

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

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Minutes of the regular meeting held on January 9th, 2018

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Marsha Crocker
		Rosie Crocker
		Tina Crocker
		Tom Sheppard
		Elwood Crocker
Also, Present:	Town Clerk:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean
	Guests:	Nancy Crocker
		Ivy Crocker
		Elizabeth Crocker
		Jason Crocker
		Jennifer Crocker
		Tanya Lee Rogers

Meeting called to order at 7:03 PM

Resolution 18-001

M. Crocker/ E. Crocker

Motion to adopt the agenda with amendments:

Under Financial - Outstanding Invoices - January #1 Add:

- Shears Building Supplies for a total amount of \$15,927.94
- Municipal Assessment Agency for a total amount of \$3623.75
- Staples for a total amount of \$718.55
- C & R Contractors for the amount of \$1931.05
- K. C. Reid for the amount of \$976.06

Under Financial – Outstanding Invoices - January # 3 Add:

- Hann’s Confectionary for a total amount of \$622.49

Under Financial Report Add:

- Town Assistant Wages
- Statutory Holidays

Under Fire Department Add:

- Resident Requesting Personal Rink Flooding
- Reinstatement of a Member

Under General Business Add:

- #8. JCP Project
- #9. Fishing Tax
- #10. Maintenance Fire Hose
- #11. Town Truck
- #12. Star Program
- #13. Call-In Maintenance Man
- #14. Trails

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard, E. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Resolution 18-002

G. Barnes/ T. Crocker

Adoption of Minutes with Amendments on December 29th, 2017 minutes:

- Delete Brandon's Name

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard, E. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Fire Department

Signing Officer: The Town Clerk informed Council that they would need a second signing officer for the Fire Department to have cheques issued to pay the fire department invoices. The former Chief had been a signing officer. Council agreed to ask the previous chief to continue as signing officer until the proper measures could be taken to secure another.

Treasurer: The Fire Department treasurer had recently stepped down from the duty. Council agreed that the new Fire Chief, when elected, would appoint the new Deputy Chief, Treasurer, and Secretary for the Fire Department.

Extension on Building: The Town Clerk will contact SNC Lavalin to get quotes on upgrades/extension to the Fire Department building.

Eavestrough: The eavestrough have already been purchased and the maintenance man will install them.

Reinstatement of a Fire Department Member: Dismissal letters had been sent to two members of the Fire Department from the previous Chief.

Deputy Mayor, G. Barnes and councillor M. Crocker requested to exit due to conflict.

Resolution 18-003

T. Crocker/ R. Crocker

Motion for Deputy Mayor, G. Barnes and Councillor, M. Crocker to depart due to conflict of interest.

In favor: Mayor H. Crocker, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker

Opposed: 0

Abstaining: Deputy Mayor, G. Barnes, Councillor, M. Crocker

Absent: 0

Deputy Mayor, G. Barnes and Councillor, M. Crocker departed

Council continued to debate concerning this matter, but decided that it would be appropriate to reinstate one of the members that was dismissed by the previous Fire Chief. A letter is to be sent to inform the member of Councils decision.

Resolution 18-004

R. Crocker/ T. Sheppard

Motion to reinstate the senior member of the Fire Department

In favor: Mayor H. Crocker, Councillors R. Crocker, T. Crocker, T. Sheppard, E.

Crocker

Opposed: 0 Abstaining: Deputy Mayor, G. Barnes, Councillor, M. Crocker Absent: 0

Deputy Mayor, G. Barnes and Councillor, M. Crocker returned

Flooding a personal rink for community use: a resident inquired as to whether or not the Fire Department would like to flood their personal rink located at 56 Main Street as a training activity for members of the Fire Department. The resident had flooded it in previous years themselves, and thought it might be a good idea for training purposes for new members of the Fire Department.

Resolution 18-005

M. Crocker/ T. Sheppard

Motion for the Town Council to support the Fire Department in flooding the homemade rink, located at 56 Main Street, as a training activity for members. Providing all members of the Fire Department approve and there is no liability to the Town of Trout River. Council would also be willing to do the same for any other resident if requested, as long as there is no liability to the town.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T.

Crocker, M. Crocker, T. Sheppard, E. Crocker

Opposed: 0 Abstaining: 0 Absent: 0

Public Works

Water/Sewer

- A resident had a concern regarding a blockage on Herb Street in the sewer line, the maintenance man investigated and flushed the main line and discovered that the blockage was in the resident's personal sewer line, therefore not the responsibility of the town. The maintenance man provided the resident with a clearing agent to flush with hopes of clearing up the blockage.
- After an incident concerning our water supply in December of 2017, all of the recent water residual readings have been normal. The Town Clerk will contact environment to request final testing to determine if it would be acceptable to end our boil advisory.

Garbage

- No issues

Roads

- The intersection located next to the town office had been cleared, as the snow piled high was becoming a safety issue.
- Another snow issue was brought to the attention of council, the turn on Main Street was not being cleaned of snow properly, which was also becoming a safety issue. The Town

Clerk was directed to contact the Department of Transportation and Works concerning the matter.

Permits

➤ No Permits

Financial Report

Resolution 18-006

E. Crocker/ Deputy Mayor, G. Barnes

Motion to pay January #1 Outstanding Invoices

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard, E. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Resolution 18-007

M. Crocker/ R. Crocker

Motion for Deputy Mayor, G. Barnes and Councillor T. Crocker to depart due to conflict of interest

In favor: Mayor H. Crocker, Councillors M. Crocker, T. Sheppard, R. Crocker, E. Crocker

Opposed: 0 Abstaining: Deputy Mayor, G. Barnes, Councillor T. Crocker Absent: 0

Deputy Mayor G. Barnes and Councillor T. Crocker departed

Resolution 18-008

R. Crocker/ T. Sheppard

Motion to pay January #2 Outstanding Invoices

In favor: Mayor H. Crocker, Councillors M. Crocker, T. Sheppard, R. Crocker, E. Crocker

Opposed: 0 Abstaining: Deputy Mayor G. Barnes, Councillor T. Crocker Absent: 0

Deputy Mayor, G. Barnes returned.

Resolution 18-009

R. Crocker/ G. Barnes

Motion to pay January #3 Outstanding Invoices

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors M. Crocker, T. Sheppard, R. Crocker, E. Crocker

Opposed: 0

Abstaining: Councillor T. Crocker

Absent: 0

Councillor, T. Crocker returned.

Resolution 18-010

R. Crocker/ G. Barnes

Motion for Councillor M. Crocker to leave due to conflict of interest

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker

Opposed: 0 Abstaining: Councillor, M. Crocker Absent: 0

Councillor, M. Crocker departed

Resolution 18-011

E. Crocker/ T. Sheppard

Motion to pay January # 4 Outstanding Invoices

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker

Opposed: 0 Abstaining: Councillor, M. Crocker Absent: 0

Councillor, M. Crocker returned.

Employee Contracts

Council has scheduled separate private meetings with each employee, concerning their individual employee contracts.

Town Assistant, S. Mclean departed

Town Assistant Wages

Wages will be a part of individual contracts.

Statutory Holidays

Is covered under employee contracts

All guests were asked to depart for a in-camera session

Resolution 18-012

G. Barnes/ E. Crocker

Motion to go into in-camera session.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker

Opposed: Councillor, M. Crocker Abstaining: 0 Absent: 0

Resolution 18-013

T. Crocker/ E. Crocker

Motion to come out of in-camera session.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0 Abstaining: 0 Absent: 0

All guests returned

Mayor, H. Crocker informed the public guests that under the Municipalities Act it is unethical and inappropriate to discuss employees' personal information in a public setting, hence the reasoning for the in-camera session.

Committee Reports

Heritage

- Add the Mayor, H. Crocker to the Messenger group chat.
- Mayor, H. Crocker informed council that he had taken 2 pictures to Corner Brook to be enlarged and reframed.

Recreation

- No meetings have occurred.

HR Committee

- Councillors M. Crocker, and E. Crocker will conduct the meetings with employees concerning their contracts.

Great Humber Joint Council (GHJC)

- The Christmas Social was cancelled; supposed to be re-scheduled

Bonne Bay South Joint Council

- No meeting

The Mayors Forum

- No Activity

Correspondence

#1. NL Association of Fire Services Membership Renewal; Town incurs the cost of this fee on behalf of the Fire Department

Resolution 18-014

T. Crocker/ E. Crocker

Motion to renew the membership

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#2. A Thank You, and a meeting awareness letter from Dean Ball of the Municipal Assessment Agency

#3. Confirmation of Budget submission; it was reviewed and accepted.

#4. The Town of Trout Rivers' Chartered Accountant, Brian Hiller requested signatures to access bank accounts to begin the 2017 audit.

Resolution 18-015

M. Crocker/ E. Crocker

Resolution to give Brian Hiller the appropriate information required to begin the audit of the 2017 files for The Town of Trout River.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#5. The Tree House Family Resource Center sent correspondence concerning installing phone and internet access in the upstairs of the Community Hall. They would be willing to incur some of the cost associated with the installation.

#6. A resident sent correspondence informing council that they would be resigning as a member of the Fire Department.

#7. Federation of Canadian Municipalities. (Carry Over) Copy the Brochure for each councillor.

#8. Correspondence was received from a resident requesting a meeting with council to discuss Fishing Tax; Reply to be sent to resident.

#9. Correspondence was received from a resident concerning the Council Christmas Social; Reply to be sent to resident.

Resolution 18-016

G. Barnes/ E. Crocker

Motion to go into in-camera session.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Resolution 18-017

M. Crocker/ E. Crocker

Motion to come out of in-camera session.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

General Business:

1. Student for Town of Trout River

Carry Over

2. Sign for Town Entry

Carry Over, Get Quotes

3. Christmas Tree

Carry Over

4. I-Pads

Carry Over, Get Quotes

5. Streetlighting

The mayor and deputy mayor will investigate the problemed areas

6. Appreciation Supper for Volunteers, Council and Arms of Council

Invitations to be created and sent out with R.S.V.P. feature; potential date of first week in April; Councillors T. Crocker and M. Crocker will assist the Town Clerk with preparations.

#7. Municipal By-Law

Carry Over, No supporting Documentation

#8. JCP Project

JCP Funds have been exceeded; all supplies have been purchased; the town will have to incur any remaining costs if excavating is required.

Resolution 18-018

E. Crocker/ M. Crocker

Motion to give the Town Clerk authority to hire a contractor if need be, to complete the JCP Project and the Town will incur the cost.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#9. Fishing Tax

Councillor M. Crocker requested to leave due to conflict of interest.

Resolution 18-019

R. Crocker/ T. Crocker

Motion for Councillor M. Crocker to depart due to conflict

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker

Opposed: 0

Abstaining: Councillor, M. Crocker

Absent: 0

Although resolution 17-296 concerning Fishing Tax was made in the previous monthly meeting, there is still a lot of uncertainty surrounding this process. It is vital that more information be gathered on this process before Council can or will proceed.

Resolution 18-020

R. Crocker/ T. Crocker

Motion to gather more information on the criteria and process of Fishing Tax before invoices can be sent to any fisher persons.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker

Opposed: 0

Abstaining: Councillor, M. Crocker

Absent: 0

#10. Maintenance Fire Hose

The Maintenance Man requested 300 feet of fire hose and a tiger torch, to do future work with, as the hoses that belonged to the town, are in desperate need of replacement in order for him to do his job properly.

Resolution 18-021

E. Crocker/ T. Sheppard

Motion to purchase two 100ft. fire hoses, two 50ft. fire hoses and a tiger torch for the towns daily use.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#11. Town Truck

The town truck had recently obtained some damages, she was sent to GM for repair. GM have recently informed the Town Assistant that the required repairs are not covered under the warranty.

Resolution 18-022

T. Crocker/ E. Crocker

Motion to pay the cost to have the repairs done to the truck, and continue to pursue the warranty coverage, as the damages should have been covered.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#12. Star Program

There is a meeting scheduled for January 17th, 2018 in Woody Point. Our town is responsible to provide refreshments for this meeting. The Town Clerk will contact the town clerks from the other two municipalities and split the cost into equal shares.

Resolution 18-023

M. Crocker/ T. Crocker

Motion to contribute equal shares for refreshments for the Star Program.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#13. Post an ad for a call-in maintenance person

Resolution 18-024

T. Crocker/ M. Crocker

Motion to post an ad and hir a call-in maintenance person.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, E. Crocker, M. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

#14. Trails

Create an agreement document for land usage for any trail where we, or the public would have to cross any individual’s personal property. Feeder Falls Trail could be an asset. Post for volunteers to form a Trail Committee, with the help of council, this would make funding easier to access to maintain and develop new trails.

Next regular monthly meeting scheduled for Tuesday February 13th, 2018.

Resolution 18-025

G. Barnes/ T. Crocker

Motion to adjourn

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors, R. Crocker, T. Crocker, M. Crocker, T. Sheppard, E. Crocker

Opposed: 0

Abstaining: 0

Absent: 0

Approved On:

Signed:

Position:
