

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

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Minutes of the regular meeting held on Tuesday September 11th, 2018

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Nelson Barnes
		Marsha Crocker
		Tom Sheppard
		Rosie Crocker
		Tina Crocker
Also, Present:	Town Clerk:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean

Call meeting to order

Meeting called to order at 7:06 PM

Adoption of the Agenda

Resolution **18-225**

R. Crocker/ N. Barnes

Motion to adopt the agenda as presented.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Sheppard, R. Crocker, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Adoption of the Minutes

Resolution **18-226**

N. Barnes/ T. Sheppard

Motion to adopt minutes with amendments, dated:

- August 8th, 2018 ~ Regular Monthly Meeting
- August 28th, 2018 ~ Special Meeting

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, N. Barnes, T. Sheppard, R. Crocker, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Business Arising from Minutes

- Amendment on Resolution 18-221.
- Beach Regulations ~ Inquire with Department of Fisheries and Oceans regarding beach regulations
- Post on Social Media concerning resident interest in Compost Bins.

- Add Policy Committee of Council ~ Deputy Mayor, G. Barnes, Councillors, T. Crocker, M. Crocker and Town Clerk/Manager, L. Barnes-Gushue.
- Concerns have surfaced regarding the closing of the boat launch at Trout River Pond to the public.
- Office Administration has received information regarding Air B&B's; they can be shut down if proper protocol is not followed; Provincial Government have been stepping in concerning Air B&B's; Policies are being obtained; Policy Committee of Council has to address the Towns Policies concerning Air B&B's.

****Councillor, M. Crocker declared conflict & exited at 7:21 pm; Executive Member of the Harbour Authority****

- Council inquired on the information obtained concerning the Harbour Authority paying taxes within our Town; Harbour Authority is funded by the Federal Government; Further inquiries are to be obtained.

****Councillor, M. Crocker returned at 7:25 pm****

Delegations

- No Delegate

Public Works

Water/Sewer

- No complaints of noise on Mountain Drive since maintenance regulated the valves.
- Metal Detector has been purchased; any future payments by Council members for services/supplies can be reimbursed as soon as possible if the resolution has been made prior to making the purchase.
- Kelly's and Sons has been awarded the contract through Department of Transportation to complete necessary repairs and ditching on Department of Transportation Roads within Town.
- Water leak under a residents' home occurred; upon inspection Maintenance discovered that the curb stop was broken and needed replacement; no contractors were in Town at the time; not permitted to hire contractors if they don't have the proper measures in place.
- The office received a report from Chris Power concerning diverting water on Hann's Lane informing Council that it would be a liability to the Town to try and divert water.
- Catch basins on Main Street are being repaired by the Department of Transportation.

Garbage

- Public garbage meeting to occur on September 11th, 2018 at 7:00pm.
- The Town Clerk of Woody Point will be doing the presentation; Roger Barrett will be asked to attend.
- Fall Clean Up will be on September 27th & 28th, 2018
- Tenders for garbage; purchase a garbage truck among three communities a possibility; inquire concerning weekly or by-weekly collection; seven communities together, with truck located here in our community is a possibility; will possibly require two employees; inquire into keeping C&R Contractors until December.

Roads

- Ditching on by-roads

Resolution 18-227

R. Crocker/ N. Barnes

Motion to get ditching done on Town by-roads; Hillcrest, Herb Street & Hann’s Lane.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Sheppard, R. Crocker, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

- Government has provided funding and culverts make some of the necessary repairs to the troubled areas of Town; need to get quotes on required scope of work to be completed using Government funding.

Resolution 18-228

M. Crocker/ G. Barnes

Motion to hire the quote for the scope of work required within the \$3000.00 – \$5000.00 budget of Government funding.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors, M. Crocker, N. Barnes, T. Sheppard, R. Crocker, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

- Contact Anthony Blanchard and cc Steven Crocker concerning 239 Main Street; inquire into possibilities to resolve ongoing issues

Permits

- 282 Main Street ~ Deferred from last meeting; the office has received a reply from Department of Transportation and Works

****Deputy Mayor, G. Barnes declared conflict & exited at 8:17 pm; Immediate Family Permit Application****

The office has received a reply from Department of Transportation and Works confirming that the request made for 282 Main Street has been denied under the Works, Services and Transportation Act. Inform resident that a copy of the denial email from Department of Transportation is available to view at the Town Office.

Resolution 18-229

N. Barnes/ R. Crocker

Motion to deny the permit application for 282 Main Street due to Department of Transportation and Works response.

In favor: Mayor H. Crocker, Councillors, M. Crocker, N. Barnes, T. Sheppard, R. Crocker, T. Crocker

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor G. Barnes

****Deputy Mayor, G. Barnes returned at 8:25 pm****

- 240 Main Street ~ Request to replace a deck on an existing building ~ Stipulation of doubling the fee for the permit and obtaining the signature or confirmation document.

Resolution 18-234

N. Barnes/ G. Barnes

Motion to approve the replacement of a deck as specified on permit application with the stipulation of doubling the fee for the permit and obtaining the signature or confirmation.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Finance & Administration

Resolution 18-235

R. Crocker/ M. Crocker

Motion to pay Accounts Payable Ending August #1:

ACCOUNTS PAYABLE ENDING – AUGUST 2018 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
NL & Lab. Hydro	Services	~	Paid upon Receival
Bell Aliant	Services	~	Paid upon Receival
K. C. Reid	Supplies	\$1313.76	Chlorine
C & R Contractors	Services	\$ 1932.00	August Garbage Service
VOBB	Services	\$120.00	Radio Advertisement
Western Signs	Supplies	\$ 165.61	Video Surveillance/ No Parking Signs
Pikes Service Station	Supplies	\$ 298.94	Grass Trimmer
Rental +	Supplies	\$50.58	Lawn Mower Blades
Crane Supply	Supplies	\$1758.72	Water System Supplies
PMA	Services	\$171.35	Employee Training
Town of Deer Lake	Services	\$2535.32	July – October Garbage Tipping Fees
McLoughlan Supplies Ltd.	Supplies	\$ 75.67	Fire Extinguisher Replacements
Phone Tech Voice & Data Ltd.	Services	\$ 57.38	Town Office and Fire Department Alarm System
Shears Building Supplies	Supplies	\$2113.44	Lumber/ Paint/ Garbage Cans/ Nails
Staples	Supplies	\$1335.23	Office Supplies/ Toners/ Ink
TOTAL		\$ 9,996.00	
HERITAGE COMMITTEE			
Mike Madigan	Services	\$500.00	Three Weekly Workshops
Pikes Service Station	Supplies	\$47.84	Propane
TOTAL		\$547.84	
TRAILS COMMITTEE			
Pikes Service Station	Supplies	\$29.90	Propane
TOTAL		\$29.90	
RECREATION COMMITTEE			
TOTAL		\$0.00	
FIRE DEPARTMENT			
TOTAL		\$0.00	

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

****Councillor, T. Crocker declared conflict & exited at 9:06 pm; Employer****

Resolution 18-236

G. Barnes/ N. Barnes

Motion to pay Accounts Payables Ending August #2:

ACCOUNTS PAYABLE ENDING – AUGUST 2018 #2

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Hann's Confectionary	Supplies	\$379.06	Gas/ Supplies
TOTAL		\$379.06	

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: T. Crocker

****Councillor, T. Crocker returns at 9:07 pm****

****Mayor, H. Crocker declared conflict; passed chair to Deputy Mayor, G. Barnes and exited at 9:07 pm; Payment for supplies paid personally/ Brother's Business****

Resolution 18-237

T. Sheppard/ M. Crocker

Motion to pay Account Payables Ending August #3:

ACCOUNTS PAYABLE ENDING – AUGUST 2018 #3

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
FJC Electrical	Services	1289.81	Supply & Install Lighting/Fisherman's Museum
Horace Crocker	Services	\$1037.60	Scrapers/Blade Fittings (Kent) Metal Detector (Walseley)
TOTAL		\$2327.41	
COMMITTEE			
TOTAL		\$0.00	

In favor: Deputy Mayor G. Barnes, Councillors, T. Sheppard, M. Crocker, N. Barnes, R. Crocker, T. Crocker

Opposed: 0

Abstaining: 0

Absent: Mayor, H. Crocker

****Mayor, H. Crocker returns to Council Chambers at 9:09 pm and resumes chair****

****Councillor, R. Crocker declared conflict & exited at 9:09 pm; Business Involvement/ Employer****

Arms of Council Committee Reports

Fire Department

- No meeting has occurred.
- Fire Department Nomination Opening: Municipal affairs was contacted to inquire concerning conflict regarding the two Councillors who are also members of the Fire Department and the Nomination Opening; Municipal affairs directed Council to make the decision regarding conflict among themselves

****Councillors, M. Crocker and N. Barnes declared conflict & exited at 9:15 pm; Members of the Fire Department****

After a discussion of Council, the remaining members agreed that with regards to public perception and to ensure both Councillors would not be in a position where they would have to vacate their seat due to the Nomination Opening, they would consider them both in conflict with the Nomination Opening.

Resolution 18-240

G. Barnes/ T. Sheppard

Motion to declare both Councillors, M. Crocker and N. Barnes in conflict with regards to the Fire Department Nomination Opening due to both Councillors being members of the Fire Department.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, T. Sheppard, R. Crocker, T. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillors, M. Crocker, N. Barnes

****Councillors, M. Crocker and N. Barnes returned at 9:18 pm****

Mayor, H. Crocker informed both Councillors of Councils decision and requested they exit the chambers until the Nomination Opening was complete.

****Council declared that Councillors, M. Crocker and N. Barnes were in conflict; they both exited at 9:20 pm; Members of the Fire Department****

Opening of the Fire Chief Nominations: A majority vote, by the Fire Department Members themselves has elected Mr. Wade White as the Permanent Fire Chief of The Trout River Fire Department. Post via social media the results for the new Fire Chief.

Resolution 18-241

T. Crocker/ R. Crocker

Motion to accept the majority vote of Fire Chief Nominations and appoint Nominee Wade White as the permanent Fire Chief of the Trout River Fire Department.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, T. Sheppard, R. Crocker, T. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillors, M. Crocker, N. Barnes

****Councillors, M. Crocker and N. Barnes returned at 9:27 pm****

Recreation

➤ No Meeting has occurred.

Heritage

➤ No Meeting has occurred.

Trails

➤ No Meeting has occurred.

Correspondence

#1. Scott Wight ~ Information on water and sewer upgrade.

Resolution 18-242

T. Crocker/ M. Crocker

Motion to proceed with the Call for Proposal.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#2. Chris Power ~ Site Visit Report.

#3. Neil Roberts ~ Asset Management.

#4. Gerry Currie ~ Marine Transport Security.

#5. Stephen Caines ~ Little Feeder Berm Project.

Resolution 18-243

G. Barnes/ T. Crocker

Motion to accept Little Feeder Berm project repairs.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#6. Bonnie Steele ~ Capital Investment Plan.

Resolution 18-244

M. Crocker/ G. Barnes

Motion to amend the Gas Tax Application for the Emanuel's Brook Bridge.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Resolution 18-245

T. Crocker/ G. Barnes

Motion to get quotes on asphalt for Herb St. and Hillcrest Rd. to utilize remaining Gas Tax funds

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#7. Steve Crocker ~ Road Repairs and Signage Reply

#8. Derek Simmons ~ Fire Prevention Week 2018

#9. Secretary of Trail Committee, Natalia Crocker ~ Trail Committee Quote

Resolution 18-246

M. Crocker/ N. Barnes

Motion to approve request to utilize Trail Committee funds for Lighthouse Trail Repairs.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#10. Jim Smith ~ Connors Diving

#11. Breast Cancer Society ~ Dress for the Cause ~ Contact resident

#12. Bryson Webb ~ Western Health Invitation

#13. Janice Wellon ~ Daffodil Place Donation ~ Approved

Resolution 18-247

N. Barnes/ G. Barnes

Motion to send a \$100.00 donation to Daffodil Place.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#14. Visitor ~ Complaint ~ Reply

#15. Resident ~ Tax Exemption ~ Approved; not a serviced lot.

Resolution 18-248

T. Crocker/ R. Crocker

Motion to make appropriate adjustments on account and remove property, located at 4-8 Feeder Lane, from future billing.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#16. Carol Hanlon ~ Municipal Budget Training

Resolution 18-249

R. Crocker/ N. Barnes

Motion to send the Budget Committee to the Municipal Budget Training in Deer Lake.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#17. Resident ~ Land Sale Proposal

Resolution 18-250

N. Barnes/ G. Barnes

Motion to purchase the land located at 90-92 Main Street.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#18. Dan Moody ~ Solar Lighting Quote ~ Move forward to next meeting.

Regulations

- No new regulations

New Business:

- No new business

Notice of Motion

- No Notice of Motion

Roundtable

Councillor, M. Crocker ~ Reduce paper use; go digital if possible.

Councillor, N. Barnes ~ No Additional Business

Councillor, R. Crocker ~ Roads from the Campgrounds to the Cattle Crossing is deplorable; Parks Canada is responsible for those road repairs; Contact Cynthia Nicolle to inquire on repairs.

Councillor, T. Crocker ~ Cost sharing Cell Service: Councillor, T. Crocker was informed by members of the Joint Council that this is a project the Joint Council has been aware of and working on in their meetings. Rezoning: Council need to gather information on the cost of changing the Zoning Plan, to rezone areas in our community from residential to commercial to enable growth within our Town.

Councillor, T. Sheppard ~ Regular monthly meetings of Council on the second Tuesday of each month have become problematic; request to change the night of the Regular Monthly Meeting.

Resolution 18-251

N. Barnes/ G. Barnes

Motion to move the Regular Monthly Meeting of Council to the **THIRD** Tuesday of each month, and update the meeting regulations with this change.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Mayor, H. Crocker ~ There has been digging into the hill on Main Street located across the street from 127-131 Main Street, locally known as 'Sweets Hill' ~ Send a letter to the resident who have been using this property for their own use and contact Department of Transportation and Works to request ditching be done along the area while the remainder of the repairs are being done around town. The Mayor brought forth inquiries concerning days off for an employee.

Town Clerk ~ Action Item List:

Action Items from August 8th, 2018

No.	Action	Dept.	In Progress, Ongoing or Done
# 1	Sign for Town Entry	Town Clerk & Town Assistant	Natalia Crocker sent me something that we could possibly use. Ongoing
# 2	Christmas Tree	Deputy Mayor Gloria Barnes	Place order in February for Spring plantation Ongoing
# 3	Streetlighting	Town Assistant	Quotes concerning Solar Lighting; Carry Over Ongoing
# 4	Trails Committee	Town Clerk & Town Assistant	Name request sent in to Registry of Deeds to get the Trails Committee Registered as a not for profit organization. Ongoing
# 5	Pasture	Town Clerk & Town Assistant	CEEP application sent Ongoing
# 6	Policies for Animals	Town Clerk & Town Assistant	Ongoing
# 7	Town Truck	Town Clerk	Waiting on reply from GM Ongoing
# 8	School Garden Repairs	Town Assistant	Playground area have not been repaired since flooding; Contact the School Board Ongoing
#9	River Dredging	Town Clerk	Apply through Capital Works (Riverside Bridge to Gov. Wharf) Ongoing
# 10	210 Main Street	Town Clerk & Town Assistant	Safety Hazard Ongoing
#11	Storm Drains	Town Clerk	Done
# 12	Youth Dart Program	Town Clerk & Town Assistant	Recreation gave a donation; Council pay the remainder. Ongoing

- #7. Town Truck ~ Inquire whether or not undercoating voids warranty.
- #8. School Garden Repairs ~ Send a letter to School Board ~ Attach Pictures

Resolution 18-252

T. Crocker/ N. Barnes

Motion to send a letter to the School Board concerning undone repairs to the School Garden.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

- #9. River Dredging ~ (565 metres from bridge to government wharf)

Resolution 18-253

T. Crocker/ N. Barnes

Motion to apply for Disaster Mitigation through Capital Works.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

- #10. 210 Main Street ~ Deplorable ~ Safety Hazard ~ Send letter requesting repairs or further action to be taken.
- #11. Storm Drains ~ Funding approved to do some road and ditching repairs on Department of Transportation and Works Roads.
- #12. Youth Darts Program ~ Recreation Committee has given a donation to help purchase dart boards and score boards for the Town Hall to start a youth Darts Program; Council will pay the remainder on the purchase of three of each dart and score boards.

Resolution 18-254

T. Crocker/ N. Barnes

Motion to pay remainder on the purchase of three dart and score boards for the Youth Dart Program.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Schedule of next meeting

Next regular monthly meeting scheduled for Tuesday October 16th, 2018.

Adjournment

Resolution 18-255

T. Crocker/ N. Barnes

Motion to adjourn meeting

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes, T. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Approved On:

October 16th, 2018

Signed:

[Handwritten Signature]

Position:

Mayor

