

# TOWN OF TROUT RIVER

P.O. Box 89

Trout River, NL A0K 5P0

Email: [townclerk@townoftroutriver.com](mailto:townclerk@townoftroutriver.com)

Telephone: (709) 451-5376 Facsimile: (709) 451-2127

Minutes of the regular meeting held on November 16<sup>th</sup>, 2017

<b>Present:</b>	<b>Mayor</b>	Horace Crocker
	<b>Deputy Mayor</b>	Gloria Barnes
	<b>Councillors</b>	Marsha Crocker
		Rosie Crocker
		Tina Crocker
		Tom Sheppard
<b>Absent:</b>		Elwood Crocker
<b>Also, Present:</b>	<b>Town Clerk</b>	Lorraine Barnes-Gushue
	<b>Town Assistant</b>	Sharrel Mclean

Meeting called to order at 7:07 PM

## Resolution 17-256

**G. Barnes/ R. Crocker**

Motion to adopt the agenda with additions:

### Under Committees

Add: GHJC

### Under General Business

Add: #14. Fishing Tax, # 15. Orders, # 16. Cattle Pasture

Amendment of #13 under general business taking priority:

### Under General Business

# 13. Conflict

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

## #13 Conflict (Under General Business taking Priority)

## Resolution 17-257

**R. Crocker/ T. Crocker**

Motion for Deputy Mayor, Gloria Barnes to leave the room due to conflict

**In favor: Mayor H. Crocker, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: Deputy Mayor G. Barnes,**

**Absent: E. Crocker**

Deputy Mayor, Gloria Barnes departed

Councillor M. Crocker had inquired whether or not Deputy Mayor, G. Barnes was in conflict at a previous meeting. Due to the fact that there was no monetary gain or monetary interest, council agreed that Deputy Mayor, G. Barnes was not in direct or even indirect conflict.

**Resolution 17-258**

**T. Sheppard/ R. Crocker**

Motion to declare Deputy Mayor, Gloria Barnes not in conflict.

**In favor: Mayor H. Crocker, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: M. Crocker      Abstaining: Deputy Mayor G. Barnes,      Absent: E. Crocker**

**Deputy Mayor, Gloria Barnes returned**

**Delegates:** Brandon Harris and Lorraine Barnes-Gushue stated that their request concerned monetary gain.

**Resolution 17-259**

**R. Crocker/ T. Sheppard**

Motioned for Deputy Mayor, G. Barnes to leave due to conflict

**In favor: Mayor H. Crocker, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0      Abstaining: Deputy Mayor G. Barnes,      Absent: E. Crocker**

**Deputy Mayor G. Barnes departed**

Maintenance Man, Brandon Harris and Town Clerk, Lorraine Barnes-Gushue requested that the Town Office be closed for Christmas week, which would include December 27<sup>th</sup>, 28<sup>th</sup>, and 29<sup>th</sup>, 2017. They stated that town offices in other municipalities are closed for two weeks during the holidays. Both parties agreed that they would make themselves available if an emergency were to arise and require their immediate attention. They also both requested a raise before the new budget was presented, and proposed that their employee contract renewal dates should change, so the renewal would happen before the new budget each year as opposed to after the new budget comes into affect.

**Council asked that both Brandon Harris and Lorraine Barnes-Gushue leave so council could make their decision. Town Assistant will continue with minutes until Town Clerk returns.**

**Brandon Harris and Lorraine Barnes-Gushue departed**

**Resolution 17-260**

**T. Crocker/ M. Crocker**

Motioned to move the annual employee contract renewal date to November 30<sup>th</sup> of each calendar year and begin in January of each year.

**In favor: Mayor H. Crocker, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0      Abstaining: Deputy Mayor G. Barnes,      Absent: E. Crocker**

**Resolution 17-261**

**R. Crocker/ T. Crocker**

Motioned to have Christmas week off, without pay, unless called to work for an emergency, they both can use their Banked Hours for this time off.

**In favor: Mayor H. Crocker, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard  
Opposed: 0                    Abstaining: Deputy Mayor G. Barnes,    Absent: E. Crocker**

**Resolution 17-262**

**R. Crocker/ T. Crocker**

Motioned to give the Maintenance Man, Brandon Harris a \$1.05 raise per hour, and the Town Clerk, Lorraine Barnes-Gushue a \$1.00 raise per hour for the Budget 2018.

**In favor: Mayor H. Crocker, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard  
Opposed: 0                    Abstaining: Deputy Mayor G. Barnes,    Absent: E. Crocker**

**Deputy Mayor, G. Barnes, Brandon Harris and Lorraine Barnes-Gushue returned**

Council informed Mr. Harris and Mrs. Barnes-Gushue that, as council, they had agreed that all actions would depend on the approval of the new budget, and that the office closure for the new Christmas hours would have to be posted no later than December 1<sup>st</sup>, 2017. Council thanks the delegates for their time.

**Delegate Brandon Harris departed**

**Resolution 17-263**

**T. Crocker/ G. Barnes**

Adoption of Minutes with Amendment on October 16<sup>th</sup>, 2017 minutes

October 10<sup>th</sup>, 2017

October 16<sup>th</sup>, 2017 – Amendment, delete the word absurd

October 19<sup>th</sup>, 2017

October 23<sup>rd</sup>, 2017

November 6<sup>th</sup>, 2017

November 7<sup>th</sup>, 2017

November 9<sup>th</sup>, 2107

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0                    Abstaining: 0                    Absent: E. Crocker**

**Fire Department**

- Councillor M. Crocker informed council that she has sent a letter to Fire Chief, Ralph Traverse stating that she resigned her duties as treasurer for the fire department, effective immediately. Council agreed that she would also be required to submit a copy of the same letter to the town office.
- Ongoing issues concerning the Fire Department has led council to question the way in which the department has been chaired. Councillor M. Crocker suggested that the Fire Chief be given some guidance on chairing the meetings to help improve productivity and reduce conflict within the organization.

**Resolution 17-264**

**T. Crocker/ R. Crocker**

Motion to write a letter to Ralph Traverse, Fire Chief informing him that he had until January 2018 meeting to have an Agenda done by him for the Fire Dept. and Policies and Procedures done by him and the Town Clerk Lorraine Barnes-Gushue by February 2018 meeting for the ongoing issues of the Fire Department.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

**Public Works**

**Water/Sewer**

- No issues

**Garbage**

- No issues

**Roads**

- Contact Department of Transportation to request that “YEILD” be painted on the road in front of the two Feeder Bridges
- Sides of the roads are in need of fill
- Suggestion to inquire about sidewalks

**Resolution 17-265**

**T. Crocker/ R. Crocker**

Motion to apply for funding for sidewalks

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

**Permits**

Permit to build a second level onto existing shed with a barn style roof at 10A Herb Street.

**Resolution 17-266**

**M. Crocker/ G. Barnes**

Motion to approve permit for 10A Herb Street for a second level onto an existing shed with Barn Style Roof.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

Permit to remove old shed and build a new shed in same location at 4 Rose Avenue.

**Resolution 17-267**

**R. Crocker/ Deputy Mayor, G. Barnes**

Motion to approve permit for removal of old shed and replace with new shed at 4 Rose Avenue with stipulation of no digging into hill behind.

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

**Financial Report**

**Resolution 17-268**

**Deputy Mayor, G. Barnes/ T. Crocker**

Motion to pay November #1

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

**Resolution 17-269**

**T. Crocker/ Deputy Mayor, G. Barnes**

Motion for R. Crocker to depart due to conflict of interest

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: R. Crocker**

**Absent: E. Crocker**

**Councillor, R. Crocker departed**

**Resolution 17-270**

**T. Crocker/ Deputy Mayor, G. Barnes**

Motion to pay November #2

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: R. Crocker**

**Absent: E. Crocker**

**Councillor R. Crocker returned**

**Resolution 17-271**

**M. Crocker/ T. Crocker**

Motion for Mayor, H. Crocker to depart due to conflict of interest

**In favor: Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: Mayor H. Crocker**

**Absent: E. Crocker**

**Mayor H. Crocker departed, Deputy Mayor G. Barnes assumed the chair**

**Resolution 17-272**

**R. Crocker/ M. Crocker**

Motion to pay November #3

**In favor: Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: Mayor, H. Crocker**

**Absent: E. Crocker**

**Mayor H. Crocker returned and resumed chair**

**Resolution 17-273**

**R. Crocker/ T. Crocker**

Motion for Deputy Mayor, G. Barnes to depart due to conflict of interest

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: Deputy Mayor G. Barnes,**

**Absent: E. Crocker**

**Deputy Mayor, G. Barnes departed**

**Resolution 17-274**

**T. Crocker/ R. Crocker**

Motion to pay November #4

**In favor: Mayor, H. Crocker, Councillors R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: Deputy Mayor G. Barnes,**

**Absent: E. Crocker**

**Deputy Mayor, G. Barnes returned**

**Resolution 17-275**

**T. Crocker/ R. Crocker**

Motion for councillor M. Crocker to leave due to conflict of interest

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: Councillor, M. Crocker**

**Absent: E. Crocker**

**Councillor, M. Crocker departed**

**Resolution 17-276**

**T. Crocker/ Deputy Mayor, G. Barnes**

Motion to pay November #5

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: M. Crocker**

**Absent: E. Crocker**

**Councillor, M. Crocker returned**

## **Committee Reports**

### **Heritage**

- No meeting
- CEEP will commence on November 20<sup>th</sup>, 2017 at 8:00 AM

### **Recreation**

- 8 copies of regulations requested
- Recreation will sponsor the food for the tree lighting to a maximum of \$300.00, council will be required to prepare the food.

### **HR Committee**

- No reports

### **Great Humber Joint Council (GHJC)**

- Council participated in this in the past, they have resumed participation
- Christmas social scheduled for December 8<sup>th</sup>, 2017; Two tickets are reserved for our council
- Purchase two gift cards for two councillors to bring if they attend
- A meeting is scheduled for November 27<sup>th</sup>, 2017; The topic for discussion will be regionalization; Any concerns regarding this topic can be forwarded on to the Mayor, Horace Crocker or the Deputy Mayor, Gloria Barnes as those are the two members that will be attending the meeting.

### **Resolution 17-277**

#### **T. Crocker/ R. Crocker**

Motion to purchase two gift cards for the G.H.J.C

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

### **Resolution 17-278**

#### **R. Crocker/ T. Sheppard**

Motion for two members of council, Mayor, Horace Crocker and Deputy Mayor, Gloria Barnes to vote at the G.H.J.C meeting to represent Trout River

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

### **Bonne Bay South Joint Council**

- Meeting is scheduled for Wednesday November 22<sup>nd</sup>, 2017; Mayor, H. Crocker, Deputy Mayor, G. Barnes and Town Clerk, Lorraine Barnes-Gushue will be attending.

The Mayors Forum will take place in Cow Head on November 29<sup>th</sup>, 2017; Councillors, R. Crocker and M. Crocker will be attending

**Correspondence**

#1. A quote from FJC Electrical for new lighting for the exterior of the town office, the clinic, and the town hall.

**Resolution 17-279**

**M. Crocker/ Deputy Mayor, G. Barnes**

Motion to hire FJC Electrical to purchase and install the new exterior lighting

**In favor: Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: Mayor, H. Crocker**

**Absent: E. Crocker**

#2. Jakeman All Grade PTA requested a gift card from council for a gift card wreath they are selling tickets on.

**Resolution 17-280**

**T. Crocker/ R. Crocker**

Motion to purchase and forward a gift card to the Jakeman All Grade PTA for the wreath.

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

#3. A quote for VHS radios, one stationary unit and one mobile unit, from Hi-Tec Communication.

**Resolution 17-281**

**R. Crocker/ T. Sheppard**

Motion to purchase the VHS radios for safety purposes

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

#4. Quote for travel accident insurance for councillors and staff from Cal-Legrow

**Resolution 17-282**

**Deputy Mayor, G. Barnes/ M. Crocker**

Motion to purchase travel accident insurance for councillors and staff.

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

#5. Harbour Authority, Letter from New Chair

**Resolution 17-283**

**R. Crocker/ Deputy Mayor, G. Barnes**

Motion for Councillor M. Crocker to leave due to conflict of interest

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: M. Crocker**

**Absent: E. Crocker**



**Councillor M. Crocker departed**

Reply to the correspondence informing the new Harbour Authority Chair that the previous meeting was of a matter that had began the previous year and not at all a Harbour Authority matter. Also inform them that due to conflict of interest Councillor, M. Crocker would be unable to become the contact person between council and the Harbour Authority, furthermore a contact person would not be required because The Harbour Authority is not an arm of council.

**Councillor M. Crocker returned**

#6. Western Health had previously sent a letter to see if we were interested in completing a nomination form for the Healthy Aging Calendar. There was an applicant that applied, and a letter was received from Western Health informing council that the participant had not been accepted for the calendar

#7. An invitation was received from Go Western Newfoundland, council declined the invite.

#8. Correspondence was received requesting a donation from the Come Home Year funds to purchase chairs for the Anglican Church. Council decided to donate \$250.00 to each of the three churches in the community accompanying a letter informing them where the donated funds had come from, and the remainder of the funds would go for upgrades and repairs to the town buildings

**Resolution 17-284**

**Deputy Mayor, G. Barnes/ R. Crocker**

Motion to donate \$250.00 to each of the three churches, and remainder for town building repairs and upgrades

**In favor: Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, M. Crocker**

**Opposed: 0                      Abstaining: Mayor, H. Crocker, T. Sheppard                      Absent: E. Crocker**

#9. Correspondence regarding Hann's Lane, requesting repairs and upgrades; A reply to be sent informing the resident that the matter was reviewed and will be dealt with accordingly.

**Resolution 17-285**

**M. Crocker/ R. Crocker**

Motion for the maintenance man to inspect the road and act on the repairs needed

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: E. Crocker**

#10. Correspondence concerning slander towards council and staff. Council agreed to send a reply letter informing the resident that the issue has been reviewed by council.

#11. Correspondence concerning a land dispute

**Resolution 17-286**

**M. Crocker/ T. Crocker**

Motion for Councillor R. Crocker to leave due to conflict of interest

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: R. Crocker**

**Absent: E. Crocker**

**Councillor R. Crocker departed**

Council discussed the matter and agreed that land disputes are a personal legal matter and not a matter for council. A reply letter is to be sent informing the resident that this would be the case.

**Councillor, R. Crocker returned**

#12. Correspondence from a resident requesting a waste fee to be waived, due to no garbage produced on the property. Council denied the request. A reply is to be sent to the resident explaining the circumstances of the denial.

#13. A ballot from MMA, requiring a vote from our council. Council voted, and the ballot was to be returned.

#14. Fire Department, Travel Expense Claim

**Resolution 17-287**

**R. Crocker/ T. Crocker**

Motion for Councillor M. Crocker and Deputy Mayor, G. Barnes to leave due to conflict of interest.

**In favor: Mayor, H. Crocker, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: 0 Abstaining: Deputy Mayor, G. Barnes, M. Crocker Absent: E. Crocker**

**Deputy Mayor, G. Barnes and Councillor, M. Crocker departed**

Council discussed the matter and agreed that the request be denied, due to the fact that the incident in question which lead up to the events concerning the travel claim are still under investigation.

**Deputy Mayor, G. Barnes and Councillor, M. Crocker returned**

#15. A quote for The Mayors Chain of Office; Council agreed that the cost was too high to acquire this, but suggested that there are other ways to make a piece that could hold even more value if it was produced by the children of our community, a sort of replica.

#16. Correspondence concerning multiple issues

**Resolution 17-288**

**T. Crocker/ R. Crocker**

Motion for Councillor M. Crocker and Deputy Mayor, G. Barnes to leave due to conflict of interest.

**In favor: Mayor, H. Crocker, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: 0 Abstaining: Deputy Mayor, G. Barnes, M. Crocker Absent: E. Crocker**

**Deputy Mayor, G. Barnes and Councillor, M. Crocker departed**

Correspondence from a resident concerning the behaviour of the Town Clerk at a recent fire in the community, water and sewer services, and fire hydrants. Council agreed that a reply letter was to be returned to the resident explaining that matters concerning the Town Clerk have been reviewed and dealt with accordingly; and explaining the water and sewer issues and the fire hydrant issues that were addressed.

**Deputy Mayor, G. Barnes and Councillor, M. Crocker returned**

#17. Correspondence from a councillor concerning conflict of interest at a previous meeting, and a request that a full investigation be done into the matter. Council agreed that the matter had already been reviewed and dealt with accordingly and that the councillor in question should have just directly addressed council as opposed to sending correspondence in writing. Council suggested that the councillor in question apologize and rescind the letter.

#18. A piece of anonymous correspondence was sent to the town office addressing a number of issues. Council agreed that absolutely no correspondence is to be brought to any future meetings without a signature.

**General Business**

**1. Student for Town of Trout River**

Carry Over

**2. Sign for Town Entry**

Carry Over

**3. Capital Works**

**Resolution 17-289**

**M. Crocker/ R. Crocker**

Motion to submit a MCM application for the following: Water and Sewer Upgrade, Road Upgrade (Hillcrest Road and Herb Street) & Recreational Outdoor Rink

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

**4. Tree Lighting**

December 1<sup>st</sup>, 2017, a Traditional Tree was decided upon, the maintenance man would cut a tree.

**5. Property Assessment Training in Corner Brook on December 7<sup>th</sup>, 2017**

**Resolution 17-290**

**R. Crocker/ T. Sheppard**

Motion for the Town Clerk and the Town Assistant to attend the Property Assessment Training in Corner Brook on December 7<sup>th</sup>, 2017, the town office would be closed on that date.

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

**6. Christmas Social**

Lisa Brake will do the catering of the Dinner on December 15<sup>th</sup>, 2017 at 7:00 PM in the upstairs of the town hall.

**Resolution 17-291**

**T. Crocker/ R. Crocker**

Motion to have the Christmas Social Dinner with Lisa Brake catering, and to purchase 10 \$50.00 gift cards for the councillors and employees.

**In favor: Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: Mayor, H. Crocker**

**Absent: E. Crocker**

**7. Joint Council Meeting- November 22<sup>nd</sup>, 2017**

The Joint Council Meeting will be held on November 22<sup>nd</sup>, 2017, Mayor, H. Crocker, Deputy Mayor, G. Barnes and the Town Clerk will be attending.

**8. Snow Clearing**

Tenders are advertised, awaiting deadline

**9. Santa Clause Parade**

In previous years the town had purchased candies to make baggies to give to the kids on the day of the parade.

**Resolution 17-292**

**T. Crocker/ R. Crocker**

Motion to have the Christmas Social Dinner with Lisa catering, and to purchase 10 \$50.00 gift cards for the councillors and employees.

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

**10. Confidentiality**

Just a reminder to all councillors, that a breach of confidentiality will not be tolerated.

**11. Office Hours**

Under the previous council the town clerk had to contact a particular councillor if she needed to call in the Town Assistant.

**Resolution 17-293**

**M. Crocker/ R. Crocker**

Motion to call any councillor except Deputy Mayor, G. Barnes to have the Town Assistant come in if extra hours are required

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

**Resolution 17-294**

**M. Crocker/ R. Crocker**

Motion to add 16 hours per week for the next 5 weeks for the Town Assistant, while the JCP and CEEP are ongoing.

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard, M. Crocker**

**Opposed: 0                      Abstaining: 0                      Absent: E. Crocker**

**12. Employee Contracts**

New employee contracts will be due on November 30<sup>th</sup>, 2017.

**13. Conflict**

Was an amendment, and took priority at the beginning of the meeting.

**14. Fishing Tax**

**Resolution 17-295**

**T. Crocker/ Deputy Mayor, G. Barnes**

Motion for councillor M. Crocker to leave due to conflict of interest

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: 0                      Abstaining: M. Crocker                      Absent: E. Crocker**

**Councillor M. Crocker departed**

It was brought to the attention of the council that other municipalities have been charging fishing tax to the fisher people who own enterprises. Council agreed that the amount of taxes would be based on boat size.

**Resolution 17-296**

**Deputy Mayor, G. Barnes/ R. Crocker**

Motion to charge \$100.00 for small open boats, and \$200.00 for long liners

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: 0                      Abstaining: M. Crocker                      Absent: E. Crocker**

**15. Orders**

Example: Stop Work Orders

**Resolution 17-297**

**T. Crocker/ T. Sheppard**

Motion to delegate the Town Clerk to issue orders to residents. (Ex: Stop Work Orders)

**In favor: Mayor, H. Crocker, Deputy Mayor G. Barnes, Councillors R. Crocker, T. Crocker, T. Sheppard**

**Opposed: 0                      Abstaining: M. Crocker                      Absent: E. Crocker**

**16. Cattle Pasture**

A meeting has already taken place concerning the cattle pasture, and issues have been addressed.

**Next regular monthly meeting scheduled for Tuesday December 12<sup>th</sup>, 2017.**

**Resolution 17-298**

**T. Crocker/ Deputy Mayor, G. Barnes**

Motion to adjourn

**In favor: Mayor H. Crocker, Deputy Mayor G. Barnes, Councillors, R. Crocker, T. Crocker, M. Crocker, T. Sheppard**

**Opposed: 0**

**Abstaining: 0**

**Absent: E. Crocker**

Approved On:

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Signed:

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Position:

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