents to acquire some valuable information concerning the past in Trout River.

Trails

- No Meeting has occurred.
- The Trail Committee entered a float into the 2018 Christmas Parade.

Correspondence

#1. Goudie Hutchings ~ National Housing Co-investment Fund and New Construction ~ Post to Social Media, and in Businesses.

Regulations

- Regular public meetings of Council have changed time slots for the months of October to April inclusive. These meetings will be held on the second Tuesday of each month at 1:00 pm in the afternoons.

Resolution 18-338

G. Barnes/ N. Barnes

Motion to adopt the updated Rules of Procedure

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Crocker, R. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillor, T. Sheppard

New Business

- No New Business

Notice of Motion

- No Notice of Motion

Roundtable

Councillor, M. Crocker ~ Plowing on Hillcrest ~ Maintenance was asked to clear the end of Hillcrest until the contract for Department of Transportation and Works commences on December 19th, 2018. Maintenance will do the snow clearing when his more pressing duties of the day are complete. The cost for snow clearing in the 2017/2018 season was approximately \$1600.00 for the end of Hillcrest; a cost the Town has to incur. With regards to safety or in the event of a fire, the Trout River Fire Department has equipment to get from the hydrants to the necessary buildings if need be.

Councillor, N. Barnes ~ The pumphouse ditching that was requested needs to be completed asap; Maintenance can contact a contractor to have this completed.

Councillor, R. Crocker ~ Written Complaint ~ A resident presented a written complaint directly to Councillor, R. Crocker regarding plowing on Hillcrest; Reply to plaintiff. Dredge Material ~ Can we use some of the material from the dredging of the wharf to use as fill on a piece of Town property; Contact the contractor. Drainage by the Town Office ~ Contact Department of Transportation and Works concerning the water buildup on the corner of Main Street and Route 431; cc Dwight Ball, Gudie Hutchings, Steven Crocker and Council in the email.

Councillor, T. Crocker ~ No Additional Business

Councillor, T. Sheppard ~ Absent

Deputy Mayor, G. Barnes ~ The Mayor, H. Crocker, the Deputy Mayor, G. Barnes, and the Town Clerk/Manager attended a Joint Council Meeting on Monday Evening, December 10th, 2018, in Woody Point, Parks Canada and their 10 Year Plan was the topic of discussion.

**** Councillor, M. Crocker declared conflict and exited at 8:25; Employer****

As members of Joint Council, the intentions are to produce a proposition for Parks Canada. To date Parks Canada has not been cooperative in promoting this side of Gros Morne National Park. In the 10 Year Plan Joint Council are requesting that there be a cap of 25,000 people, put on visitors to Western Brook Pond, diverting the remainder of visitors to this side of Gros Morne; Upgrades to all of our washroom facilities; Upgrades to the Boat Tour; Upgrades to the Narrows Trail; Upgrades to our roads within Park boundaries and the installation of a cell phone tower to enable residents of Trout River to have cell phone service. This will be produced as a petition that three Councils, as well as their staff will sign; they will also be informed that if those requests are not met, Joint Council will be taking the petition to the public for signatures.

****Councillor, M. Crocker returns to Council Chambers at 8:32 pm****

Mayor, H. Crocker ~ Agriculture Land located across Emanuel's Brook

**** Councillor, M. Crocker declared conflict and exited at 8:33; Leasing the Agriculture Land from Crown Lands****

Mayor, H. Crocker inquired concerning the proper procedures being followed and the proper documentation in place to clear and maintain the Agriculture Land, as well as the proper

surveying completed; He was informed that all proper documents has been submitted to the Town Office concerning the Land in question. He was also informed that there are no permits to be issued for landscaping in the Town. This will be looked into in January when the Policy Committee of Council begins updating the policies. Contact Crown Lands and Municipal Affairs regarding this matter.

****Councillor, M. Crocker returns to Council Chambers at 8:45 pm****

Guardrail ~ There has been no guardrail placed on the bottom of Trout River road in Woody Point. Contact Department of Transportation and Works and make a request to have one placed there.

Town Clerk/Manager ~ Action Item List:

Action Items from November 20th, 2018

No.	Action	Dept.	In Progress, Ongoing or Done
1	Sign for Town Entry	Town Clerk/Manager & Town Assistant	Letter received back from Natalia with her permission to use her design. Waiting on reply's on Facebook. Ongoing
2	Christmas Tree	Deputy Mayor Gloria Barnes	Place order in February for Spring plantation Ongoing
3	Streetlighting/ Solar Lighting	Town Assistant	Carried Over from last meeting Ongoing
4	Trails Committee	Town Clerk/Manager & Town Assistant	Name request from Registry of Deeds to get the Trails Committee Registered has been approved. Ongoing
5	Pasture	Town Clerk/Manager & Town Assistant	CEEP application sent. To date we only have two applicants for the CEEP Project, submitted to Jason Young to see if they qualify. Ongoing
6	Policies for Animals	Town Clerk/Manager & Town Assistant	Town of Trout River is permitted to invoice for fines for roaming animals on resident's accounts. Ongoing
8	School Garden Repairs	Town Assistant	Response back from Rocky Bromley regarding they are working on the repairs. Ongoing
9	River Dredging	Town Clerk/Manager	Applied through Capital Works. Waiting for reply. Ongoing
10	Rezoning	Town Clerk/Manager & Town Assistant	Waiting on reply. Ongoing
11	Budget 2019	Town Clerk/Manager	Ready to be Reviewed and Adopted Ongoing
12	Policies (Update)	Town Clerk/Manager	Started to update; Policy Committee will meet in the new year to review all policies Ongoing
13	Western Health (Clinic)	Town Clerk/Manager	Carry Over
14	Fisherman's Museum	Town Clerk/Manager	Steel roofing as opposed to shingles
15	MCW Application Evaluation	Town Clerk/ Manager	Motion required to submit evaluation

➤ **# 15. 2019-2020 MCW Application submission**

Resolution 18-339

T. Crocker/ M. Crocker

Motion to submit the 2019-2020 MCW Applications.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N.

Barnes, T. Crocker, R. Crocker

Opposed: 0

Abstaining: 0

Absent: Councillor, T. Sheppard

Schedule of next meeting

Next regular monthly meeting scheduled for January 8th, 2019 @ 1:00 PM

Adjournment

Resolution 18-340

T. Crocker/ N. Barnes

Motion to adjourn the meeting.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Crocker, T. Sheppard, R. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

Approved On:

January 8th, 2019

Signed:

Steve Crocker

Position:

Mayor

