

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

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Minutes of the regular meeting held on Wednesday August 8th, 2018

Present:	Mayor:	Horace Crocker
	Councillors:	Nelson Barnes
		Marsha Crocker
		Tom Sheppard
		Rosie Crocker
Absent:	Deputy Mayor:	Gloria Barnes
	Councillor:	Tina Crocker
Also, Present:	Town Clerk:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean

Call meeting to order

Meeting called to order at 7:05 PM

****Councillor, M. Crocker arrived at 7:09 pm****

Adoption of the Agenda

Resolution 18-203

R. Crocker/ N. Barnes

Motion to adopt the agenda as presented.

In favor: Mayor H. Crocker, Councillors, M. Crocker, N. Barnes, T. Sheppard, R. Crocker

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor G. Barnes, T. Crocker

Adoption of the Minutes

Resolution 18-204

N. Barnes/ T. Sheppard

Motion to adopt minutes with amendments, dated:

- July 11th, 2018 ~ Regular Monthly Meeting

In favor: Mayor H. Crocker, Councillors, M. Crocker, N. Barnes, T. Sheppard, R. Crocker

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor G. Barnes, T. Crocker

Business Arising from Minutes

- Set time and date for a garbage meeting for Councillors; Councillors need to compile questions for Roger Barrett.
- Repair Emanuel's Brook Bridge.
- Contact Tablelands Transportation concerning an existing work order.

Delegations

- No Delegate

Public Works

Water/Sewer

- No complaints of noise on Mountain Drive since maintenance regulated the valves.

Garbage

- Social media post to inquire into interest for composting bins.
- After a joint council meeting with Woody Point and GBS there is an option for the three municipalities to team up and submit a request for proposal or a tender for garbage to lower the cost for all three municipalities.
- Residents need to work on lowering their tonnage, which in turn will lower the increase in cost to transport our garbage.

Roads

- Our roads and sidewalks are in a deplorable state.
- Department of Transportation has been contacted on several occasions, as well as multiple people within the department have been contacted to no avail.
- Mayor, H. Crocker has been contacting Minister, Steve Crocker's office to try and get some help with road repairs.

Permits

- 282 Main Street ~ Request to add an extension ~ Deferred pending further information.

****Councillor, N. Barnes declared conflict & exited at 7:42 pm; Immediate Family Permit Application****

- 13A Riverside Drive ~ Request to dig into the hill adjacent house and shed ~ Denied due to the property being located in Environmental Protection Area B (steep and unstable slopes) under the Municipal Plan.

Resolution 18-205

T. Sheppard/M. Crocker

Motion to deny permit application for 13A Riverside Drive due to it being located in the Environmental Protection Area B under the Municipal Plan.

In favor: Mayor H. Crocker, Councillors, M. Crocker, T. Sheppard, R. Crocker

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor G. Barnes, T.

Crocker, N. Barnes

****Councillor, N. Barnes returns at 7:45 pm****

- 241 Main Street ~ Request for water and sewer services ~ Deferred

Resolution 18-206

M. Crocker/ T. Sheppard

Motion to defer permit application pending Service NL approval.

In favor: Mayor H. Crocker, Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, T. Crocker

****Mayor, H. Crocker declared conflict; passed chair to Councillor, T. Sheppard and exited at 7:47 pm; Immediate Family Permit Application****

- 213-215 Main Street ~ Application to demolish shed and add an extension to an existing shed ~ Deferred with one stipulation

Resolution 18-207

N. Barnes/ R. Crocker

Motion to defer permit application pending Service NL approval; A stipulation that the building be used to house a Hobby Saw Mill only.

In favor: Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Mayor H. Crocker, Deputy Mayor G. Barnes, T. Crocker

****Mayor, H. Crocker returns to Council Chambers at 7:55 pm and resumes chair****

Finance & Administration

****Mayor, H. Crocker declared conflict; passed chair to Councillor, T. Sheppard and exited at 7:57 pm; Executive Member of The Royal Canadian Legion****

****Councillor, M. Crocker declared conflict & exited at 7:57 pm; Executive member of the Trout River Recreation Committee****

****Councillor, M. Crocker returns at 7:59 pm; the Recreation Committee Payables will NOT be included into Accounts Payables #1, Recreation Committee Payables will be Accounts Payables #5****

Resolution 18-208

M. Crocker/ N. Barnes

Motion to pay Accounts Payable July #1, The Town of Trout River, the Heritage Committee and the Trail Committee; **EXCEPT** Recreation and Fire Department Payables; Recreation Payables will move to become Accounts Payables #5 and Fire Department Payables will move to become Accounts Payables #6:

ACCOUNTS PAYABLE ENDING – JULY 2018 #1

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
NL & Lab. Hydro	Services	~	Paid upon Receival
Bell Aliant	Services	~	Paid upon Receival
Western Signs	Supplies	\$ 287.50	Boardwalk Signs
Floyd's Construction	Services	\$672.75	Grading of Old Highway
Pardy's Waste Management	Services	\$5061.59	Flushing of blocked lines on Main Street
C & R Contractors	Services	\$1932.00	Garbage Services
McLoughlan Supplies Ltd.	Supplies	\$215.86	LED Lights
HiTech Communications	Supplies	\$476.10	Portable VHF Radio
Municipal Assessment Agency	Services	\$3543.75	Third Quarter Assessment Fees
Phone Tech Voice & Data Ltd.	Services	\$ 57.38	Town Office and Fire Department Alarm System
Shears Building Supplies	Supplies	\$208.81	Shop Vacs/Bolts/Lumber/ Paint
AIM Network	Services	\$569.25	Staff & Councillors Asset Management Training
Staples	Supplies	\$104.72	Office Supplies
Royal Canadian Legion	Supplies	\$45.00	Canada Day Wreath
TOTAL		\$13,174.71	
HERITAGE COMMITTEE			
Bonnie White	Supplies	\$71.43	Rubber Ducks
G.N.P. Heritage Network	Services	\$100.00	Membership Fees
TOTAL		\$171.43	
TRAILS COMMITTEE			
Kayla Brake	Supplies	\$110.16	Trail Supplies/ Posters
TOTAL		\$110.16	
RECREATION COMMITTEE			
Atlantic Star Satellite Bingo Inc.	Supplies	\$1827.83	Bingo Cards, etc.
TOTAL		\$1827.83	
FIRE DEPARTMENT			
Royal Canadian Legion	Supplies	\$45.00	Canada Day Wreath
TOTAL		\$45.00	

In favor: Councillors, M. Crocker, T. Sheppard, R. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: Mayor H. Crocker, Deputy Mayor G.

Barnes, T. Crocker

****Mayor, H. Crocker returns to Council Chambers at 8:09 pm and resumes chair****

****Councillor, N. Barnes declared conflict & exited at 8:10 pm; Brothers Business****

Resolution 18-209

M. Crocker/ T. Sheppard

Motion to pay Accounts Payables July #2, The Town of Trout River; **EXCEPT** Trail Committee Payables; Trail Committee Payables will move to be Accounts Payables #7:

ACCOUNTS PAYABLE ENDING – JULY 2018 #2

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
John Barnes	Supplies	\$150.00	Rake Wheel
TOTAL		\$150.00	
TRAILS COMMITTEE			
Long Range Construction	Services	\$350.00	Steps on Hummock Trail
Lorraine Barnes-Gushue	Services	\$10.00	Registration of Trails Committee (Companies & Deeds)
TOTAL		\$360.00	

In favor: Mayor, H. Crocker, Councillors, R. Crocker, T. Sheppard, M. Crocker
Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, T. Crocker, N. Barnes

****Councillor, N. Barnes returns at 8:12 pm****

****Mayor, H. Crocker declared conflict; passed chair to Councillor, T. Sheppard and exited at 8:13 pm; Payment for services paid personally/ Brother****

Resolution 18-210

M. Crocker/ R. Crocker

Motion to pay Account Payables July #3:

ACCOUNTS PAYABLE ENDING – JULY 2018 #3

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Horace Crocker	Services	\$24.40	Labour on Hay Rake Wheel (Western Steel)
TOTAL		\$24.40	
HERITAGE COMMITTEE			
Alex Crocker	Supplies	\$95.00	Lobster/Cod Fish
TOTAL		\$95.00	

In favor: Councillors, T. Sheppard, M. Crocker, N. Barnes, R. Crocker
Opposed: 0 Abstaining: 0 Absent: Mayor, H. Crocker, Deputy Mayor G. Barnes, T. Crocker

