

TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

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Minutes of the regular meeting held on April 10th, 2018

Present:	Mayor:	Horace Crocker
	Deputy Mayor:	Gloria Barnes
	Councillors:	Rosie Crocker
		Tina Crocker
		Tom Sheppard
Absent:		Marsha Crocker
Also, Present:	Town Clerk:	Lorraine Barnes-Gushue
	Town Assistant:	Sharrel Mclean

Call meeting to order

Meeting called to order at 7:03 PM

Adoption of the Agenda

Resolution **18-103**

G. Barnes/ R. Crocker

Motion to adopt the agenda as presented.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

Adoption of the Minutes

Resolution **18-104**

G. Barnes/ T. Sheppard

Motion to adopt minutes as presented, dated:

- March 13th, 2018 - Regular Public Council Meeting
- March 23rd, 2018 - Privileged Meeting
- March 27th, 2018 - Emergency Meeting
- March 28th, 2018 - Special Meeting

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

Business Arising from Minutes

No Business

Delegations

- Delegate could not attend

Public Works

Water/Sewer

- Pardys was called out March 29th 2018 due to a blockage. Materials got in and blocked our lines from the Force main that was installed last year. Send letter to Contractor that done the Project to see if they will incur the cost of Pardys.

Garbage

- Manager of Waste Management suspects the new date for the change in garbage will now be October instead of July.

Resolution 18-105

R. Crocker/ G. Barnes

Motion to send a letter of support to Waste Management for the tender process.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

Roads

- Shoulders of the roads are in deplorable conditions. Department of Transportation and Works have confirmed that the condition of the roads will be evaluated in the spring.
- Contact Department of Transportation and Works concerning the placement of speed limit signs and school zone signs; request for "YEILD" to be painted on the road in front of both Feeder Bridges

Resolution 18-106

T. Crocker/ R. Crocker

Motion to order cold patch for the necessary repair of by-roads.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

Resolution 18-107

G. Barnes/ T. Crocker

Motion to order crush stone to fix shoulders of by-roads.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

Permits

- No permits

Finance & Administration

Resolution 18-108

T. Crocker/ T. Sheppard

Motion to pay March #1 Outstanding Invoices:

ACCOUNTS PAYABLE – MARCH 2018 #1

SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
EastChem (NL) Inc.	Chlorine	\$1078.83	Chlorine Purchased
SNC Lavalin	Professional Services	\$8280.00	Site Investigation & Soil Sampling
Vernon Crocker	Services Provided	\$225.00	3 Hours Excavation – Dug out drains on Hann’s Lane & Herb Street
Aliant	Services Provided	Paid as Received	
Hydro	Services Provided	Paid as Received	
McLoughlan Supplies Limited	Supplies	\$69.00	A19 Non-Dim 5000k LED 4 Pak
Municipalities Newfoundland & Labrador	Training	\$260.00	Registration for Lorraine & Sharrel to attend Northern/Western Regional Meeting
Municipal Safety Council	Workshop	\$60.00	Registration for Horace Crocker to attend Northern/Western Safety Council
Town of Deer Lake	Services Provided	\$844.71	Tipping Fee
Pikes Service Station	Services Provided	\$23,776.68	19 Hours Excavation, 204.05 Tonne Contaminated Soil, Travel to Corner Brook, Gas & Diesel
C & R Contractors	Garbage Service	\$1932.00	Garbage Service for March 2018
United Rentals	Supplies	\$34.39	(2) Wire Hook & Dee Ring 1” X 16’
Newfoundland Exchequer Account	Snow Clearing	\$5649.28	Snow Clearing for the Month of January & February
Phone Tech Voice & Data Ltd.	Services Provided	\$57.38	Town Office and Fire Department Alarm System
TOTAL		\$42,267.27	

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: Councillor, M. Crocker

**** Deputy Mayor, G. Barnes exits the Council Chambers at 7:34 P.M. due to conflict of interest; Family is the owner of Barnes Store****

Resolution 18-109

R. Crocker/ T. Sheppard

Motion to pay March #2 Outstanding Invoices:

ACCOUNTS PAYABLE – MARCH 2018 #2

SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Barnes Store	Supplies	\$79.20	Cold Plate Expense for the Heritage Committee
Total		\$79.20	

In favor: Mayor H. Crocker, Councillors, T. Sheppard, R. Crocker, T. Crocker

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, Councillors, M. Crocker

****Deputy Mayor, G. Barnes returns to the Council Chambers at 7:36 P.M.****

****Councillor, T. Crocker exits the Council Chambers at 7:36 P.M. due to conflict of interest; Employee of Hann's Confectionary****

Resolution 18-110

G. Barnes/ R. Crocker

Motion to pay March #3 Outstanding Invoices:

ACCOUNTS PAYABLE – MARCH 2018 #3

SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Hann's Confectionary	Supplies	\$463.38	Hardware, Door Hinges, Hose Clamps, Joiners, Tarp, Silicone, Mr. Clean, Gas, etc.
Total		\$463.38	

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes Councillors T. Sheppard, R. Crocker

Opposed: 0 Abstaining: 0 Absent: Councillors, M. Crocker, T. Crocker

****Councillor, T. Crocker returns to the Council Chambers at 7:38 P.M.****

Resolution 18-111

R. Crocker/ T. Sheppard

Motion to pay March #4 Outstanding Invoices:

ACCOUNTS PAYABLE – MARCH 2018 #4

SUPPLIER NAME	SERVICES PROVIDED	INVOICE AMOUNT	NOTES
Marsha Crocker	ION Speaker	\$232.49	ION Speaker for the Recreation Committee
Marsha Crocker	Travel	\$74.43	Travel to Western Hills Waste Management Meeting on March 7 th 2018
TOTAL		\$306.92	

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, M. Crocker

- Council informed Clerk to forward a letter of recovery to Newco Metals and a copy of invoices to request reimbursement of funds associated with the Route 431 Pit clean up.

Resolution 18-112

R. Crocker/ G. Barnes

Apply for special assistance to incur the cost of the Route 431 clean up in the event that Newco Metal & Auto Recycling does not cover the cost.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

Resolution 18-113

G. Barnes/ T. Crocker

Motion to CLOSE Come Home Year Account

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

Arms of Council Committee Reports

Fire Department

- Training is scheduled for April 14th & 15th, 2018; check on rescheduling due to summer work schedules of members and member availability.
- 14 active Fire Department members
- Inform Southside Fire Department that due to our members summer work schedules we would like to have their services on call in the event of an emergency
- Send a reminder to inactive/unresponsive members to return Fire Department property or make arrangements to have them picked up.

Recreation

- No report; meeting is scheduled for tomorrow Monday April 11th, 2018.

Heritage

- Members requested that the Town purchase “Use at Own Risk” signs for the boardwalk.

Resolution 18-114

G. Barnes/ T. Sheppard

Motion to purchase 3 “Use at Own Risk” signs for the boardwalk.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

****Mayor H. Crocker passes Chair to Deputy Mayor G. Barnes at 7:53 P.M****

- Enhance the Bang Belly Festival
 - ⇒ T-Shirts should be purchased (Recipes on the Back)
 - ⇒ Give information to Parks Canada regarding the Bang Belly Festival as an avenue of advertising for the event.
- Curator and Host Position
 - ⇒ Mayor recommended that we post the 2 jobs separate as the Host Position is already posted but post the Curator Position as a Seasonal Permanent Position to maintain knowledge from year to year.

Resolution 18-115

H. Crocker/ R. Crocker

Motion to post the Curator Position as a Seasonal Permanent Position

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

****Deputy Mayor passes Chair back to the Mayor; Mayor H. Crocker resumes Chair at 8:01 P.M.****

- Fisherman Museum Building
 - ⇒ Look into the repairs that are required for the building to potentially place a Blue Whale Exhibit in the building.
 - ⇒ Contact Chair of the Blue Whale Committee for information
 - ⇒ Inquire concerning funding avenues for the Blue Whale Exhibit

Correspondence

#1. Professional Municipal Administration ~ Staff Synopsis

#2. Cecon LTD ~ Engineering Company Overview

#3. Trout River Lions ~ Building/Catering Regulations

#4. Royal Canadian Legion ~ Military Service Regulation Book

****Mayor H. Crocker declares conflict of interest and passes Chair to Deputy Mayor G. Barnes at 8:19 P.M.; Owner of FJC Electrical is family ****

#5. FJC Electrical ~ Quote

Resolution 18-116

T. Crocker/T. Sheppard

Motion to accept the quote from FJC Electrical to install a power supply on the boardwalk.

In favor: Deputy Mayor G. Barnes; Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Mayor, H. Crocker; Councillor, M. Crocker

**** Mayor H. Crocker returns at 8:24 PM; Deputy Mayor passes Chair back to the Mayor; Mayor H. Crocker resumes Chair****

#6. Resident inquires concerning boardwalk repairs

Resolution 18-117

R. Crocker/G. Barnes

Motion to apply for funding for boardwalk repairs.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes; Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

#7. Emergency Management Plan Revise/Update; add Councillor, T. Crocker to the Safety Committee of Council.

Resolution 18-118

T. Crocker/R. Crocker

Motion to adopt the Emergency Management Plan with amendments.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes; Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

#8. Harbour Authority ~ Regarding Fisher Drive

#9. Western Signs ~ Quote ~ Kids Caution Signs;

Resolution 18-119

G. Barnes/ T. Sheppard

Motion to purchase two Kids Caution Signs.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes; Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: Councillor, M. Crocker

#10. Municipal Awareness Day 2018

Resolution 18-120

T. Crocker/ R. Crocker

Motion to purchase snacks for Municipal Awareness Day 2018 for the Jakeman kids.

In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes; Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: Councillor, M. Crocker

#11. Town of Reidville ~ Animal Control Regulations; update regulations

#12. Resident ~ H.R. Issue; completed; final reply

Regulations

- Rules of Procedures – Carried over to next meeting

New Business:

- Councillor E. Crocker gave his resignation to the Town Clerk effective today April 10th, 2018.

Resolution 18-121

T. Crocker/ R. Crocker

Motion for Town Clerk to be the Returning Officer to begin the process of a By-Election to replace Councillor E. Crocker, 1 day Nomination Day 8am to 8pm.

In favor: Mayor, H. Crocker, Deputy Mayor, G. Barnes; Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0

Abstaining: 0

Absent: Councillor, M. Crocker

Notice of Motion

- Ongoing from previous monthly meeting; Deputy Mayor, G. Barnes presented a notice of motion to change By-Laws and Rules of Procedure

Roundtable

Councillor, R. Crocker ~ No additional business

Councillor, T. Crocker ~ No additional business

Deputy Mayor, G. Barnes ~ Asked the Mayor to inquire with Parks Canada at the Mayors Forum meeting regarding their reasons for importing people from Ontario to fill jobs when local citizens

are qualified; in a contract between Parks Canada and the Town of Trout River that was signed in 1973 it was stated that jobs would stay local.

Councillor, T. Sheppard ~ No additional business

Mayor, H. Crocker ~ Contact Department of Transportation and Works concerning anchors being placed on poles in the gulch; inform them that one pole is broken; placement of a guardrail at the bottom of Trout River Road; purchase Staples gift cards for Jakemans' Class of 2018 Graduates; purchase graduation cards, birthday cards and sympathy cards to have available at the office for future use. Recently attended a Star Committee meeting; Neil Dawe requested if Trout River was on board with Stage 2 of the Asset Management Planning, which is Land Infrastructure; he will be forwarding a copy of the Land Infrastructure Presentation to the Town Clerk; print a copy of the 80pg. document to display in The Chambers for Councillors to review.

****Deputy Mayor, G. Barnes declares conflict of interest and exits the Council Chambers at 9:22 P.M; Family Graduating****

Resolution 18-122

T. Crocker/ T. Sheppard

Motion to purchase Jakeman Graduation Class of 2018 a \$25.00 Gift Card from Staples each and Graduation Cards, Birthday Cards and Sympathy Cards.

In favor: Mayor, H. Crocker, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Deputy Mayor G. Barnes, Councillor, M. Crocker

****Deputy Mayor, G. Barnes returns to the Council Chambers at 9:24 P.M****

Town Clerk – Action Item List

Action Items from March 13th, 2018

No.	Action	Dept.	In Progress, Ongoing or Done
# 1	Student for Town of Trout River	Town Clerk	Applying for a student once applications becomes available. Ongoing
# 2	Sign for Town Entry	Town Clerk & Town Assistant	Posted on Facebook. Ongoing
# 3	Christmas Tree	Deputy Mayor Gloria Barnes	Deferred until Spring 2018 Ongoing
# 4	Streetlighting/ Electricity on Boardwalk	Town Clerk & Town Assistant	Checking into solar lighting for boardwalk / Quote for Electricity on boardwalk. Ongoing
# 5	Trails	Town Clerk & Town Assistant	Posted for interested persons for a Trail Committee/ One resident responded/ Ongoing
# 6	Emergency Plan	Town Clerk	In Packages / Done
# 7	Pasture	Town Clerk	Sent in list of Cows, Sheep & Other animals as requested from Crown Lands. Waiting on lease papers. Received measurements for the pasture. Ongoing
# 8	Appreciation Supper for Volunteers, Council & Arms of Council	Town Clerk & Town Assistant	Quotes received Ongoing
# 9	iPads (10)	Town Clerk	Apply through Gas Tax Ongoing
# 10	Town Truck (Plow Prep Package/Warranty)	Town Clerk	Contacted necessary persons involved. Appointment was on April 4 th 2018 at 8 am. Invoice will be forwarded to the Town for the Towns share. Done
# 11	Boardwalk Signs	Town Clerk	Quotes from Western Signs but still trying to find original photos for the sign. Contacted Jakeman All Grade and Glenis Pye. Ongoing

Resolution 18-123

G. Barnes/T. Crocker

Motion to accept Quote #1 for preparation of the Volunteer Appreciation Supper.

In favor: Mayor, H. Crocker, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

Resolution 18-124

R. Crocker/ G. Barnes

Motion to purchase gift supplies for the Volunteer Appreciation Supper. (approximate value \$270.00)

In favor: Mayor, H. Crocker, Councillors R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

The Municipal Symposium is scheduled for May 3rd – 5th, 2018 in Gander, NL.

Resolution 18-125

T. Sheppard/ R. Crocker

Motion to send Councillor T. Crocker to the Municipal Symposium in Gander on May 3rd – 5th, 2018.

In favor: Mayor, H. Crocker, Councillors, R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

The Town Clerk Informed Council that there was funding available to help with Spring Clean-Up.

Resolution 18-126

G. Barnes/ R. Crocker

Motion to apply for funding for Spring Clean-Up.

In favor: Mayor, H. Crocker, Councillors, R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillor, M. Crocker

Schedule of next meeting

Next regular monthly meeting scheduled for Tuesday May 8th, 2018.

Adjournment

Resolution 18-127

R. Crocker

Motion to adjourn the meeting.

In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors, R. Crocker, T. Crocker, T. Sheppard

Opposed: 0 Abstaining: 0 Absent: Councillors, M. Crocker

Approved On:

Signed:

Position:
