

# TOWN OF TROUT RIVER

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Minutes of the regular meeting held on January 10<sup>th</sup>, 2017 at 7 PM

|                       |                      |                 |
|-----------------------|----------------------|-----------------|
| <b>Present:</b>       | Mayor                | Gloria Barnes   |
|                       | Deputy Mayor         | Viola Parsons   |
|                       | Councillors          | Gordon Barnes   |
|                       |                      | Nelson Barnes   |
|                       |                      | Helen Harris    |
|                       |                      | Tina Crocker    |
|                       |                      | Horace Crocker  |
| <b>Also, Present:</b> | Town Clerk           | Lorraine Barnes |
|                       | Assistant Town Clerk | Tanya Rogers    |

Meeting called to order at 7:02 PM

## Resolution 17-001

**Crocker H/ Barnes N**

Adoption of agenda with amendments:

1. Under Fire Department
  - Fireworks
2. Under Financial Report
  - Add: Municipal Assessment Agency Inc. Corner Brook Fabrication and Steel \$764.75
3. Under General Business
  - Satellite Phone
  - New Truck
  - Business Tax

**All in favor**

## Resolution 17-002

**Crocker H / Barnes N**

Adoption of minutes

**All in favor**

## Business Arising

No Business Arising

## Fire Department

Issues amongst the Fire Dept. were brought forward. At a call for a chimney fire for Elliot and Melva Brakes on December 18<sup>th</sup> 2016 the Fire Chief didn't act very professional towards 4 fire fighters. They all arrived at the fire house at the same time and fire chief didn't speak to either. Fire Chief left the fire house in a fast hurry with the fire truck and if there was ice could have possibly tipped the truck over. At this fire he allowed 1 fire fighter to go in the home without a helmet on.

Town Clerk has informed council that Fire Chief has brought in 8 forms for the Defensive Training Course they are doing and said he could not get a hold of the rest of the fire fighters.

Letter for the 90/10 funding for the new fire truck and new fire house was presented. Council has questions regarding the 10% and will forward a letter to Fire Chief to attend next meeting has a delegate along with a captain of his choice.

### **Fireworks**

Concern resident where fireworks were set off. Council informed Town Clerk to put a safety Message regarding fireworks on Facebook and post in businesses.

### **Public Works**

#### **Water/Sewer**

Council requested that the cover on the chamber be repaired as soon as possible. It was also brought to the council's attention that the cage for the lift station has not yet been installed. The maintenance man is waiting on chains to install this cage. Councillor Gordon Barnes will contact his son Shawn Barnes to ask his boss Ernest Shears to bring the chains from Rocky Harbour for him.

#### **Garbage**

No issues

#### **Roads**

Complaints came forward to the office regarding pushing snow across the road and onto the fire hydrant. We will be sending a letter to both Brett White and Russel Snooks for pushing snow across the road and onto a fire hydrant. Also, there will be Notices distributed around town and Facebook letting residents know to refrain from pushing snow across the road and to be aware of fire hydrants

It came forward by council that there is a large amount of snow piled near the road in front of the Rusty Jigger. A letter to be sent to Rusty Jigger asking to take in consideration of safety when doing the driveway and pushing snow onto the side of the road.

Also, a council member was concerned with the lights on in the gulch. Why aren't lights being turned on when they advise people to stay of the road? Reasoning for the lights not being turned on because the weather isn't bad enough just giving people and advisory to stay off road. Department of Transportation makes the call to turn on the lights and close the gulch.

#### **Permits**

No Permits

### **Financial**

#### **Resolution 17-003**

#### **Parsons V/Crocker T**

Motion to pay outstanding invoices January #1

#### **TOWN OUTSTANDING INVOICES**

|                               |           |
|-------------------------------|-----------|
| Hydro                         | Paid      |
| Bell Aliant                   | Paid      |
| Phone Tech Voice & Data LTD.  | \$57.38   |
| Foodland                      | \$774.92  |
| C&R Contractors Ltd           | \$1931.05 |
| McLoughlan Supplies Limited   | \$84.25   |
| MNL Membership/PMA Membership | \$865.26  |

SNC LAVALIN INC. \$6874.76  
Staples \$456.73

**FIRE DEPT. OUTSTANDING INVOICES**

None

**RECREATION OUTSTANDING INVOICES**

None

**HERITAGE OUTSTANDING INVOICES**

Anita Best \$1475.00  
**All in favor**

**Resolution 17-004**

**Parsons V/Barnes N**

Motioned for Councillors Tina Crocker and Helen Harris to leave the meeting due to conflict of interest

**In favor: 5**

**Abstained: Tina Crocker & Helen Harris**

**Tina Crocker & Helen Harris departed**

**Resolution 17-005**

**Parsons V/ Barnes N**

Motion to pay outstanding invoices January #2

**OUTSTANDING INVOICES – JANUARY #2**

**TOWN OUTSTANDING INVOICES**

Hann's Confectionary \$262.50

**RECREATION OUTSTANDING INVOICES**

Hann's Confectionary \$441.37

**In favor: 5**

**Abstained: Tina Crocker & Helen Harris**

**Councillors Tina Crocker and Helen Harris returned**

**Other Committee Reports**

**Heritage**

No meeting has occurred

**Recreation**

No meeting has occurred

**Correspondence**

- Youth Engagement Funding Initiative. Letter to Mrs.Pevie stating they are funded for a Blue Whale sign for the Boardwalk in the sum of \$1000.00. Mrs Pevie asks the clerk could council give a donation of \$50.00 towards a pizza party for the winning class. A letter to Mrs, Pevie asking for a written letter proposing the \$50.00 donation towards the pizza party for the winning class.
- A letter from a resident asking council if they could have an extension to the end of December 2017 to pay their tax bill because they had poll tax transferred to their account. Payments of \$75.00 to \$100.00 will be made weekly. Council approved this and a letter for the resident will be done up to sign that if they miss one payment, the agreement will be void. A letter will be sent to the resident letting them know the approval and a letter has to be signed at the town office.
- A letter from Lisa's Beauty Salon stating no longer in business as of January 1<sup>st</sup>, 2017.

## **Resolution 17-006**

### **Crocker T/Barnes N**

Reverse Business Tax for 2017 for Lisa's Beauty Salon due to no longer in business.

#### **All in Favor**

- A letter from a concern citizen complaining about the way our part-time town clerk treated them on the phone in regards of filing a complaint for snow being piled in their driveway and in the middle of the road. A letter will be sent to this resident stating that council is in acknowledgment of this and are committed to provide and maintain good work relations concerning all town residents.
- A letter from a concern citizen complaining about the way our part-time town clerk brought their name up in a conversation with someone related to them while that person was bringing forth a complaint. A letter will be sent to this resident stating that council is in acknowledgment of this and are committed to provide and maintain good work relations concerning all town residents.
- Letter from Brian Hillier for the audit 2016 Financial Statements and to give permission to access the bank statements. Papers will be signed by Mayor Gloria Barnes.
- The demolition order for 209 Main Street was posted on the building on December 15<sup>th</sup> 2016 and the 30 days are up on January 15<sup>th</sup> 2017. This Property /Land will be posted has a Public Tender.
- Cabox Aspiring GeoPark letter from Paul Wylezol. Notifying the Town of Trout River Council that they would like to erect 3-5 signs along the Eastern Point Trail to help educate residents and tourists on the regions geology. The signs are part of the EU funded Drifting Apart project. 2017 also marks the 250<sup>th</sup> Anniversary of James Cook charting the West Coast of Newfoundland. There will be an exhibit at the Discovery Center in Woody Point.

## **General Business**

### **Contracts**

Meeting Friday January 13<sup>th</sup> 2017 for each employee. Council will meet at 1:00 p.m.

1:30p.m. – Brandon

2:00p.m. – Lorraine

2:30p.m. – Tanya

### **Newfoundland & Labrador Housing**

Carry over

### **Dress for the Cause**

Funds raised were \$226.00.

### **Old Files**

Discussions about old files in the office were discussed.

## **Resolution 17-007**

### **Harris H/Parsons V**

Motion to destroy old files that are over 7 years of age that aren't worth keeping or any importance to them.

#### **All in favor**

### **Hours for Maintenance Man & Part-Time Town Clerk**



**Resolution 17-013**

**Crocker T/Parsons V**

To purchase the signs for the new truck at Western Signs

**All in favor**

**Resolution 17-014**

**Crocker T/Crocker H**

To pay the truck in full for the invoice amount of \$36,537.80 which the Town Clerk presented

**All in favor**

**Resolution 17-015**

**Parsons V/Crocker T**

To purchase a work light (amber light) for the truck

**All in favor**

**Business Tax**

Questions regarding why council isn't charging fishing tax. Town Clerk was informed by Council to call Municipal Affairs and see how we can charge fishing tax and if we can?

**Schedule of Next Meeting:** Tuesday February 14<sup>th</sup>, 2017 @ 7PM

**Resolution 17-016**

**Parsons V/Barnes N**

Moved to adjourn meeting

**All in favor**

**Approved on** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Position** \_\_\_\_\_