****Mayor, H. Crocker returns to Council Chambers at 8:14 pm and resumes chair****

****Councillor, R. Crocker declared conflict & exited at 8:15 pm; Business Involvement****

Resolution 18-211

M. Crocker/ T. Sheppard

Motion to pay Accounts Payables July #4:

ACCOUNTS PAYABLE ENDING – JULY 2018 #4

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
TOTAL		\$0.00	
HERITAGE COMMITTEE			
Tableland Cottages	Services	\$297.85	Nightly Accommodations
TOTAL		\$297.85	

**In favor: Mayor, H. Crocker, Councillors, T. Sheppard, M. Crocker, N. Barnes
 Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, R. Crocker, T. Crocker**

****Councillor, R. Crocker returns to Council Chambers at 8:16 pm****

****Councillor, M. Crocker declared conflict & exited at 8:17 pm; Executive member of the Recreation Committee****

Resolution 18-212

R. Crocker/ T. Sheppard

Motion to pay Accounts Payables July #5:

ACCOUNTS PAYABLE ENDING – JULY 2018 #5

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
TOTAL		\$0.00	
RECREATION COMMITTEE			
Atlantic Star Satellite Bingo Inc.	Supplies	\$1827.83	Bingo Cards, etc.
TOTAL		\$1827.83	

**In favor: Mayor, H. Crocker, Councillors, T. Sheppard, N. Barnes, R. Crocker
 Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, T. Crocker, M. Crocker**

****Councillor, M. Crocker returns to Council Chambers at 8:18 pm****

****Mayor, H. Crocker declared conflict; passed chair to Councillor, T. Sheppard and exited at 8:19 pm; Executive member of the Royal Canadian Legion****

****Councillor, N. Barnes declared conflict & exited at 8:19 pm; Executive member of the Fire Department****

Resolution 18-213

R. Crocker/ M. Crocker

Motion to pay Accounts Payables July #6:

ACCOUNTS PAYABLE ENDING – JULY 2018 #6

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
TOTAL		\$0.00	
FIRE DEPARTMENT			
Royal Canadian Legion	Supplies	\$45.00	Canada Day Wreath
TOTAL		\$45.00	

In favor: Councillors, T. Sheppard, R. Crocker, M. Crocker

Opposed: 0 Abstaining: 0 Absent: Mayor, H. Crocker, Deputy Mayor, G. Barnes, T. Crocker, N. Barnes

****Mayor, H. Crocker returns to Council Chambers at 8:20 pm and resumes chair****

****Councillor, N. Barnes returns to Council Chambers at 8:20 pm****

Resolution 18-214

R. Crocker/ N. Barnes

Motion to pay Accounts Payables July #7:

ACCOUNTS PAYABLE ENDING – JULY 2018 #7

TOWN			
SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
TOTAL		\$0.00	
TRAIL COMMITTEE			
Long Range Construction	Services	\$350.00	Steps on Hummock Trail
Lorraine Barnes-Gushue	Services	\$10.00	Registration of Trails Committee (Companies & Deeds)
TOTAL		\$360.00	

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, R. Crocker, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, T. Crocker

Resolution 18-215

N. Barnes/ T. Sheppard

Be it resolved that Council approves the Tax Recovery Plan and Tax Receivable Plan 2018 as presented by the Town Clerk/Manager. The Tax Recovery Plan and Tax Receivable Plan 2018 will be submitted to municipal Intergovernmental Affairs.

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, R. Crocker, M. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, T. Crocker

Arms of Council Committee Reports

Fire Department

- No meeting has occurred.
- Nominations are received; two Council members are absent therefore the opening of the nominations will have to be postponed, again, until **ALL** members are present.

Recreation

- No Meeting has occurred.
- No kids have been present for the Summer Program
- The summer student cleared the area by the Riverside Bridge, where kids have been swimming, and maintenance have placed two picnic tables and a garbage can there.

Heritage

- No Meeting has occurred.
- A summer student has been absent on scheduled work days, leaving other students having to cover without proper notification; the Heritage Committee has agreed to let the unreliable student go and hire the next student in line that is available.

Trails

- The first annual Trails Committee Festival, the "Take A Hike" Festival is scheduled to take place on the coming weekend, August 11th, 2018.
- We recently received a \$300.00 donation from Sustainable Trails, based out of Ontario; as well as much praise for the effort the members have contributed to the cause.
- The Committee have recently decided that any hotdogs or hamburgers that are left over from their festival, they will use as a free incentive for volunteers to help fill in the steps on the Hummock Trail.

Correspondence

#1. Heritage Foundation ~ Available grants

#2. Municipal Assessment Agency ~ Upcoming assessment changes for the 2019 tax year.

#3. C & R Contractors ~ A offer to continue our garbage services at an elevated rate after the upcoming changes.

Resolution 18-216

M. Crocker/ N. Barnes

Motion to post for a Request for Proposal **OR** Tender for garbage collection.

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, R. Crocker, M. Crocker, N. Barnes

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor, G. Barnes, T. Crocker

#4. Royal Newfoundland Constabulary Association ~ Donation request.

#5. Mark McNeil ~ Placement of dredge spoils in Trout River Pit; there has been 8 tests done on the spoils to ensure the dredged material is **NOT** contaminated.

#6. Resident ~ Dog Park Proposal ~ Under consideration; Council will check into feasibility.

#7. Sandra Fraser ~ River Dredging Information

#8. Resident ~ Complaint concerning property.

#9. PMA Core School ~ Module 3 in Gander on August 15th, 2018

Resolution 18-217

R. Crocker/ T. Sheppard

Motion to send Town Clerk/Manager to PMA Core School in Gander, NL on August 15th, 2018.

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, R. Crocker, M. Crocker, N.

Barnes

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor, G. Barnes, T. Crocker

Regulations

- Inquire concerning Beach Regulations; Set them up if none apply.
- We need to appoint a Policy Committee of Council to update and create old and new regulations.

New Business:

- No new business

Notice of Motion

- No Notice of Motion

Roundtable

Councillor, M. Crocker ~ Air B&B and R.V nightly rentals has become a growing concern in our Town; It is unfair to residents who own businesses and pay their business tax yearly to supply those amenities, with other residents in Town offering the same or equivalent services without having to endure the cost of business tax; Contact PMA and MNL to inquire concerning billing for business tax.

Councillor, N. Barnes ~ No Additional Business

Councillor, R. Crocker ~ No Additional Business

Councillor, T. Sheppard ~ No additional Business

Mayor, H. Crocker ~ Complaints have been received concerning the gate on the wharf at the pond being locked; Residents are unable to use the wharf for their own use while boating. This should not be the case, Council will inquire if problem persists.

Recreation Signing Officers:

****Councillor, M. Crocker declared conflict & exited at 9:43 pm; Executive member of the Recreation Committee****

The Recreation Committee currently has two signing officers; if one of those appointed signing officers are out of town or away for some reason it could potentially cause some delay with payment of bingo winnings as they would not be available to sign cheques to pay out potential

winnings. The Town Clerk/Manager is currently the primary signing officer on all of the town committee accounts except the Recreation Committee; Council agrees that it would be appropriate to appoint the Town Clerk/Manager as the primary signing officer on the Recreation Committee account as well.

Resolution 18-218

T. Sheppard/ N. Barnes

Motion to add the Town Clerk/Manager as the primary signing officer on the Recreation Committee account.

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, R. Crocker, N. Barnes

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, T. Crocker, M. Crocker

****Councillor, M. Crocker returns to Council Chambers at 9:45 pm****

Mayor Crocker presented Council with a copy of a letter he had received from Kenneth Anthony, Senior Project Manager of Continuous Improvement/Operations Division, Department of Transportation and Works concerning the poor replies the town has received from the department since the flood in January of 2018. It also informed the Mayor that we are eligible for a grant of three to five thousand dollars to do the required repairs to our roads ourselves, with a permit from Department of Transportation and Works. Council has agreed to forward all correspondence concerning this matter to the Minister, Steve Crocker and to Steve Caines.

Resolution 18-219

M. Crocker/T. Sheppard

Motion to make a request to Department of Transportation and Works, Deer Lake to come and assess the scope of work required to make the necessary repairs to our roads, the shoulders of our roads, as well as any other troublesome areas.

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, R. Crocker, N. Barnes, M. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, T. Crocker

Children have been climbing up on the Town's building on Fisher Drive, as a result the shingles are being torn off, which is causing leaks to the building. Council suggests to put a "No Trespassing" sign on the building to try and prevent any further damages.

Canadian Press has left messages for the Mayor to comment on the rock being moved at the base of the tablelands. The Mayor will contact them to provide commentary on the subject.

Mayor Crocker also inquired if the Harbour Authority paid taxes within our Town.

Town Clerk ~ Action Item List:

Action Items from July 11th, 2018

No.	Action	Dept.	In Progress, Ongoing or Done
# 1	Sign for Town Entry	Town Clerk & Town Assistant	Natalia Crocker sent something that we could possibly use. Ongoing
# 2	Christmas Tree	Deputy Mayor Gloria Barnes	Deferred until Fall 2018 Ongoing
# 3	Streetlighting/ Electricity on Boardwalk	Town Assistant	Checking into solar lighting for boardwalk / Quote for Electricity on boardwalk Emailed Deer Lake for information, Waiting on response. Ongoing
# 4	Trails	Town Clerk & Town Assistant	Name request sent in to Registry of Deeds to get the Trails Committee Registered as a not for profit organization Ongoing
# 5	Pasture	Town Clerk & Town Assistant	CEEP application sent Ongoing
# 6	Boardwalk Signs	Town Clerk	Done
# 7	Policies for Animals	Town Clerk & Town Assistant	Ongoing
# 8	Emanuel's Brook Bridge	Town Clerk & Town Assistant	Resolution required to submit Gas Tax Application
# 9	Fisherman's Museum	Town Clerk & Town Assistant	Art Displays; Building Repairs; Possible Weekly Rental
# 10	Riverside Baily Bridge	Town Clerk & Town Assistant	Kids & bikes are an issue with traffic; residents suggestion to clean an area and place a picnic table/ garbage can over by the river to try and divert them away from the bridge has been done.
# 11	River Bank Stabilization	Town Clerk	Received a letter from John O'Rourke
# 12	Town Truck	Town Clerk	Oil change required
# 13	Municipalities Newfoundland & Labrador Convention	Town Clerk	Scheduled for October 4 th – 6 th , 2018
# 14	Goudie Hutchings	Town Clerk	Announcement scheduled for Friday August 10 th , 2018 in Norris Point

- #1. Council suggest to post the Wayfinding Map on Social Media to see if any residents has anything to add, or to see if we missed any business, etc.
- #3. Town Assistant have found a company based in Clarendville, NL. that supplies solar lighting to municipalities, etc.; we are awaiting a quote.
- #8. Emanuel's Brook Bridge Repairs:

Resolution 18-220

M. Crocker/T. Sheppard

Motion to apply through Gas Tax to make the necessary repairs to the Emanuel's Brook Bridge.

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, R. Crocker, N. Barnes, M.

Crocker

Opposed: 0

Abstaining: 0

Absent: Deputy Mayor, G. Barnes, T. Crocker

- #9. Fisherman's Museum Request: Open Building for walking access **ONLY**, Fisher Drive is still inaccessible to the general public, it is open for authorized personnel only; Remove previously donated display shelves and dispose of properly; Extend the electrical from the town's fish plant building to the Fisherman's Museum to avoid issues with the exterior electrical panel as was presented in the past, and to help alleviate cost to the town.

Resolution 18-221

M. Crocker/T. Sheppard

Motion to open the Fisherman' Museum with walking access **ONLY**; discard the old display shelves and run the electrical for lighting from the fish plant building.

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, R. Crocker, N. Barnes, M.

Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, T. Crocker

- #10. Riverside Bridge: Suggested work has been completed.
- #11. Approval from Environment to dredge in the river.
- #12. Town Truck: Check on warranty to see if it is covered
- #13. MNL Convention: Carry over
- #14. Meeting in Norris Point on Friday August 10th, 2018 to announce funding approval; It was suggested for Mayor and Councillors to attend; Mayor, H. Crocker will attend.

Schedule of next meeting

Next regular monthly meeting scheduled for Tuesday September 11th, 2018.

Adjournment

Resolution 18-222

R. Crocker/T. Sheppard

Motion to adjourn meeting.

In favor: Mayor, H. Crocker, Councillors, T. Sheppard, R. Crocker, N. Barnes, M.

Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor, G. Barnes, T. Crocker

Approved On:

September 11, 2018

Signed:

Harve Crocker

Position:

Mayor.