

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

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Minutes of the regular meeting held on March 13th, 2018

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Rosie Crocker
		Tina Crocker
		Tom Sheppard
Absent:		Elwood Crocker
		Marsha Crocker
Also, Present:	Town Clerk:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean
	Invited Guests:	Jacqueline Blanchard
		Myrna Goosney
	Public Guests:	Nancy Crocker
		Ivy Crocker
		Patsy Brake
		Donna Hann
		Tanya Lee Rogers

Meeting called to order at 7:03 PM

Resolution 18-077

T. Sheppard/ T. Crocker

Motion to appoint Town Assistant, as acting Town Clerk in the absents of Town Clerk. This motion stands for any future meetings that the circumstances shall apply and is subject to be added to the Rules of Procedure.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker, M. Crocker

Resolution 18-078

R. Crocker/ T. Sheppard

Motion to adopt the agenda.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker, M. Crocker

Resolution 18-079

T. Crocker/ G. Barnes

Adoption of Minutes with Amendments on February 13th, 2018 minutes

- Add the word “road” to resolution 18-044
- Remove monetary mentions in both resolutions, 18-060 & 18-061
- Remove Human Resources from the agenda and minutes
- Remove the words “in the future” from resolution 18-071

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors E. Crocker, M. Crocker

****Town Clerk, Lorraine Barnes-Gushue entered the meeting at 7:12 P.M.**

Fire Department

- Letters: a councillor questioned why he/she was not aware of the letter before distributing to each firefighter.
- Training set by the acting Fire Chief for pump operations on April 14th and 15th by Sheldon Hillier (Inquire concerning an earlier date)
- Two firefighters attended defensive training in Norris Point on March 10th, 2018.

Public Works

Water/Sewer

- Residents’ of Mountain Drive and Hillcrest have been experiencing noise in their water pipes since the issues with the water tank back in December of 2017. An employee from Environment will be here on March 21st, 2018 to aid in the issue. The maintenance man has been flushing the fire hydrants every second day trying to eradicate the noise.

Garbage

- Next meeting for Waste Management is on April 4th, 2018 in Deer Lake at 1:30 P.M.
- Inquire concerning covers for dumpsters, when not in use

Roads

- Shoulders of the roads are in a deplorable state. Department of Transportation and Works have confirmed that the condition of the roads will be evaluated in the spring.

Permits

- A permit to change from Residential to Commercial located at 79B Mountain Drive. Lacking proper supporting documentation. Re-inform applicant to provide Service NL documentation.
- A permit to build a 32 ft. (W) x 42 ft. (L) x 8 ft. (H) Garage located at 150 B Main Street

Resolution 18-080

G. Barnes/ T. Crocker

Motion to approve to build a 32 ft. (W) x 42 ft. (L) x 8 ft. (H) Garage located at 150 B Main Street.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker, M. Crocker

Resolution 18-

T. Sheppard/

Motion to declare Mayor, H. Crocker **NOT** in conflict concerning the following permit application.

MOTION NOT CARRIED

****Mayor exits the Council Chambers at 7:41 P.M. due to conflict of interest; The Mayors daughter resides at the address of the proposed permit applicant.**

Deputy Mayor, G. Barnes assumes Chair.

- A permit to build an extension of 4ft. x 10ft. onto an existing 10ft. x 10ft. shed and to cover with clapboard; located at 188 Main Street.

Resolution 18-081

T. Crocker/R. Crocker

Motion to approve the permit to build an extension of 4ft. x 10ft. onto an existing 10ft. x 10ft. shed and to cover with clapboard; located at 188 Main Street.

In favor: Deputy Mayor G. Barnes, Councillors, R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Mayor H. Crocker, Councillors, E. Crocker, M. Crocker

Mayor, H. Crocker returns to the Council Chambers at 7:44 P.M. and reassumes Chair.

Financial Report

Resolution 18-082

G. Barnes/ T. Sheppard

Motion to pay March #1 Outstanding Invoices:

TOWN OUTSTANDING INVOICES #1

HYDRO	Paid
BELL ALIANT	Paid
WESTERN PUMP SERVICES	\$462.30
UNITED RENTALS	\$2397.75
C & R CONTRACTORS	\$1932.00
McLOUGHLAN SUPPLIES LIMITED	\$483.00
TOWN OF DEER LAKE (TIPPING FEE/PER MONTH)	\$844.71
PHONE TECH VOICE & DATA LTD.	\$57.38
RENTAL +	\$52.00

STAPLES	\$391.13
NEWFOUNDLAND EXCHEQUER ACCOUNT (SNOWCLEARING; NOV & DEC)	\$3840.51
K & D PRATT	\$1596.20
PIKES	\$2020.63

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard
Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker, M. Crocker

****Mayor, H. Crocker exits the Council Chambers at 7:46 P.M. due to conflict of interest; Brother is the owner of FJC Electrical.**

Deputy Mayor, G. Barnes assumes Chair.

Resolution 18-083

R. Crocker/ T. Sheppard

Motion to pay March #2 Outstanding Invoices:

TOWN OUTSTANDING INVOICES

FJC ELECTRICAL	\$264.78
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In favor: Deputy Mayor G. Barnes Councillors, T. Sheppard, R. Crocker, T. Crocker

Opposed: 0 Abstaining: 0 Absent: Mayor H. Crocker, Councillors, E. Crocker, M. Crocker

****Mayor, H. Crocker returns to the Council Chambers at 7:47 and reassumes Chair; Councillor, T. Crocker exits the Council Chambers at 7:48 P.M. due to conflict of interest; Employee of Hann’s Confectionary.**

Resolution 18-084

R. Crocker/ G. Barnes

Motion to pay March #3 Outstanding Invoices:

TOWN OUTSTANDING INVOICES

HANNS CONFECTIONARY	\$560.38
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In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors T. Sheppard, R. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillors, M. Crocker, E. Crocker, T. Crocker

****Deputy Mayor, G. Barnes exits the Council Chambers at 7:50 P.M due to conflict of interest; Brother is owner of C. Barnes Excavating; Councillor, T. Crocker remains departed due to conflict of interest; Husband is employed by C. Barnes Excavating.**

Resolution 18-085

T. Sheppard/ R. Crocker

Motion to pay March #4 Outstanding Invoices:

TOWN OUTSTANDING INVOICES

C BARNES EXCAVATING	\$690.00
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In favor: Mayor, H. Crocker, Councillors T. Sheppard, R. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, Councillors, M. Crocker, E. Crocker, T. Crocker

****Councillor, T. Crocker returns to the Council Chambers at 7:51 P.M; Deputy Mayor, G. Barnes remains departed due to conflict of interest; the following payee is the Deputy Mayors Sister in law.**

Resolution 18-086

T. Crocker/ R. Crocker

Motion to pay March #5 Outstanding Invoices:

TOWN OUTSTANDING INVOICES

LORRAINE BARNES (5W 30 OIL) \$22.41

In favor: Mayor, H. Crocker, Councillors T. Sheppard, R. Crocker, T. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, Councillors, M. Crocker, E. Crocker

****Deputy Mayor, G. Barnes returns to the Council Chambers at 7:52 P.M; Councillor, T. Sheppard exits the Council Chambers at 7:53 P.M. due to conflict of interest; Councillor is the payee.**

Resolution 18-055

G. Barnes/ T. Sheppard

Motion to pay February # 6 Outstanding Invoices:

TOWN OUTSTANDING INVOICES

TOM SHEPPARD \$41.18

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker. M. Crocker, T. Sheppard

****Councillor, T. Sheppard returns to the Council Chambers at 7:54 P.M.**

RECREATION COMMITTEE OUTSTANDING INVOICES

NONE

FIRE DEPARTMENT OUTSTANDING INVOICES

NONE

HERITAGE COMMITTEE OUTSTANDING INVOICES

NONE

Committee Reports

Heritage

- No report; Meeting is scheduled for Monday March 19th, 2018.

Recreation

- Next meeting scheduled for April 11th 2018
- Liaison informed Council to check for cheaper scoreboards, a letter confirming this will be forwarded to the office.

Great Humber Joint Council (GHJC)

- No Report; Councillors did not attend meeting due to weather
- Next meeting is scheduled for March 24th, 2018 in Summerside/Irishtown
- Both Mayor and Deputy Mayor plan to attend.

Bonne Bay South Joint Council

- Meeting is scheduled for May 9th, 2018 in Woody Point.
- Mayor, H. Crocker, Deputy Mayor, G. Barnes and the Town Clerk will attend.

