

Town of Trout River
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Minutes of a Meeting held on Tuesday, January 13th, 2015 at 7:00 p.m.

Present:	Mayor	Michelle Harris
	Deputy Mayor	Gordon Barnes
	Councilors	Aaron Brake
		Gloria Barnes
		Nelson Barnes
		Helen Harris
		Viola Parsons

Also Present: Town Clerk/Manager Emily Butler

Meeting called to order at 7:05 p.m.

Resolution 15-003

Barnes N/ Barnes Gordon

Moved to accept the agenda with the following additions: Snowmobile/Bike Crossing Signs, Town Concept, and Land Offer.

All in favor

Fire Department

It was brought to the town clerk/manager's attention the fire hall door was not snow cleared. The town clerk/manager informed Council she called in a contractor to do the snow this morning on an emergency basis since the maintenance man was collecting garbage and wasn't aware the fire hall door wasn't cleared.

It was brought to Council's attention most fire hydrants are snowed in. The town clerk/manager did mention this matter to the maintenance man this morning and will remind him tomorrow.

The emergency list magnets were received. The fire chief is making arrangements for the delivery of them and will attempt to sell more tickets on the flight for two at the same time.

Public Works

Water/Sewer

The town clerk/manager was questioned where water residuals were taken from and if the maintenance man should be rotating where they are taken from. The town clerk/manager informed Council of the locations the residuals are taken from. Sample collect should be taken at the beginning of the line, the end of the line and in between. The concern of samples not being collected on Mountain Drive was tabled as it is the beginning of the line.

The deputy mayor brought forward a situation of the power outage and its effects on the overflow of lift station #3. Some residents blamed this occurrence on the fact the maintenance man was off at the time. Calls were made to the Dept. of Municipal Affairs regarding the matter. It was questioned in the last regular meeting if this occurrence was through any fault of Council. The mayor claims preventive maintenance would have stop this from happening.

Garbage

Council was advised the collectors were climbing over snow to get to garbage boxes today. In the householder residents and business owners will be reminded to clear snow to the garbage boxes.

There was also garbage placed on the roadsides after the collection was finished.

Roads

Council discussed the snow clearing issues within the community. There are a few options for Council to consider: 1) bring the other region councils on board and write a letter to the Dept. of Transportation cc. RCMP or 2) Set up a meeting with the Dept. of Transportation officials, the RCMP and the region councils. Councilor Brake suggested the Dept. of Transportation take to their advantage the 15 meter clearance from the center of the road for placing snow on and to have the blower in town to do so.

Council discussed establishing snow clearing by-laws. The town clerk/manager will contact councils in the region and present to Council snow clearing by-laws for the next meeting.

On behalf of a resident, the town clerk/manager brought forward the need of signage for hidden driveways/blind turn. The clerk/manager will contact the Dept. of Transportation requesting a blind turn sign be installed.

Council considered signage indicating “Snowmobile/ATV Crossing” for the highways/road ways in the following locations: on the highway, on the top of Mountain Drive, and by the Feeder bridges.

Resolution 15-004

Barnes Gloria/Barnes Gordon

Moved to purchase signage for the Snowmobile/ATV Crossings

All in favor

The mayor advised Council the snow was piled to high on the island (at the intersection of the highway and Main Street) to see from the main road if there is traffic coming down the highway. The town clerk/manager informed Council the pile of snow was just removed a few days ago. Council was informed most of this snow is coming from snow clearing at the cabins. Council asked the clerk/manager to write the property owner asking for the snow not to be placed on the island.

The town clerk/manager informed Council she had called a contractor in to do the snow clearing this morning. The physician and administrator arrived for the clinic operations and the snow wasn't cleared and the maintenance man was on garbage collection. Another contractor questioned why the same contractor is hired all the time. The policy of Council not to hire any business in arrears will remain in effect.

Permits

No permits to consider

Adoption of Minutes

Resolution 15-005

Parsons V/Barnes N

Moved to adopt the minutes dated December 9th, 2014 and January 5th, 2015.

All in favor

Business Arising

The fire department carried out an inspection on the business in question.

In regards to Council leasing the property from West Coast Excavating for one dollar (\$1) to store equipment on, the lease agreement will state the contractor is liable for the materials until the materials are delivered to the town.

In regards to lift station #1, the clerk/manager has checked with Ira Barter and the contractor and was directed to Frank Rumbolt, Western Pumps. A message was sent to him and the clerk/manager awaits a reply.

The resolution to join the Regional council was sent to Woody Point. The next meeting is scheduled for March.

The heritage committee has not started ticket sales on the basket of cheer.

The Hatcher appeal has been dropped.

Council was informed the Fisheries Heritage Preservation Program (FHPP) application for funding is not available.

The town clerk/manager informed Council she spoke with the concerned citizen regarding the roaming dog explaining Council's position on the matter.

Financial Report

The following outstanding invoices were presented for payment:

C&R Contractors	\$1,987.86
Phone Tech	\$56.38
East Chem Inc.	\$835.18
MNL	\$904.26
Martin's Transportation	\$54.24
Western Pump Services	\$231.03
NL Association of Fire Services	\$350.00
Hann's Confectionary	\$205.89

Resolution 15-006

Barnes N/ Brake A

Moved to pay the bills

All in favor

The town clerk/manager asked for Council's authorization to open a bank account for the volunteer fire department. Council was informed the clerk/manager was asking all the committee's to do their own deposits.

Resolution 15-007

Brake A/Barnes Gloria

Moved to open a chequing bank account for the Town of Trout River –Trout River Volunteer Fire Department with the signing officers being the town clerk/manager, Shelly Emily Butler along with one of the others: Fire Chief Ralph Traverse or Liaison Viola Parsons

All in favor

Other Committee Reports

No committee reports

Correspondence

The next mayor's forum is tentatively scheduled for January 27th or 29th.

The Newfoundland and Labrador Arts Council is now accepting nominations for the 30th Newfoundland and Labrador Arts Awards. Nominations close January 23rd.

The operator of the year nominations will close February 26th, 2015. The Clean and Safe Drinking Water Workshop will be held from March 24th to March 26th.

Council received a reply from the Dept. of Municipal Affairs in regards to the special assistance request for repairs to Emmanuel's Brook. It was suggested to apply under the gas tax funds.

The 2013-2014 Municipal Assessment Agency report was presented to Council for review.

Council was given a notification in regards to the offender.

The funding application for the fire department was received. The fire department has its own copy.

Council received a Thank You card from Mildred Crocker acknowledging her appreciation for Council nominating her for the Healthy Aging Friendly calendar.

Newfoundland and Labrador Hydro forward a landlord agreement for Council's consideration. Entering into this agreement would relieve Council from paying a transfer or hook up fee when there is an account name change.

Resolution 15-008

Barnes Gordon/ Parsons V

Moved to enter into the landlord agreement with Newfoundland and Labrador Hydro

All in favor

Varia

Town Concept

Materials in relation to the town concept was received from Thomas Gribbin and presented to Council for a quick review. Copies of the documents will be forward to each council member and a meeting will be scheduled in the near future to deal with this matter.

Land

Council was informed the town clerk/manager received a telephone call from an owner of property on Riverside Drive. The owner was offering the property to the town in lieu of taxes owing in the amount of \$595.78. The owner indicated if the town wasn't interested the property would be offered to another individual. Council is not interested. In any case the taxes shall be paid in full before Council will transfer the property.

Office Operations

The town clerk/manager informed Council the work load at the office is overwhelming and she requires help to get back to normal operations. Council discussed reasons to support this request taking into account the budget.

Resolution 15-009

Brake A/ Barnes Gloria

Moved to post a job ad for the position of part-time temporary town clerk for 20 hours per week until the office is back to normal operations

In favor: 5 Opposed: Mayor Michelle Harris & Councilor Helen Harris

Resolution 15-010

Parsons V/ Brake A

Moved to adjourn the meeting

All in favor