

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

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Minutes of the regular meeting held on Wednesday July 11th, 2018

Present:	Mayor:	Horace Crocker
	Councillors:	Nelson Barnes Tina Crocker Marsha Crocker Tom Sheppard
Absent:	Deputy Mayor:	Gloria Barnes
	Councillor:	Rosie Crocker
Also, Present:	Town Clerk:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean

Call meeting to order

Meeting called to order at 7:07 PM

Adoption of the Agenda

Resolution 18-183

T. Crocker/ N. Barnes

Motion to adopt the agenda as presented.

In favor: Mayor H. Crocker, Councillors, T. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

Adoption of the Minutes

Resolution 18-184

T. Crocker/ N. Barnes

Motion to adopt minutes with amendments, dated:

- June 12th, 2018 ~ Regular Monthly Meeting

In favor: Mayor H. Crocker, Councillors T. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

Business Arising from Minutes

- Correction on Resolution 18-181
- Resolution 18-169 has been completed; invoice will follow
- Measurements have been submitted for the river dredging.
- Post a 'Did You Know' concerning the river dredging.
- Jacob A. Crocker House repairs to the lower portion.

Resolution 18-185

M. Crocker/ N. Barnes

Motion to purchase the materials to close in around the bottom portion of the Jacob A. Crocker House.

In favor: Mayor H. Crocker, Councillors T. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

- Resolution 18-180; no doctors note presented for being absent; no doctors note presented upon return

Resolution 18-186

M. Crocker/ T. Sheppard

Motion for employees to present a note from a doctor if they are to be off work due to illness and to present a note with doctor clearance upon their return.

In favor: Mayor H. Crocker, Councillors T. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

- The deadline had passed to submit the application for the Agriculture Grant for the pasture prior to all information being passed to the office.

Delegations

- No Delegate

Public Works

Water/Sewer

- Jerry Lahey was here to do training with the maintenance man on the PVR stations to see if it would eliminate the noise in the water pipes on Mountain Drive.

Resolution 18-187

T. Crocker/ N. Barnes

Motion to purchase 4 PRV valves for the water system

In favor: Mayor H. Crocker, Councillors T. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

Garbage

- The tender agreement that was ongoing with Deer Lake has been dissolved; Deer Lake has pulled out.
- Place Garbage Tender on the agenda for the next Joint Council Meeting.
- Options would now include purchasing a dump trailer at an estimated cost of approximately 14,000 and collect and transport our own garbage; the town could also tender it out ourselves; tipping fees could potentially increase from approx. \$800.00 per month to \$2200.00 per month;
- A community goal is to reduce tonnage, as our small town produces an extreme amount of tonnage compared to other small municipalities; higher tonnage means higher garbage costs for residents as the new garbage collectors will have weights installed to calculate the tonnage.
- Community composting is an option to help reduce tonnage; contact other municipalities to inquire into their community composting regulations.
- Schedule a meeting for Council to address the garbage issues and compile information for the public meeting we have scheduled with Roger Barrett for the latter part of August.

Roads

- Department of Transportation & Works have been contacted repeatedly concerning many issues with our roads and signage, there has still been no reply.
- Paint 'YEILD' on the road in front of both Feeder Bridges and on Main Street where Route 431 intercepts.
- Contact the Minister of Transportation, Steven Crocker concerning the departments lack of answerability and responsibility.

Permits

- 48-50A Duke Street ~ Request to operate a Hobby Mill ~ Deferred pending documentation to prove a reconciled land dispute, and Hydro approval.

Resolution 18-188

T. Sheppard/ N. Barnes

Motion to defer permit application to operate a Hobby Saw Mill at 48-50A Duke Street pending the presentation of appropriate land ownership documentation and approval from Newfoundland and Labrador Hydro.

In favor: Mayor H. Crocker, Councillors N. Barnes, T. Sheppard

Opposed: T. Crocker, M. Crocker Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

- 2-6 Victoria Street ~ Request to add a 6ft x 16ft deck ~ Approved.

Resolution 18-189

M. Crocker/ N. Barnes

Motion to approve the addition of a 6ft x 16ft deck located at 2-6 Victoria Street

In favor: Mayor H. Crocker, Councillors T. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

****Councillor, T. Sheppard declared conflict & exited at 8:15 pm; Personal Permit Application****

- 100 Route 431 ~ Request to add a 7ft. (W) x 20ft. (L) x 8ft. (H) deck ~ Approved

Resolution 18-190

M. Crocker/ N. Barnes

Motion to approve the addition of a 7ft.(W) x 20ft.(L) x 8ft.(H) deck located at 100 Route 431.

In favor: Mayor H. Crocker, Councillors T. Crocker, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker, T. Sheppard

****Councillor, T. Sheppard returns at 8:17 pm****

Finance & Administration

Resolution 18-191

M. Crocker/ N. Barnes

Motion to pay the arrears on the Force Main Upgrade Account and close the account.

In favor: Mayor H. Crocker, Councillors T. Crocker, M. Crocker, N. Barnes, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

****Councillor, M. Crocker declared conflict & exited at 8:21 pm; Involved with Poole Althouse legal procedures****

****Councillor, N. Barnes declared conflict & exited at 8:22 pm; Tablelands Transportation is a family owned business****

Resolution 18-192

T. Crocker/ T. Sheppard

Motion to pay June #1 Account Payables:

ACCOUNTS PAYABLE ENDING – JUNE 2018 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
NL & Lab. Hydro	Services	~	Paid upon Receival
Bell Aliant	Services	~	Paid upon Receival
College of the North Atlantic	Services	\$299.00	Staff Safety Training
PMA	Services	\$345.00	Staff Training
AIM Network	Services	\$113.85	Asset Management Training
K. C. Reid	Supplies	\$1136.78	Chlorine
Town of Deer Lake	Services	\$844.71	Tipping Fee
Phone Tech Voice & Data Ltd.	Services	\$ 57.38	Town Office and Fire Department Alarm System
Tablelands Transportation	Service	\$172.50	Backhoe on Hann's Lane
C & R Contractors	Services	\$3875.50	Spring Cleanup
Staples	Supplies	\$351.14	Colored Ink
Floyd's Construction	Services	\$149.50	Grading on Hillcrest
Poole Althouse	Services	\$1487.69	Representation Fees (Fire Dept. Member)
Gros Morne Safety Services	Services	\$375.20	Annual Fire Extinguisher Service
TOTAL		\$9094.40	

In favor: Mayor H. Crocker, Councillors T. Crocker, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor G. Barnes, R. Crocker,

N. Barnes, M. Crocker

****Councillor, M. Crocker returns at 8:24 pm****

Resolution 18-193

T. Crocker/ T. Sheppard

Motion to pay June #2 Account Payables:

ACCOUNTS PAYABLE ENDING – JUNE 2018 #2

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Long Range Construction	Services	\$5238.83	Water Line Digging
Barnes Store	Supplies	\$38.73	Cleaning Supplies
TOTAL		\$5277.56	
HERITAGE			
Barnes Store	Supplies	104.59	Cleaning Supplies/BBQ Supplies
TOTAL		\$104.59	

In favor: Councillors T. Crocker, T. Sheppard, M. Crocker

Opposed: 0 Abstaining: 0 Absent: Mayor, H. Crocker, Deputy Mayor G. Barnes, R. Crocker, N. Barnes

****Councillor, N. Barnes returns at 8:25 pm****

****Mayor, H. Crocker declared conflict; passed chair to Councillor, T. Sheppard and exited at 8:26 pm; Brothers Business****

Resolution 18-194

M. Crocker/ T. Crocker

Motion to pay June #3 Account Payables:

ACCOUNTS PAYABLE ENDING – JUNE 2018 #3

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
FJC Electrical	Services/Supplies	\$3827.39	Installation of Power to View Point/9 LED Potlights
TOTAL		\$3827.39	

In favor: Councillors T. Crocker, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Mayor, H. Crocker, Deputy Mayor G. Barnes, R. Crocker

****Mayor, H. Crocker returns to Council Chambers at 8:27 pm and resumes chair****

****Councillor, T. Crocker declared conflict & exited at 8:28 pm; Employer****

Resolution 18-195

N. Barnes/ T. Sheppard

Motion to pay June #4 Account Payables:

ACCOUNTS PAYABLE ENDING – JUNE 2018 #4

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Hann's Confectionary	supplies	\$175.22	Gas/Greeting Cards
TOTAL		\$175.22	

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, M. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor, G. Barnes, R. Crocker,

T. Crocker

****Councillor, T. Crocker returns to Council Chambers at 8:29 pm****

Arms of Council Committee Reports

Fire Department

- Nominations are received; two Council members are absent therefore the opening of the nominations will have to be postponed until **ALL** members are present.
- There has been no meeting.

Recreation

- No Meeting.

****Councillor, M. Crocker declared conflict & exited at 8:40 pm; Executive member of the Recreation****

- A Summer Student has been approved. Recreation members are dictating the Student Job Activities; should this be the case as the Office have been responsible for submitting the application; all past recreation students have been dictated by the Recreation Committee itself.

****Councillor, M. Crocker returns to Council Chambers at 8:47 pm****

Heritage

- Waiting on a schedule for the Summer Students from the Curator.
- Students should have their schedules as soon as they start work.
- A Bake Sale is scheduled to help contribute towards student wages as there was only three student positions approved through the Canada Summer Jobs Program.
- Buildings are scheduled to open at 11:00 am.
- Toilet has been installed in the Jacob A. Crocker House.
- Heritage Brochures need to be printed.
- Interpretation Building doors need further repairs; Councillor, N. Barnes have agreed to help the maintenance man with this.

Trails

- The Grand Opening Ceremony is set for July 14th, 2018 at the base of the Lighthouse Trail.
- There is a steep section on the trail; members have requested the supplies to install a handrail along the problematic area.
- Paul Wysol will be here on July 12th, 2018 to install the new signage for the Lighthouse and Old Man Trails; we have a resident volunteer to dig the holes needed for the sign posts
- The small signs that were taken from the bottom of the trail will be placed on the Riverside Bailey Bridge.

Correspondence

#1. Council has been provided with a list of permits that have been issued to date, in 2018.

#2. Asset Management/Aim Network ~ Information

#3. Community Enhancement Employment Program ~ Applications available; deadline to apply is July 27th, 2018

#4. Botwood Mural Arts Society ~ Invitation to Council

#5. Tanya Simms ~ Re-use of dredge materials

Resolution 18-196

T. Crocker/ M. Crocker

Motion to release the name "Town of Trout River" as the applicant to Crown Lands for the Route 431 Pit.

In favor: Mayor H. Crocker, Councillors N. Barnes, T. Sheppard, T. Crocker, M. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

#6. Justin Boudreau ~ New Weather Station ~ Send a letter of support.

#7. Resident ~ Business Tax Exemption ~ Approved

Resolution 18-197

T. Crocker/ N. Barnes

Motion to delete amount owed and to stop all future billing due to the fact that it is not a commercial business; classed as a Hobby Saw Mill.

In favor: Mayor H. Crocker, Councillors N. Barnes, T. Sheppard, T. Crocker, M. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

#8. Fisheries and Land Resources ~ Forestry Five Year Plan

#9. Resident ~ Roaming animal complaints ~ Send letter to owner of animals; reply to plaintiff; publish the old animal by-laws.

#10. Minister Parsons ~ River Dredging Request ~ Under Review

#11. Voice of Bonne Bay Community Radio ~ Sponsorship Rates ~ 8 Week Package

Resolution 18-198

T. Crocker/ M. Crocker

Motion to purchase the 8-week advertising program; Add Town of Trout River's Wave over Wave, Passing the Time, Trails, Workshops, Boardwalk, etc.

In favor: Mayor H. Crocker, Councillors N. Barnes, T. Sheppard, T. Crocker, M. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

Regulations

- No Regulation Updates

New Business:

- No new business

Notice of Motion

- No Notice of Motion

Roundtable

Councillor, M. Crocker ~ No Additional Business

Councillor, N. Barnes ~ No Additional Business

Councillor, T. Crocker ~ Request to change meetings to daytime as opposed to evenings; save on wages; suggested to split meeting into two separate meetings a month as opposed to one.

Councillor, T. Sheppard ~ No additional Business

Mayor, H. Crocker ~ A rake wheel that was damaged during the flood in January has been replaced. Inquiry into the signage for no overnight parking in aid of promoting our new R.V. Park. Run the Rock has requested a breakfast; inquire concerning details; town staff will cook and serve the breakfast. There have been complaints concerning dirt bikes on the beach as well as the noise they have been making; police has been contacted by multiple residents.

Resolution 18-199

T. Crocker/ N. Barnes

Motion to purchase the supplies to cook breakfast for Run the Rock; town employees will prepare and serve the breakfast.

In favor: Mayor H. Crocker, Councillors N. Barnes, T. Sheppard, T. Crocker, M. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

Town Clerk ~ Action Item List:

Action Items from June 12th, 2018

No.	Action	Dept.	In Progress, Ongoing or Done
# 1	Sign for Town Entry	Town Clerk & Town Assistant	Posted on Facebook. No one interested. Contacted Jakeman All Grade School to see if the Arts class would take the project on, Jakeman can't take it on (Not enough interest from kids). Ongoing
# 2	Christmas Tree	Deputy Mayor Gloria Barnes	Deferred until Spring 2018 Ongoing
# 3	Streetlighting/ Electricity on Boardwalk	Town Assistant	Checking into solar lighting for boardwalk / Quote for Electricity on boardwalk Emailed Deer Lake for information, Waiting on response. Ongoing
# 4	Trails	Town Clerk & Town Assistant	In the process of Contacting Registry of Deeds to get the Trails Committee Registered as a not for profit organization Ongoing
# 5	Pasture	Town Clerk & Town Assistant	Possible apply for funding through CEEP. Got to call the contact Councillor M Crocker provided Ongoing
# 6	Boardwalk Signs	Town Clerk	Ordered through Western Signs. Waiting for a phone call for when they are available for pick up. Ongoing
# 7	Policies for Animals	Town Clerk & Town Assistant	Ongoing
#8	Old Highway	Town Clerk Town Assistant	Get quotes
#9	Lawn Mower	Town Clerk Town Assistant	The old lawnmower has parts broken; need new
#10	Emanuel's Brook Bridge	Town Clerk	Complaints has been received concerning the condition of the boards on the bridge; public works will see into it.
#11	Boardwalk	Town Clerk	Fill needs to be placed all along the boardwalk where it was fixed during the winter; Contact Tablelands Transportation to complete.

Resolution 18-200

M. Crocker/ T. Sheppard

Motion to purchase a lawn mower.

In favor: Mayor H. Crocker, Councillors N. Barnes, T. Sheppard, T. Crocker, M. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

Resolution 18-201

T. Crocker/ N. Barnes

Motion to hire Tablelands Transportation to fix sides of boardwalk.

In favor: Mayor H. Crocker, Councillors, T. Sheppard, T. Crocker, M. Crocker

Opposed: 0 Abstaining: N. Barnes Absent: Deputy Mayor G. Barnes, R. Crocker

Schedule of next meeting

Next regular monthly meeting scheduled for Wednesday August 8th, 2018.

Adjournment

Resolution 18-202

T. Crocker/ N. Barnes

Motion to adjourn the meeting.

In favor: Mayor H. Crocker, Councillors N. Barnes, T. Sheppard, T. Crocker, M. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, R. Crocker

Approved On:

August 8th, 2018

Signed:

Heaven Lecker

Position:

Mayor