

**TOWN OF TROUT RIVER**  
**P.O. Box 89**  
**Trout River, NL A0K 5P0**  
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**Minutes of the regular meeting held on March 14<sup>th</sup>, 2017 at 7 PM**

<b>Present:</b>	Mayor	Gloria Barnes
	Deputy Mayor	Viola Parsons
	Councillors	Gordon Barnes
		Helen Harris
		Tina Crocker
		Horace Crocker
		Nelson Barnes
<b>Also, Present:</b>	Town Clerk	Lorraine Barnes
	Assistant Town Clerk	Tanya Rogers

**Meeting called to order at 7:04 PM**

**Resolution 17-055**

**Harris H/ Crocker T**

Adoption of agenda with amendments:

1. Under Financial Report (Town) #1
  - Pardys' Waste Management \$2370.44
  - PMA \$690.00
  - CalLegrow \$571.55
  - Martin's Transportation \$34.50
  - Government of NL&Labrador \$9259.80
2. Under Financial Report (Recreation) #1
  - BGI \$1241.38
3. Under Financial Report (Fire Dept.) #1
  - Fire Dept. NL Association Fire Services \$402.50
4. Under Financial Report (Town) #2
  - Hann's Confectionary \$293.37
5. Under General Business
  - ROM
  - Moose Management Survey
  - Town Building (Blue Shed)
  - Satellite Phone (Carry Over)

**All in favor (6)**

**Absent: Nelson Barnes**

**Resolution 17-056**

**Parsons V/Harris H**

Adoption of minutes with the following correction in March 9<sup>th</sup>, 2017 Minutes  
Change Date from March 9<sup>th</sup> to 10<sup>th</sup>

**All in favor (6)**

**Absent: Nelson Barnes**

**Fire Department**

- Letter read from Fire Department in regards to writing a letter to Parks Canada for First Aid.  
Town will write a letter on their behalf

### **Councillor Nelson Barnes Arrived @ 7:25 P.M.**

- Breakdown of Town's Portion of Insurance paid on behalf of the Fire Department
  - \$663.00 Community Hall
  - \$497.00 Portable Fire Fighting Equipment
  - \$1209.00 Chev. Fire Truck
  - Total \$2369.00 Paid By Town For Fire Department
- Fire Department Secretary sent a form to the office for Taxation Purposes. Council have discussed both taxation forms: one that was done by the secretary and the one done by the office.

### **Resolution 17-057**

#### **Crocker H/Harris H**

Motion to accept the form done by the office and reject the form done by the Fire Department Secretary  
**All in Favor**

- Fire Department Minutes – Councillor Horace Crocker Suggested getting all minutes signed off (For All Committees)
- Harsh words were exchanged during last Fire Department Meeting that occurred on March 7<sup>th</sup> 2017 regarding Council. There were harsh words amongst each other as well. It was said by the Chief that there will be no more fundraising for the Fire Department.

### **Public Works**

#### **Water/Sewer**

- Leonard and Dorothy White called regarding low pressure in their water line. Both Leonard/Dorothy White and Wade/Bonnie White are all T'd off one line. Both only have 15lbs of pressure. Curb stop may have gotten damaged. Letter will be sent to Leonard and Dorothy White stating that it will be looked into this spring.
- Still waiting on the chain for the cage from Western Pumps
- Sparks Construction attempted to get here on Sunday March 12<sup>th</sup> 2017 to do the Camera Inspection for the Sewer line located near Ralph Crocker's but weather stopped him from getting here

#### **Garbage**

No Issues

#### **Roads**

- Issues from the snow plow operator with a vehicle being parked on the side of the road. Snow Plowing is difficult if this continues.

### **Permits**

#### **Resolution 17-058**

#### **Crocker H/Harris H**

Motioned for Mayor Gloria Barnes, Deputy Mayor Viola Parsons and Councillor Nelson Barnes to leave the meeting due to conflict of interest

**In favor: 4**

**Abstained: Mayor Gloria Barnes  
Deputy Mayor Viola Parsons  
Councillor Nelson Barnes**

**Mayor Gloria Barnes, Deputy Mayor Viola Parsons and Councillor Nelson Barnes Departed**

**Councillor Gordon Barnes assumed Chair**

**John Barnes/Lorraine Barnes Permit**

**Resolution 17-059**

**Crocker H/Harris H**

Motion to approve the permit to construct a café that was presented to Council for 207 Main Street

**In favor: 4**

**Abstained: Mayor Gloria Barnes  
Deputy Mayor Viola Parsons  
Councillor Nelson Barnes**

**Mayor Gloria Barnes, Deputy Mayor Viola Parsons and Councillor Nelson Barnes Returned**

**Mayor Gloria Barnes resumed chair**

**Edwin and Tracy Langdon Permit**

**Resolution 17-060**

**Parsons V/Barnes N**

**Motion to approve the change of occupancy permit for 208 Main Street from a residential home to commercial rental for tourist known as the Elephant Head House**

**In favor: 6**

**Abstained: Mayor Gloria Barnes**

Council discussed the permit from Edwin and Tracy Langdon for 120-126 Old Highway Rd involving Tourist Cabins & RV Park. They were sent a letter Pending Approval, on September 21, 2016 and they have now inquired about an approval. Council asked to set up a meeting with Edwin and Tracy Langdon before an approval can be granted

**Financial Report**

**Resolution 17-061**

**Parsons V/Crocker H**

Motion to pay outstanding invoices March #1

**TOWN OUTSTANDING INVOICES**

Hydro	Paid
Bell Aliant	Paid
Phone Tech Voice & Data LTD.	\$57.38
C&R Contractors Ltd.	\$1931.05
Lowell Brake	\$200.00
Pike's Service Station Ltd.	\$862.50
C Barnes Excavating Inc.	\$506.00
EastChem(NL) Inc.	\$1142.88
Town of Deer Lake (Monthly)	\$898.56
Western Signs	\$59.80
Shears Building Supplies	\$1663.00
United Rentals	\$538.78
SNC LAVALIN	\$13,069.26
PARDY'S WASTE MANAGEMENT	\$2370.44
PMA	\$690.00
CAL LEGROW	\$571.55
MARTINS TRANSPORTATION	\$34.50
GOVERNMENT OF NL & LAB	\$9259.80
<b><u>FIRE DEPT. OUTSTANDING INVOICES</u></b>	
FIRE DEPARTMENT NL ASSOCIATION FIRE SERVICES	\$402.50

**HERITAGE OUTSTANDING INVOICES**

None

**RECREATION OUTSTANDING INVOICES**

BGI

\$1241.38

**All in Favor**

**Resolution 17-062**

**Parsons V/Barnes N**

Motioned for Councillors Tina Crocker and Helen Harris to leave the meeting due to conflict of interest

**In favor: 4**

**Abstained: Tina Crocker & Helen Harris**

**Councillor Tina Crocker & Councillor Helen Harris departed**

**Resolution 17-063**

**Parsons V/ Barnes N**

Motion to pay outstanding invoices March #2

**OUTSTANDING INVOICES – MARCH #2**

**TOWN OUTSTANDING INVOICES**

Hann's Confectionary

\$400.49

**FIRE DEPARTMENT OUTSTANDING INVOICES**

Hann's Confectionary

\$85.00

**In favor: 4**

**Abstained: Tina Crocker & Helen Harris**

**Councillors Tina Crocker and Helen Harris returned**

**Other Committee Reports**

**Heritage**

Letter will be sent requesting that All Minutes Must Be Signed Off

One meeting occurred with Sara Wade and Sara Dwyer from Museum Association of Newfoundland and Labrador. They met with Chairperson Molly Barnes, Bonnie White, Mayor Gloria Barnes and Town Clerk Lorraine Barnes to discuss artifacts involved with the Heritage Committee

**Recreation**

Letter will be sent requesting that All Minutes Must Be signed off.

They are inquiring about the Speedbumps on Main Street in the School Zone area. The committee would like to be given a copy of the Regulations. Committee had questions regarding a few things that are stated in the Regulations They were wondering where in the regulations that it states they have to give a 48 hour notice to the public for recreation business. Council asked the Town Clerk to set up a meeting with Recreation. Mayor Gloria Barnes, Liaison Horace Crocker and Town Clerk Lorraine Barnes will meet with President Nicole Crocker and Vice-President Christine Simmonds. Town Clerk will Set up meeting and notify the persons involved.

**Correspondence**

- Municipal Election Training In Deer Lake on May 10<sup>th</sup> 2017 from 9:00 – 4:30

**Resolution 17-064**

**Crocker T/ Barnes G**

Motion to send Town Clerk Lorraine Barnes and Assistant Town Clerk Tanya Rogers to the Municipal Training in Deer Lake on May 10<sup>th</sup> 2017 and the Office will be closed for that day

**All in favor**

- A letter was read from a private citizen/fire department member regarding the minutes of the Fire Department. Wondering what his/her rights were regarding the minutes. Requesting that a letter be sent back declaring his/her rights. Council need guidance to settle Fire Department disputes.
- A letter read from the present Town Clerk regarding an issue in the office within The Fire Department. Mayor Gloria Barnes suggested that a HR Committee be formed. For the HR Committee councillors Tina Crocker and Horace Crocker were selected. Mayor Gloria Barnes will be an ex-officio.

### **Resolution 17-065**

#### **Parsons V/Harris H**

Motion to form a HR Committee. On this committee shall be Councillors Tina Crocker and Horace Crocker with Mayor Gloria Barnes.

#### **All in favor**

- A letter was read from a resident regarding the sewer line. In the letter it asked Council to check out the elevation on what was installed by the Town. Maintenance man will check to see if it is enough elevation from the manhole.
- A letter from a Resident inquiring about the old truck and plow. Wanted to purchase both to plow driveways in Iomond. A letter will be sent to this resident stating that there will be a tender going out on the plow only.
- A letter was read from Canadian Legion Newfoundland & Labrador Command regarding a tribute for the Volume 17. Council isn't interested at this time.
- PTA presented Town with a Thank You Card and a Certificate for its Participation in the Winter Carnival 2017.

### **General Business**

#### **3 T's Building(rental for boats, quads, etc.)**

Locks need to be changed. Insurance company needs to be notified that this will be a storage unit now. \$15.00 per linear feet for 6 months.

#### **Newfoundland Labrador Housing(Carry Over)**

Continue working on grant applications

#### **Location Chairs (Carry Over)**

Council asked to promote on Trout River Facebook and see what response is given back. It will now be called "Memory Chairs". Carry over to next meeting.

#### **209 Building Demolitions (Carry Over)**

Town Clerk has been in touch with the lawyer to get the Tax sale done. Town Clerk is waiting on a response from the lawyer regarding the tax sale.

### **Regulations of Committees**

Council & Committees will prepare Regulations for all Committees if the committee does not have one.

### **Coffee Maker/Coffee**

Mayor Gloria Barnes asked to see if we can purchase a coffee maker and coffee for when people are here for meetings.

**Resolution 17-066**

**Parsons V/Crocker T**

Motion to buy a coffee maker and coffee for the town

**All in favor**

**New Town Truck**

Councillor Gordon Barnes was concerned about the fire hydrants being dug out with the Town Truck.

This may cause damage. Council said Maintenance Man was to use Caution when digging out fire hydrants and to remain 2 feet away from the fire hydrants as well. Fire hydrants must be finished by using the shovel. Mayor will remind Maintenance Man.

**ROM**

Mayor Gloria Barnes wanted to Thank Council for allowing her to go to Ontario for the Opening of the Blue Whale. “Both Councillor Tina Crocker and I will never forget it.”

**Moose Management Survey**

Mayor Gloria Barnes wanted to inform council that she was invited by Parks Canada to go for a helicopter ride and do the moose survey on March 14<sup>th</sup> at 9:30 am

**Town Building (Blue Shed)**

Quote from Electrician Fred Crocker to wire the shed. The quote is for \$1208.13. This includes the heater for the shed, the wire and the labour.

**Resolution 17-067**

**Crocker T/ Parsons V**

Motion to accept the quote from the electrician (Fred Crocker) and wire the shed for the total cost of \$1208.1

**In favor**

**Abstained: Crocker H**

**Satellite Phone (Carry Over)**

Call Cynthia regarding satellite phone. Councillor Gordon Barnes will ask operator Shawn Barnes to ask Floyds Construction about the phone they have in the loader for snowplowing.

**Schedule of Next Meeting:** Tuesday April 11<sup>th</sup>, 2017 @ 7PM

**Resolution 17-068**

**Parsons V/Crocker T**

Moved to adjourn meeting

**All in favor**

**Approved on** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Position** \_\_\_\_\_