Correspondence

#1. Letter from Q-Linear for Website Maintenance

Resolution 18-087

R. Crocker/G. Barnes

Motion to pay \$200.00 to Q-Linear for yearly maintenance on website

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker & M. Crocker

#2. A proposal from a student to shadow the Town Clerk for a day to complete an assignment they are working on in school.

- Deputy Mayor questioned Conflict. No conflict due to no monetary gain
- Council has agreed for student to shadow the Town Clerk for a day

#3. Asset Management Training

- Scheduled for April 19th, 2018 at The Oceanview Motel in Rocky Harbour
- Councillors and Clerk will attend.

#4. A resident inquired concerning the Mayor & Deputy Mayor involved in the Heritage Committee Chat. The Deputy Mayor is a non-member who attends meetings to support the committee & the Mayor is an ex-official who can attend any meeting within the arm of council.

#5. Correspondence concerning the Harbour Authority; schedule a privileged meeting to address.

#6. Correspondence concerning a Human Resources issue.

#7. Correspondence concerning the Veterans Memorial Garden.

#8. I-Pad quotes

Resolution 18-088

G. Barnes/ T. Crocker

Motion to purchase 10 I-Pads with gas tax funds.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker & M. Crocker

#9. Humber Ready Mix quotes

- Forward letter to the Recreation Committee to seek funding for the rink.

#10. Correspondence concerning compost bins; create a Facebook post to inquire on the amount of interest from residents.

General Business:

1. Student for Town of Trout River

- Carry Over

2. Sign for Town Entry

- Carry Over, Get Quotes
- Western Signs, Designer Gail Tapper
- Create a Facebook post informing residents of an artistic opportunity; assisting with the development of the new sign for the way-finding-stop.

3. Christmas Tree

- Carry Over

4. Streetlighting

- Carry Over

5. Emergency Plan

- Update complete; copy for councillor packages

#6. Pasture

- Carry Over; still awaiting measurements

#7. Emergency Plan

- Carry Over

#8. Town Truck

Resolution 18-089

T. Crocker/ R. Crocker

Motion to purchase the plow prep package for the town truck.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker & M. Crocker

#9. Harbour Authority Meeting

- Meeting scheduled for March 14th, 2018 is cancelled; will be rescheduled for next week

#10. MNL Northern & Western Regional Meeting

- April 13th & 14th, 2018 in Rocky Harbour
- Mayor will attend the Municipal Safety Council workshop
- Town Clerk and Town Assistant will attend
- Town Office will close at 10:00 A. M. on Friday April 13th, 2018

Resolution 18-090

R. Crocker/ G. Barnes

Motion to send the Town Clerk and Town Assistant to the MNL Northern & Western Regional Meeting; Office will close early on Friday April 13th, 2018 to allow travel time.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker & M. Crocker

****Deputy Mayor, G. Barnes presented a notice of a motion to change by-laws and rules of procedure****

Roundtable

- T. Sheppard – No additional business
- Deputy Mayor, G. Barnes – No additional business
- T. Crocker – No additional business
- R. Crocker – No additional business
- Mayor, H. Crocker – No additional business
- Town Clerk – OHS Training required.

****Mayor, H. Crocker passed Chair to Deputy Mayor, G. Barnes**

Mayor, H. Crocker suggested that the Town Clerk become the Town Manager

****Deputy Mayor, G. Barnes declares conflict; Deputy Mayor, G. Barnes passes Chair to Councillor, T. Crocker and exits the Council Chambers at 8:56 P.M; Town Clerk is the Deputy Mayors sister in law;**

Resolution 18-091

H. Crocker/ T. Sheppard

Motion to appoint the Town Clerk as Town Manager with a spending cap; additions to be made to the employee contract.

In favor: Mayor, H. Crocker, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, Councillors, E. Crocker & M. Crocker

****Deputy Mayor, G. Barnes returns to the Council Chambers at 8:59 P.M**

Mayor, H. Crocker reassumes Chair.

Next regular monthly meeting scheduled for Tuesday April 10th, 2018.

Resolution 18-092

T. Crocker/G. Barnes

Motion to adjourn the meeting.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors, R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, E. Crocker & M. Crocker

Approved On:

Signed:

Position:
