

# TOWN OF TROUT RIVER

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**Minutes of the regular meeting held on December 13<sup>th</sup>, 2016 at 7 PM**

<b>Present:</b>	Mayor	Gloria Barnes
	Deputy Mayor	Viola Parsons
	Councillors	Gordon Barnes
		Nelson Barnes
		Helen Harris
	Tina Crocker	
	Horace Crocker	
<b>Also, Present:</b>	Town Clerk	Lorraine Barnes
	Assistant Town Clerk	Tanya Rogers

**Meeting called to order at 7:02 PM**

## **Resolution 16-214**

### **Crocker H/ Gordon B**

Adoption of agenda with amendments:

1. Under Financial Report
  - Correction: Poole Althouse \$2997.48
  - Add: Corner Brook Fabrication and Steel \$764.75
  - Eastchem \$828.00
  - Gloria Barnes \$20.17
2. Under General Business
  - Per Diem Allotment
  - Old Sheds - Fisher Drive
  - Come Home Year
  - Town Belongings
3. Public Works/Permits
  - Add: Adam R. Crocker

**All in favor**

## **Resolution 16-215**

### **Crocker H / Barnes G**

Adoption of minutes – Minor Correction on the minutes from November 7<sup>th</sup>, 2016 under correspondence

**All in favor**

### **Business Arising**

No Business Arising

### **Fire Department**

Carry over until liaison arrives

### **Public Works**

#### **Water/Sewer**

Council requested that the cover on the chamber be repaired as soon as possible

It was also brought to the council's attention that a cage has been ordered for the lift station from Corner Brook Fabrication and Steel

### **Garbage**

No issues

### **Roads**

The town clerk informed council that she had received confirmation from the Department of Transportation concerning the 2016/17 season of snow removal

Harbour Authority have been notified of an outstanding balance for the Fisher Drive Project

### **Permits**

Lisa Brake requested a change of occupancy for what was formerly the Old Man Café located at 188 Main Street

#### **Resolution 16-216**

##### **Crocker H / Harris H**

Change of occupancy to residential for Lisa Brake.

##### **All in favor**

Lisa Brake requested permission to add an extension to an existing building located at 188 Main street, pending the removal of a hydro line, public works will notify the town clerk when removal of the line occurs

#### **Resolution 16-217**

##### **Harris H / Barnes N**

Approval of the extension of 8x10 to existing building, pending approval from hydro

##### **All in favor**

Sandy Brake requested permission to build a shed on his property located at 196 Main Street

#### **Resolution 16- 218**

##### **Barnes N / Crocker H**

Approval was granted with the stipulation that there will be absolutely no digging into the hill

##### **All in favor**

**Nelson Barnes departed due to conflict of interest**

Terry Barnes had requested a relocation permit for an old shed belonging to the late Engram Crocker

**Resolution 16-219**

**Crocker H / Crocker T**

Permission have been granted to relocate the shed to his land

**In favor: 5**

**Abstained: Nelson Barnes**

**Deputy Mayor, Viola Parsons arrived at 7:39 PM**

Adam R. Crocker requested permission to add an extension on an existing building located at 174 Main Street

**Resolution 16-220**

**Crocker H / Parsons V**

Approval of the extension of 23x23 to the existing building have been granted

**All in favor**

**Financial**

**Resolution 16-221**

**Crocker H / Parsons V**

Motion to pay outstanding invoices December #1

**OUTSTANDING INVOICES- DECEMBER #1**

**TOWN**

Hydro	Paid
Bell Aliant	Paid
Phone Tech Voice & Data LTD.	\$57.38
Town of Deer Lake	\$906.20MONTHLY- DEC2016
Staples	\$1617.48
Crane Supply	\$884.17
Chandler Suppliers	\$169.05
National Shoe	\$68.89
Pikes Service Station	\$402.50
Poole Althouse	\$2,997.48
Town Suite	\$4,719.60
Royal Canadian Legion	\$45.00
K.C. Reid Enterprises Limited	\$867.13
Mega Trends Embroidery	\$179.26
C&R Contractors	\$1931.05
Martins Bus Service	\$167.76
Corner Brook Fabrication & Steel	\$764.75
Eastchem	\$828.00
<b><u>FIRE DEPT. OUTSTANDING INVOICES</u></b>	
Royal Canadian Legion	\$45.00
<b><u>RECREATION OUTSTANDING INVOICES</u></b>	
British Group of Companies	\$115.55

**HERITAGE OUTSTANDING INVOICES**

None

**All in favor**

**Resolution 16-222**

Motioned for Councillor, Tina Crocker and Mayor, Gloria Barnes to leave the meeting due to conflict of interest

**In favor: 5**

**Abstained: Tina Crocker & Gloria Barnes**

**Tina Crocker & Gloria Barnes departed; Deputy Mayor, Viola Parsons assumed chair**

**Resolution 16-223**

**Barnes G / Barnes N**

Motion to pay outstanding invoices December #2

**OUTSTANDING INVOICES- DECEMBER #2**

**TOWN**

C Barnes Excavating Inc.

\$526.13

**In favor: 5**

**Abstained: Tina Crocker & Gloria Barnes**

**Councillor Tina Crocker returned**

**Resolution 16-224**

**Harris H / Barnes N**

Motioned for Deputy Mayor, Viola Parsons to leave due to conflict of interest

**In favor: 5**

**Abstained: Viola Parsons & Gloria Barnes**

**Deputy Mayor, Viola Parsons departed; Councillor, Gordon Barnes assumed chair**

**Resolution 16-225**

**Harris H/ Crocker T**

Motion to pay outstanding invoices December #3

**OUTSTANDING INVOICES-DECEMBER #3**

**TOWN**

Barnes Store

\$40.44

Gloria Barnes

\$20.17

**FIRE DEPT**

Barnes Store

\$23.50

**In favor: 5**

**Abstained: Gloria Barnes & Viola Parsons**

**Mayor, Gloria Barnes & Deputy Mayor, Viola Parsons returned, Mayor, Gloria Barnes assumed chair**

**Resolution 16-226**

**Crocker H / Parsons V**

Motion to accept the 2017 Tax Structure as presented

**All in favor**

**Resolution 16-227****Crocker H / Harris H**

Motion to accept the 2017 Budget as presented by the Town Clerk

**In Favor: 5****Opposed: Gordon Barnes & Nelson Barnes (Issue 1.2.1)****Resolution 16-228****Parsons V / Crocker H**

Be it resolved that council approves the revised Tax Recover Plan as presented by the Town Clerk. The revised Tax Recovery Plan will be submitted to Municipal Affairs and Intergovernmental Affairs.

**All in favor****Other Committee Reports****Heritage**

The Arts NL grant was approved for the amount of \$5000.00 for the Heritage Committee

**Recreation**

None

**Fire Department**

The Fire Department liaison informed council that the Fire Department was requesting reimbursement for the first aid training costs from the town. Town Council informed the liaison that the request would have to be made in writing directly from the Fire Department. Brian Hiller, the accountant for The Town of Trout River, advised the Town Clerk that in the best interests of the town, the general ledger should remain in the town office, and a copy be provided to the Fire Department.

**Correspondence**

- The demolition order is being processed for the building located at 209 Main Street as of November 7, 2016, documentation have been returned because of the addressee being unknown, the order for demolition will be posted on the building for 30 days
- Council had received a letter from a private citizen with concerns of a confidentiality breach, the matter was reviewed and council concluded that there was in fact no confidentiality breach. Appropriate measures are being taken to ensure this type of conflict does not arise again. Council agreed to address the said citizen in writing on the matter.
- The Town Clerk have informed Council that as off January 2017 the monthly remittance will return to quarterly remittance as opposed to every month based on a review that revealed no late remittances in the past 12 months.
- Council received a letter from the Recreation Committee President voicing concerns, those concerns will be addressed accordingly.

**General Business****Contracts:** Carry over**Newfoundland & Labrador Housing:** Carry over

**No Smoking Signs:** Council reviewed a request for no smoking signs on Fisher Drive, it was agreed that this would not be sufficient

**Crown Land (Old Highway):** Council have inquired about any crown land that is available on the Old Highway, the Town Clerk will inquire if

**Per Diem Allotment:** It was requested that the per diem allotment be increased, council feels this should and will stay as is

**Old Sheds, Fisher Drive:** Two sheds on Fisher Drive are in desperate need of repairs, the town will send out letters to the owners requesting that the necessary repairs be completed

**Come Home Year:** Come Home Year merchandise is still being sold at the Town Hall at discount prices, when all merchandise is sold the revenue will be totaled

**Town Belonging:** A previous employee has belongings from the town, a letter will be sent out requesting the return of the Town of Trout River belongings

**Schedule of Next Meeting:** Tuesday January 10<sup>th</sup>, 2017 @ 7PM

**Resolution 16-229**

**Crocker H / Parsons V**

Moved to adjourn meeting

**All in favor**

Approved on Jan 10 / 2017

Signed Melonia Barnes

Position Mayor