

TOWN OF TROUT RIVER

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Trout River, NL A0K 5P0

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Minutes of the regular meeting held on November 7th, 2016 at 7 PM

Present:	Mayor	Gloria Barnes
	Deputy Mayor	Viola Parsons
	Councillors	Gordon Barnes
		Nelson Barnes
	Helen Harris	
	Horace Crocker	
	Tina Crocker	
Also, Present:	Town Clerk	Lorraine Barnes
	Assistant Town Clerk	Tanya Rogers

Meeting called to order at 7:02 PM

Resolution 16-197

Crocker H/ Parsons V

Adoption of agenda with amendments:

1. Under Financial Report
 - Home Hardware \$119.78
 - Foodland \$ 275.34
2. Under General Business
 - Newfoundland and Labrador Housing (carry over)
 - Canada 150
 - Snow clearing 2016/2017
 - Emergency Plan: Emergency Council Committee Members
 - Asphalt on Herb Street (replaced from landslide)
 - Royal Ontario Museum

All in favor

Delegates called in, Ralph Traverse & Marsha Crocker @ 7:07 PM

Trout River Fire Department informed council that they had appointed a new treasurer, Marsha Crocker, to ensure the appropriate methods are taken to report monthly finances. The Fire Department also requested that their General Ledger and Cheque Book be transferred to their office as opposed to the town office. Council informed the Fire Department that there are legalities and procedures to abide by with regards to the Auditor and Municipal Affairs concerning the placement of both items requested. Council have requested a copy of minutes

from The Fire Department meetings to resolve and make an appropriate decision regarding the final decision on this matter

Thanks to the delegates for attending

Resolution 16-198

Parsons V/ Crocker H

Adoption of minutes from October 6, 2016 and October 11, 2016

All in favor

Resolution 16-199

Parsons V/ Harris H

Motion for four councillors to leave due to conflict of interest

In favor: 3

Abstained: Tina Crocker, Nelson Barnes, Gordon Barnes & Mayor, Gloria Barnes

**Tina Crocker, Nelson Barnes, Gordon Barnes & Mayor, Gloria Barnes departed
Viola Parsons, Deputy Mayor, assumed chair**

Resolution 16-200

Crocker H/ Harris H

Motion to adopt October 26, 2016 minutes

In favor: 3

Abstained: Tina Crocker, Nelson Barnes, Gordon Barnes & Mayor, Gloria Barnes

**Tania Crocker, Nelson Barnes, Gordon Barnes & Gloria Barnes returned
Gloria Barnes, Mayor, assumed chair**

Business Arising

No Business Arising

Fire Department

Inquire as to the amount required to be payed for the fire agreement and safety.

The Fire Department has agreed to pay one third of the cost towards the purchase of a new deep freezer for all committees and the Town of Trout River to use when necessary to store frozen foods for upcoming events

Public Works

Water/Sewer

Council has confirmed that the overflow chamber has not yet been put in place, but necessary measures are being taken to ensure this procedure gets completed as soon as possible

Garbage

No issues

Roads

It has been brought to the council's attention that some areas of the road on Hillcrest is in poor state, the town clerk will contact the Department of Transportation and inquire on the delivery of some cold patch to address the situation

Permits

No permits

Financial

Resolution 16-201

Parsons V/ N Barnes

Motion to pay outstanding invoices November #1

OUTSTANDING INVOICES- NOVEMBER #1

TOWN

Hydro	Paid
Bell Aliant	Paid
PhoneTech Voice & Data LTD.	\$57.38
C & R Contractors	\$1,420.25 + 1,931.05
Town of Deer Lake (MONTHLY-DEC2016)	\$906.20
Lowell Brake, SR	\$150.00
Eastchem (NL) INC	\$690.00
PMA	\$195.50
The Newfoundland and Labrador Gazette 2016	\$37.29
Crane Supply	\$1,079.00

All in favor

Resolution 16-202

Parsons V/Barnes N

Motion for Councillors Tina Crocker & Helen Harris to leave the meeting due to conflict of interest

In favor: 5

Abstained: Tina Crocker & Helen Harris

Tina Crocker & Helen Harris departed

Resolution 16-203

Crocker H/ Parsons V

Motion to pay outstanding invoices November #2

OUTSTANDING INVOICES- NOVEMBER #2

TOWN

Hann's Confectionary	\$366.13
<u>FIRE DEPT. OUTSTANDING INVOICES</u>	
Hann's Confectionary	\$31.07
<u>RECREATION OUTSTANDING INVOICES</u>	
Hann's Confectionary	\$22.64
<u>HERITAGE OUTSTANDING INVOICES</u>	
Hann's Confectionary	\$15.81
<u>Come Home Year OUTSTANDING INVOICES</u>	

Hann's Confectionary

\$27.14

In favor: 5

Abstained: Tina Crocker & Helen Harris

Councillor Helen Harris returned

Resolution 16-204

Crocker H/ Parsons V

Motion for Mayor, Gloria Barnes to leave the meeting due to conflict of interest

In favor: 5

Abstained: Gloria Barnes & Tina Crocker

Mayor, Gloria Barnes departed, Viola Parsons, Deputy Mayor assumed chair

Resolution 16-205

Crocker H/ Barnes N

Motion to pay outstanding invoices November #3

OUTSTANDING INVOICES-NOVEMBER #3

TOWN

C. Barnes Excavating Inc.

\$460.00

In favor: 5

Abstained: Gloria Barnes & Tina Crocker

Mayor, Gloria Barnes & councillor Tina Crocker returned

Gloria Barnes, Mayor assumed chair

Other Committee Reports

Heritage

No meeting have occurred

Recreation

No meeting have occurred

Correspondence

- The demolition order is being processed for the building located at 209 Main Street as of November 7, 2016
- A meeting was scheduled between The Town of Trout River and Parks Canada for November 9, 2016
- A resident inquired on the owner of a block of land that had previously belonged to their parents, and was supposed to be divided between family. The town clerk will inquire with Municipal Affairs and address the subject
- Council had received a letter inquiring about a decision made by the recreation committee, the town will address acknowledgement of the letter to the resident and inform them that such correspondence should be relayed to Horace Crocker, the liaison for the Recreation or directly to the Recreation Committee

General Business

Contracts: Carry over

Old Vehicles: The Town has been aware of a variety of old vehicles throughout the community and would like to address the clean up of this issue. Councillor, Horace Crocker will inquire on a quote from Ken's Auto Salvage on the cost for removal of those said vehicles

Deep Freezer: The Town Clerk has inquired on pricing for a deep freezer, the most sufficient being \$719.00 from Sears. The clerk will order the freezer. The Fire Department will contribute one third of the cost towards the freezer & the Heritage Committee will contribute \$100.00 towards the purchase. Correspondence has been sent to the Recreation Committee to contribute as well, the Recreation President will inform the clerk on their final decision. The Town will acquire the remainder of the cost

Resolution 16-206

Crocker T/ Parsons V

Motion to purchase the Deep Freezer

All in favor

Tree Lighting: The Annual Tree Lighting will commence on December 1, 2016 @ 6:00 PM. Olive Payne was suggested to do the lighting of the tree, the clerk will contact her to inquire and confirm the decision. A questionnaire will be posted on The Town of Trout River Facebook page to inquire whether residents would like to see a traditional Christmas tree or a lobster pot Christmas tree this year

Resolution 16-207

Harris H/ Parsons V

Motion to provide food and refreshments for the tree lighting if the Recreation Committee does not

All in favor

Council Christmas Cheer:

Resolution 16-208

Parsons V/ Crocker T

Motion to go out for Christmas, clerk will notify council of reservation date and time

All in favor

Clinic, Wheel Chair Ramp: Complaints have been received about the wheel chair ramp at the clinic, the clerk asked Brandon to inquire and fix the ramp if need be

Clinic, Schedule: Complaints have been received regarding the noise upstairs in the Town Hall while the doctor is in service. The clerk will contact both the clinic secretary and the treehouse representative for schedules and inquire if treehouse could rearrange their schedule to accommodate the doctors schedule

NL Housing: Carry over

Multipurpose Building: The remainder of funds from Come Home Year will be transferred towards the Multipurpose Building. The clerk will inquire with the Auditor on the name change for the accounts, the account will then be earmarked for the Multipurpose Building. Inquires

have been made regarding forming a committee for the multipurpose building, but no action has been taken on this matter

Canada 150 Celebration: Carry over

Snow Clearing 2016/2017:

Resolution 16-209

Parsons V/ Crocker H

Motion to request snow clearing from the Department of Transportation & Works for the 2016/2017 season

All in favor

Emergency Management Plan: Council agreed that a separate meeting is required for the Emergency Management Plan

Resolution 16-210

Parsons V/ Crocker T

Motion for Horace Crocker to be the Emergency Management Coordinator for the Emergency Management Plan

All in favor

Grading Herb Street:

Asphalt replacement was supposed to commence following the landslide cleanup, but the condition failed to be included in the contract

Resolution 16-211

Parsons V/ Barnes N

Motion to hire contractor to fix both Herb Street and the end of Hillcrest Road

All in favor

Royal Ontario Museum (ROM): Carry over -Inquiring about donations to display the whale.

Schedule of Next Meeting: Tuesday December 13, 2016 @ 7PM

Resolution 16-212

Parsons V/ Crocker T

Moved to adjourn meeting

All in favor

Approved on Dec 13/2016

Signed Melanie Barnes

Position Mayor