

**TOWN OF TROUT RIVER**  
**P.O. Box 89**  
**Trout River, NL A0K 5P0**  
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**Telephone: (709) 451-5376 Facsimile: (709) 451-2127**

**Minutes of the regular meeting held on May 9<sup>th</sup>, 2017 at 7 PM**

<b>Present:</b>	Mayor	Gloria Barnes
	Deputy Mayor	Viola Parsons
	Councillors	Gordon Barnes
		Helen Harris
		Tina Crocker
		Horace Crocker
		Nelson Barnes
<b>Also, Present:</b>	Town Clerk	Lorraine Barnes
	Assistant Town Clerk	Tanya Rogers

**Meeting called to order at 7:04 PM**

**Resolution 17-083**

**Parsons V/ Crocker T**

Adoption of agenda with the following amendments:

1. Under Roads
  - Ditch up the Feeder
2. Under Permits
  - Mona Mclean
  - Darrell & Cheryl Ezekile
3. Under Financial Report (Town) #1
  - East Chem. \$ 732.88
  - Shears Building Supplies \$ 324.44
  - Q-Linear Imaging \$ 241.86
  - Poole Althouse \$ 1,113.0

Under Financial Report (Town) #2

  - Hann's Confectionary \$ 91.65 Total Now \$ 310.01
4. Under General Business
  - Remove Hostgator Website/Email
  - Add Hann's Lane
  - Old Truck
  - School Signs/Stop Signs
  - Garbage in Pit

**All in favor (7)**

**Resolution 17-084**

**Crocker T/Parsons V**

Adoption of minutes

**All in favor (7)**

## **Fire Department**

- Town Clerk asked Council the procedures for the Ledger for the Treasurer of the Fire Department and Council said the Ledger is to be photocopied only and no other papers need to be done by the Town Clerk
- New Financial Report required for the Fire Department for the Year 2016
- Letter presented to Council regarding a Quorum should be discussed at their regular meeting
- Grass Fire Notice was put on Facebook by Brandie House, prior to asking Fire Chief Ralph Traverse for the permission to do so
- Mayor Gloria Barnes asked should there be a letter sent to Leonard White. The reply of the Council said yes for the letter be sent to Leonard White to take precautions when lighting fires in the future.

## **Resolution 17-085**

### **Crocker H/Barnes N**

To send a letter to Leonard White regarding taking precautions when starting a fire

### **All in Favor (7)**

- Mayor Gloria Barnes requested a Pager from the Fire Dept. and received one from the Fire Dept. on Monday, May 8<sup>th</sup>, 2017, signed out by secretary Bonnie White
- Letter to be sent to Fire Dept. regarding writing a letter to resigned firefighters and members that have fire dept. gear to return within 30 days or further action would have to be taken (Pagers, Fire Gear, Red Helmets if not a Capt., Keys)

## **Public Works**

### **Water/Sewer**

- Water Line @Brandon Harris  
**Approval of Council to go ahead with repairs of the curbstop. Requires a permit**
- Householder – Runoffs going to manholes
- Call from Leonard and Dorothy White regarding low pressure in their water line. Both Leonard/Dorothy White and Wade/Bonnie White are all T'd off one line. Both only have 15lbs of pressure. Curb stop may have gotten damaged.

## **Resolution 17-086**

### **Harris H/Barnes N**

To dig up, & repair curb stop near Leonard and Dorothy White's resident. Contact Vernon Crocker for this work

### **All in Favor**

## **Garbage**

Spring Clean Up will take place on May 25<sup>th</sup> and 26<sup>th</sup>

## **Roads**

- Ditching up the Feeder to relieve some water from Duke Street Residents : Get Quotes, Seek Contractors
- Holes on the Main Road was filled in by Dept. of Transportation and Works last week
- Contact Parks Canada regarding grading this year

**Permits**

**1. Heather Brake**

Stop Work Order was issued on Thursday, May 5<sup>th</sup> 2017

**Resolution 17-087**

**Crocker H/Parsons V**

Permit for a Seasonal B&B for 232 Main Street is deferred until we hear back from Dept. of Transportation

**All in Favor**

**2. Corey Crocker**

**Resolution 17-088**

**Parsons V/Harris H**

Permit for an Agricultural Barn for Old Highway is deferred until proper documentation of ownership is provided to the town

**In favor (6)**

**Opposed: Barnes/G**

**3. Stephen Barnes**

**Resolution 17-089**

**Parsons V/Barnes N**

Motion to build a porch onto 72 Mountain Drive is approved

**All in favor**

**4. Sandy Brake (deferred from last meeting)**

**Resolution 17-090**

**Parsons V/Crocker T**

Motion to Approve with the stipulation that there be no digging and previously approved shed permit revoked.

**All in favor**

**5. Elwood Crocker (deferred from last meeting)**

**Resolution 17-091**

**Barnes N/Parsons V**

Dropping permit due to changes in process; he can apply directly to Crown Lands department.

**6. Brandon Harris**

**Resolution 17-092**

**Parsons V/Barnes N**

Motion to accept the application.

**In favor: 6**

**Abstained Harris/H**

**7. Sherry Barnes/Lucy Francis**

**Resolution 17-093**

**Crocker H/Parsons V**

Motion to approve the permit application for a bridge

**All in favor**

**8. Elwood Crocker**

**Resolution 17-094**

**Crocker H/Barnes G**

Declined due to land measurements.

**All in favor**

**9. Mona McLean**

**Resolution 17-095**

**Crocker H/Barnes N**

Motion to approve the demolition. Stipulation that applicant is responsible for cleaning up the debris.

**All in favor**

**10. Darrell & Cheryl Ezekiel**

Deferred until next meeting, Land ownership needs to be verified; Gordon will speak to Todd Gallant.

**Financial Report**

**Resolution 17-096**

**Harris H/Barnes N**

Motioned for Councillor Horace Crocker to leave the meeting due to conflict of interest

**In Favor: 6**

**Abstained: Horace Crocker**

**Councillor Horace Crocker departed**

**Resolution 17-097**

**Crocker T/Barnes N**

**OUTSTANDING INVOICES – MAY #1**

**TOWN OUTSTANDING INVOICES**

Hydro	Paid
Bell Aliant	Paid
Town of Deer Lake (Monthly)	\$898.56
Phone Tech Voice & Data LTD.	\$57.38
Horace Crocker	\$269.10 +\$18.38
Sparks Subsea Construction	\$1150.00
C & R Contractors Ltd	\$1931.05
East Chem	\$732.88
Shears Building Supplies	\$324.44
Q-Linear Imaging	\$241.86
Poole Althouse	\$1,113.01
<b><u>FIRE DEPT. OUTSTANDING INVOICES</u></b>	
Total Coverage Fire Protection Inc.	\$895.63

**HERITAGE OUTSTANDING INVOICES**

None

**RECREATION OUTSTANDING INVOICES**

None

**In Favor: 6**

**Abstained: Horace Crocker**

**Councillor Horace Crocker returned**

**Resolution 17-098**

**Parsons V/Barnes N**

Motioned for Councillors Tina Crocker and Helen Harris to leave the meeting due to conflict of interest

**In favor: 5**

**Abstained: Tina Crocker & Helen Harris**

**Councillor Tina Crocker & Councillor Helen Harris departed**  
**Resolution 17-099**

**Parsons V/Crocker H**

OUTSTANDING INVOICES – MAY #2

TOWN OUTSTANDING INVOICES

Hann's Confectionary

\$218.36 + \$91.65

**In Favor: 5**

**Abstained: Tina Crocker & Helen Harris**

**Councillor Tina Crocker & Councillor Helen Harris returned**

**Other Committee Reports**

**Heritage**

Annual Meeting for Heritage occurred.

Committee members are: Liaison Tina Crocker, President Brandie House, Vice President Tanya Lee Rogers, Secretary/Treasurer Lorraine Barnes, Natalie Parsons, Molly Barnes, Bonnie White, Tracy Langdon

The hiring committee for the 2017 students this year will be Heritage President Brandie House, Councillor Horace Crocker and Councillor Helen Harris.

**Recreation**

Following concerns: no financial report done with the minutes; the committee wants 10 regulations copied so they may be signed; that the fireworks that are donated by the Recreation to the Heritage are to be used on Canada Day and not for Bang Belly Festival; no ledger.

Council and Trout River Heritage Committee have decided to hold fireworks on Canada Day. A financial report will be done for the Recreation Committee.

**Correspondence**

Blue Whale Committee is contacting ROM (Royal Ontario Museum) to see if residents of Trout River, Norris Point and Woody Point will have a free admission to the Blue Whale Exhibit in Ontario. Would like the Town to look into getting funding for a small Blue Whale replica for the Trout River Fisherman's Museums.

Parks Canada will be closing the main bailey bridge for a few days in the spring for minor repairs and will remove the bridge in October after tourist season is over to replace it. Calendar of Events for Summer Activities in the Park with TAP guidelines included.

Municipal Elections will be September 26, 2017.

Recreation Committee will be hiring summer students. The committee appreciates the Town writing a speed bumps letter. Committee requesting copies of regulations done up for each member.

Town Council suggested to save paper/ink that an e-mail with the regulations included as an attachment be drawn up and sent to the President to then forward to committee members for them to sign digitally and e-mail back.

Trout River Heritage Committee received a Culture Development Grant to further Heritage activities.

Edwin and Tracy Langdon require a letter confirming water/sewer and fire department inspection for their development project. They are doing renovations and will be ready in 2 weeks for inspection.

Town Council will write a letter to such and also add these recommendations to Heather's permit application letter.

The Fire Department inquired to see if they needed the Town's approval for Aaron Brake to purchase tools (3 extension cords, sockets, etc.) Town Council suggested a letter to Fire Department Chief be written so that he can clarify exactly what tools are required, with sizes and costs etc.

### **Resolution 17-100**

#### **Barnes N/Crocker H**

Motion for Fire Department to order the tool list when ready and copy of list left with Town Clerk.

#### **All in favor**

Fire Department wants to know what the Town is spending on Fire Department and would like to know if there are funds available to use to pay for First Aid Training.

22 Fisher Drive is not covered under the Town's current insurance package. Cal Legrow recommends the Town informing renters they must carry their insurance if the Town decides to rent.

Resident asked whether they could get a permit for a road up to 19 A Riverside Drive. Deferred until more information is gathered. Will need to submit a Permit Application

Wilbert Parsons wrote a letter to council regarding draining in Trout River and suggested before the Town approves development they ensure draining issues are dealt with or taken into consideration. Town Council decided this was good advice and also expanded on that discussion to suggestion the maintenance man should go back and do follow ups on approved permits to ensure development stipulations are being adhered to. Town will write a letter to Mr. Parsons stating the Town is working on draining issues.

Nancy and Roy Crocker wrote a letter to council to see if the Town will replace or cover the cost of replacing their fencing that was damaged over the winter with the snow clearing. Council feels that winter damage to fences is the responsibility of the property owners, not the Town.

Sheila from the Canada Post Office wanted to thank the Town of Trout River for the letter the Town Clerk wrote on her Post Office Outlet's behalf for Canada Post to make it a priority for repairs and painting.

### **General Business**

#### **3 T's Building (rental for boats, quads, etc.)**

Carry Over

#### **209 Building Demolitions (Carry Over)**

Auction to be held on June 9<sup>th</sup> 2017 @ 2:00 pm at Town Office, Trout River.

### **Councillor Gordon Barnes takes Chair**

#### **Multi-Purpose Building Funds**

Mayor Barnes wanted to discuss Multi-Purpose Building Funds. Excess funds from Come Home Year 2016 were designated to be used for the purchase or development of a multi-purpose building. The mayor, Gloria Barnes put forward that the Lion's Hall, which is a multi-purpose building, was in need of a commercial dishwasher, and renovations to their kitchen but that their funding was already stretched.

Councillor Horace Crocker feels the multi-purpose building reserve will be depleted if these funds are allocated to other causes such as this prior to securing a multi-purpose building for the town. Councillor Gordon Barnes agreed.

**Resolution 17-101**

**Parsons V/Crocker T**

Motion to buy dishwasher for the Lion's Hall.

**In favor: 3**

**Councillor T Crocker**

**Deputy Mayor Viola Parsons**

**Mayor Gloria Barnes**

**Opposed: 2**

**Councillor H Crocker**

**Councillor Gordon Barnes**

**Abstained: 2**

**Councillor Helen Harris**

**Councillor N Barnes**

**Elections**

Discussion on holding Mayoral Election separate from Councillor Election. Carry over until next meeting. Meeting set for June 13<sup>th</sup>.

**Interpretation Building/Jacob A Crocker House**

Funding application was sent in for repairs to heritage buildings, but correspondence has not confirmed any grants will come in time for this tourist season.

**Resolution 17-102**

**Crocker T/Parsons V**

Motion to have maintenance man do minor painting and repairs to buildings to have them ready for this season

**All in Favor**

**Regional Meeting/Training PMA (Administrators) June 16<sup>th</sup> Rocky Harbour**

**Resolution 17-103**

**Crocker T/Barnes Gordon**

To send Town clerk, Lorraine Barnes to training and Part Time Town clerk Tanya Rogers will keep the office open for that day.

**All in Favor**

**Garbage Box for Town**

**Resolution 17-104**

**Crocker H/Parsons V**

Motion for Town Maintenance Man, Brandon Harris to make the garbage box for the Town

**All in Favor**

**Hanns Lane**

Resident requested to have Hann's Lane graded. It wasn't done since 2014.

**Resolution 17-105**

**Crocker T/Parsons V**

Motion to grade /get materials to fix this road and any other roads that need to be fixed up.

**All in favor**

**Lobster Pots**

Resident Eugene Payne asked to be reimbursed for the damage done to the lobster pots he loaned the town for the Christmas tree.

**Resolution 17-106**

**Crocker H/Crocker T**

Motion to give a reimbursement of \$100.00 for the Lobster Pots.

**All in Favor**

**Town Living Christmas Tree**

Motion made previously to plant a Christmas Tree on the Town Office lawn. Town will get price quotes for small trees and have one planted this spring.

**Banking**

**Resolution 17-107**

**Crocker H/Parsons V**

To add VISA/Mastercard/American Express to our debit machine with a charge of 2.5% on each purchase.

**All in Favor**

**Old Truck**

Councillor Nelson Barnes will get rid of the old truck.

Town to post a post on its Facebook page regarding old wrecks; Town is looking into having people charged a fee of \$20 per vehicle if the Town pays to have them removed.

Old Wrecks to be added to next meeting agenda.

**School Signs/ Stop Signs**

2 missing stop signs, missing speed limit sign and outdated school sign; Anthony Blanchard to be contacted.

**Garbage in Pit**

Resident called reporting Garbage being dumped into the pit

Notice on Facebook regarding garbage will be posted

**Schedule of Next Meeting:** Tuesday June 13<sup>th</sup>, 2017 @ 7PM

**Resolution 17-108**

**Barnes N/Harris H**

Moved to adjourn meeting

**All in favor**

**Approved on** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Position** \_\_\_\_\_