

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

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Minutes of the regular meeting held on Tuesday June 12th, 2018

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Rosie Crocker
		Tina Crocker
		Marsha Crocker
		Tom Sheppard
		Nelson Barnes
Also, Present:	Town Clerk:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean

Call meeting to order

Meeting called to order at 7:05 PM

Adoption of the Agenda

Resolution 18-150

M. Crocker/ N. Barnes

Motion to adopt the agenda as presented.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: 0

****Congratulations and swearing in of new Councillor, Mr. Nelson Barnes****

Adoption of the Minutes

Resolution 18-151

G. Barnes/ R. Crocker

Motion to adopt minutes with amendments, dated:

- May 8th, 2018 Regular Monthly Meeting

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: 0

Business Arising from Minutes

- Correction on the wage pay for the Reading for Fun Program
- Contact head of Department of Transportation and Works concerning road and signage issues that have been repeatedly requested but unaddressed

- Letter to active Fire Department members for the nomination of chief; Deadline July 6th, 2018

Delegations

- No Delegate

Public Works

Resolution 18-152

G. Barnes/ T. Crocker

Motion to appoint Councillor, N. Barnes as a member of Public Works Committee of Council.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T.

Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: 0

Resolution 18-153

R. Crocker/ T. Crocker

Motion for Councillors, M. Crocker and T. Sheppard to remain as the Human Resource Committee; Mayor, H. Crocker will remain alternate in the event of either Councillors unavailability.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T.

Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: 0

Water/Sewer

- Residents on Mountain Drive has still been experiencing noise in their water pipes; Professional assistance is required for this issue; Contact Jerry Lahey to request assistance; Contact Biomaxx for quotes.
- A 750,000 grant have been approved through Capital Works for a sewer upgrade along a portion of Main Street.

Garbage

- Councillor, T. Crocker and Town Clerk, L. Barnes- Gushue attended Waste Management meetings in Deer Lake.
- There has been negative feedback on the Waste Management and Sort-it Programs; Contact Roger Barrett, Chairman of Western Waste Management and set a public information meeting to address concerns and help ease the transition for residents.
- Garbage dumping is becoming a growing issue in multiple places of the community; Inquire concerning funding for surveillance cameras to help alleviate this problem, and to deter people from dumping in problematic areas.

Roads

- Department of Transportation & Works have been contacted repeatedly concerning many issues with our roads and signage, there has still been no reply.
- Tenders have been awarded for the Department of Transportation and Works Roads

➤ 2 Duke Street ~ Hobby Sawmill Permit ~ Approved

Resolution 18-157

G. Barnes/ R. Crocker

Motion to approve permit application for Hobby Mill located at 2 Duke Street

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: Councillor, T. Crocker

****Councillor, T. Crocker returns at 8:07 pm****

➤ 79B Mountain Drive ~ Change of occupancy ~ Approved

Resolution 18-158

T. Crocker/ M. Crocker

Motion to approve permit application for change of occupancy at 79B Mountain Drive with one stipulation; Notify the original property owner of any property changes/approvals until the Municipal Assessment Agency has the co-applicant successfully added to the property as a co-owner.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

Finance & Administration

Resolution 18-159

T. Crocker/ R. Crocker

Motion to pay May #1 Account Payables:

ACCOUNT PAYABLES ENDING – MAY 2018 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
NL & Lab. Hydro	Services	~	Paid upon Receival
Bell Aliant	Services	~	Paid upon Receival
Atlantic Purification Systems Ltd	Supplies	\$182.05	Water Sample Supplies
Credit Recovery Ltd.	Services	\$121.90	Recovery of Outstanding Accounts
Town of Deer Lake	Services	\$844.71	Tipping Fee
Morgan Printing	Supplies	\$223.10	Councillor Ballots/Bi-Election 2018
Phone Tech Voice & Data Ltd.	Services	\$ 57.38	Town Office and Fire Department Alarm System
United Rentals	Supplies	\$1155.98	Cold Patch
The Western Star	Services	\$468.51	Nomination of Candidates Notice/Bi-Election
Western Signs	Supplies	441.60	Use at Own Risk/ Children Signs
Williams Building Supplies	Supplies	57.11	Shovel/ Rake
C & R Contractors	Services	1932.00	May Garbage Service
TOTAL		\$5484.34	
FIRE DEPARTMENT			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Micmac Fire & Safety Source Ltd.	Supplies	\$391.00	Lights/ Helmet Light Mounts
TOTAL		\$391.00	

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

****Deputy Mayor, G. Barnes declared conflict & exited at 8:23 pm; Husbands Employer/ Immediate Family****

Resolution 18-160

T. Crocker/ N. Barnes

Motion to pay May #2 Account Payables:

ACCOUNT PAYABLES ENDING – MAY 2018 #2

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Long Range Construction	Supplies	\$8984.38	Jacob House Roof Repairs
TOTAL		\$8984.38	

In favor: Mayor H. Crocker, Councillors, T. Sheppard, R. Crocker, T. Crocker, M. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor G. Barnes

****Councillor, T. Crocker declared conflict & exited at 8:24 pm; Husbands Employer****

Resolution 18-161

N. Barnes/ M. Crocker

Motion to pay May #3 Account Payables:

ACCOUNT PAYABLES ENDING – MAY 2018 #3

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
C. Barnes Excavating	Supplies	\$460.00	Crushed Stone
TOTAL		\$460.00	

In favor: Mayor H. Crocker, Councillors, T. Sheppard, R. Crocker, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, Councillor, T. Crocker

****Deputy Mayor, G. Barnes returns to Council Chambers at 8:25 pm****

Resolution 18-162

M. Crocker/ N. Barnes

Motion to pay May #4 Account Payables:

ACCOUNT PAYABLES ENDING – MAY 2018 #4

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Hann's Confectionary	Supplies	\$905.91	Gas/Oil/Supplies
TOTAL		\$905.91	
FIRE DEPARTMENT			
Hann's Confectionary	Supplies	\$180.07	Gas
TOTAL		\$180.07	

In favor: Mayor H. Crocker, Deputy Mayor, G. Barnes Councillors, T. Sheppard, R. Crocker, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Councillor, T. Crocker

****Councillor, T. Crocker returns to Council Chambers at 8:26 pm****

****Mayor, H. Crocker declares conflict and passes chair to Deputy Mayor, G. Barnes and exits the Council Chambers at 8:27 pm****

Resolution 18-163

R. Crocker/ T. Sheppard

Motion to pay May #5 Account Payables:

ACCOUNT PAYABLES ENDING – MAY 2018 #5

HERITAGE			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Horace Crocker	Supplies	\$69.00	Picture Framed
TOTAL		\$69.00	

In favor: Deputy Mayor, G. Barnes Councillors, T. Sheppard, R. Crocker, M. Crocker, N. Barnes, T. Crocker

Opposed: 0 Abstaining: 0 Absent: Mayor, H. Crocker

****Mayor, H. Crocker returns to Council Chambers at 8:28 pm and resumes chair****

Arms of Council Committee Reports

Fire Department

- Check on requested supplies.
- Inquire concerning Woody Point Fire Truck

Recreation

****Councillor, M. Crocker inquired whether or not the following business would be conflicting for her; Council agreed that she was not in conflict****

- No Meeting; Waiting on a reply from the LAAMPS program for a summer student

Heritage

- The Interpretation Building needs exterior lighting replaced.

Resolution 18-164

R. Crocker/ M. Crocker

Motion to purchase two LED lights for the Interpretation Building.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

****Mayor, H. Crocker declares conflict and passes chair to Deputy Mayor, G. Barnes and exits the Council Chambers at 8:39 pm; Brothers Company****

- FJC Electrical has already been hired for another electrical job to be done within the town, so it would be sufficient to have them install the exterior lights on the Interpretation Building as well.

Resolution 18-165

M. Crocker/ T. Crocker

Motion to hire FJC Electrical to install the exterior lighting on the Interpretation Building.

In favor: Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: Mayor H. Crocker

****Mayor, H. Crocker returns to Council Chambers at 8:41 pm and resumes chair****

- A safety concern has been brought to Council's attention regarding the Jacob A. Crocker House; The lower part of the house is exposed and children have been climbing underneath; Contact the Heritage Association and inquire into appropriate material that could be used to close it in, under the heritage code.

Trails

- The Grand Opening Ceremony is set for July 14th, 2018 at the base of the Lighthouse Trail
- Darts and Scat Fundraiser is scheduled; Turkeys and Hams have been donated for this fundraiser.
- Signage is needed; place on Riverside Baily Bridge
- The town has a used culvert that would be appropriate to put in place on Riverside Drive to make extra parking space for hikers.
- The president of the Trail Committee has inquired concerning upgrades to the Narrows Park Trail; The Town Clerk has given her contact information for the Park Liaison

Correspondence

#1. Council has been provided with a list of permits that have been issued to date, in 2018.

#2. Waste Management ~ Information

#3. Lions ~ Chase the Ace Proceeds; Reply to the Lions with a thank you

#4. Resident ~ Tax payment extension; approved due to circumstance; new deadline December 31, 2018; reply

Resolution 18-166

R. Crocker/ M. Crocker

Motion to approve an extension on payment until December 31, 2018, due to extenuating circumstances.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

#5. Resident ~ Tax payment extension ~ Request denied; reply

Resolution 18-167

N. Barnes/ G. Barnes

Motion to deny request

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

#6. Information ~ Gas Tax request denied.

#7. Service NL ~ Approval for 79B Mountain Drive; reply.

#8. Resident ~ Debris and ditching surrounding property on a town bi-road; acquired during January flooding; work has been already completed; reply.

****Councillor, M. Crocker declared conflict & exited at 9:12 pm; family****

#9. Resident ~ Request for reimbursement of funds for vehicle damages; request denied; reply.

Resolution 18-168

G. Barnes/ T. Sheppard

Motion to deny request

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

****Councillor, M. Crocker returns to Council Chambers at 9:15 pm****

#10. Waste Management ~ Information

#11. Resident ~ Damages done to personal property indirectly by the Town of Trout River during the flooding in January; guided by a written contract prior to the commence of work.

****Deputy Mayor, G. Barnes and Councillor, T. Crocker declared conflict & exited at 9:17 pm; Family/ Husbands Employer****

The Town of Trout River hired C. Barnes Excavating to do flood repairs; damage was done to a residential property during the work completion; the Town of Trout River and the resident had a contract in place to cover damages to personal property while work was being done. **Resolution 18-169**

G. Barnes/ T. Sheppard

Motion to accept responsibility of repairs under the contract signed between both parties.

In favor: Mayor H. Crocker, Councillors R. Crocker, T. Sheppard, M. Crocker, N. Barnes
Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, Councillor, T. Crocker

****Deputy Mayor, G. Barnes and Councillor, T. Crocker returns to Council Chambers at 9:18 pm****

Regulations

➤ Electronic Meeting Policy

Resolution 18-170

M. Crocker/ G. Barnes

Motion to adopt the Electronic Meeting Policy.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

➤ Animal Control Regulations

Resolution 18-171

T. Crocker/ M. Crocker

Motion to adopt the Animal Control Regulations.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

Resolution 18-172

M. Crocker/ T. Crocker

Motion to send out Dog Regulation Householder

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

➤ Rules of Procedure – See “Notice of Motion”

****Mayor, H. Crocker passes chair to Deputy Mayor, G. Barnes****

Mayor, H. Crocker feels that even though he was invited to the Graduation Ceremony he also felt disrespected by the organizers of the graduation at the recent Graduation Ceremony at Jakeman All Grade School. The Town of Trout River had purchased cards and gift cards for each graduate, as was done in the past, but there was no place within the ceremony for the Mayor to present the graduates with their gifts.

****Mayor, H. Crocker resumes chair****

****Mayor, H. Crocker passes chair to Deputy Mayor, G. Barnes****

Mayor, H. Crocker also feels that he will not be supporting the Jakeman All Grade School in the future.

****Mayor, H. Crocker resumes chair****

Town Clerk ~ Action Item List:

Action Items from May 8th, 2018

No.	Action	Dept.	In Progress, Ongoing or Done
# 1	Sign for Town Entry	Town Clerk & Town Assistant	Posted on Facebook. No one interested. Contacted Jakeman All Grade School to see if the Arts class would take the project on, Jakeman can't take it on (Not enough interest from kids). Ongoing
# 2	Christmas Tree	Deputy Mayor Gloria Barnes	Deferred until Spring 2018 Ongoing
# 3	Streetlighting/ Electricity on Boardwalk	Town Clerk & Town Assistant	Checking into solar lighting for boardwalk / Quote for Electricity on boardwalk Emailed Deer Lake for information, Waiting on response. Ongoing
# 4	Trails	Town Clerk & Town Assistant	Sent Brian Hillier an email regarding to register the Trail Committee. Waiting on response. Ongoing
# 5	Pasture	Town Clerk	Waiting on response on the lease papers from crown lands. Ongoing
# 6	IPads (10)	Town Clerk	Applied through Gas Tax, Not Approved Done
# 7	Boardwalk Signs	Town Clerk	Posted for interest and we have two people interested. Boards are cut and ready to start painting. Ongoing
# 8	Policies for Animals	Town Clerk & Town Assistant	Working Progress. Suggesting to Council to have a joint Animal Control Policy for GBS, Woody Point and us than the cost can be split. Ongoing
#9	Jacob A Crocker House	Town Clerk	Completed on May 16 th , 2018 with a few extras done at no extra cost
#10	Memory Chairs	Town Clerk	Received \$590.00; Need to order plaques; 8-fish; 14-sheep; 10-lobster; 11-no preference
#12	River Concerns	Town Clerk	Sandra Fraiser, John Rourke & a biologist will be visiting on June 14 th , 2018 @ 9:00 am
#13	Lighthouse Trail	Town Assistant	The Trail President requested a 'Lighthouse' chair for the trail
#15	Main Street Sewer Upgrade	Town Clerk	Resolution required to borrow the percentage required for the upgrade
#16	Part Time Maintenance	Town Clerk	Need hours approved to get boardwalk and waterfront presentable for the summer
#17	Town Sign	Town Clerk	
#18	Complaints	Town Clerk	Smell from animals around town

Resolution 18-177

M. Crocker/ T. Crocker

Motion to send Boardwalk Signs to Western Signs for renewal

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

Resolution 18-178

R. Crocker/ G. Barnes

Motion to have another Memory Chair made for the Lighthouse Trail.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

Resolution 18-179

M. Crocker/ G. Barnes

Motion to accept the Water and Sewer Upgrade Grant, Project # 17-SCF-19-00146.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

Resolution 18-180

G. Barnes/ T. Sheppard

Motion to approve 70 hours of employment for the call in Maintenance for summer repairs on the boardwalk and viewpoint.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: 0

****Mayor, H. Crocker declares conflict and passes chair to Deputy Mayor, G. Barnes and exits the Council Chambers at 10:45 pm; Brother****

Resolution 18-181

T. Crocker/ N. Barnes

Motion to send a reminder letter to resident concerning Animal By-Laws.

In favor: Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Mayor H. Crocker,

****Mayor, H. Crocker returns to Council Chambers and resumes chair at 10:55 pm.****

Schedule of next meeting

Next regular monthly meeting scheduled for Wednesday July 11th, 2018.

Adjournment

Resolution 18-182

T. Crocker/N. Barnes

Motion to adjourn the meeting.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: 0

Approved On:

July 11th / 2018

Signed:

Harold Crocker

Position:

Mayor