

**Town of Trout River**  
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**Minutes of a meeting held on Tuesday, February 10, 2015 at 7:00 p.m.**

<b>Present:</b>	Mayor	Michelle Harris
	Deputy Mayor	Gordon Barnes
	Councillors	Gloria Barnes
		Nelson Barnes
		Aaron Brake
		Helen Harris
		Viola Parsons

<b>Also Present:</b>	Town Clerk\Manager	Emily Butler
	Town Clerk	Lisa Brake

**Meeting called to order at 7:10 p.m.**

**Resolution 15-013**  
**Barnes N/Barnes G**  
**Adoption of Agenda**  
**All in Favor**

**Fire Department**

It was mentioned that there was some concerns that the cost of ticket on the trip was high.

It was brought to Councils attention that all fire hydrants are snowed in. The fire hydrants will be cleared. A householder will be sent to ask people to keep snow away from the hydrants closest to their residents.

Bank account will be opened for Fire Department once Fire Chief's Signature is on the documentation.

## **Public Works**

### **Water/Sewer**

The leak in the flange going into gate valve has been repaired. Maintenance man has notified town clerk/manager that pumps are working well.

Boil Order still in place. Government Services will be asked to collect water samples.

In regards to the reported water surfacing at a residence on Mountain Drive, the maintenance man reported that there are three curbs on this property and that a sewer line is collapsing. Council discussed removing old curb and sewer lines and replace with new in spring or summer. The issue will be tabled for a later date.

Maintenance man informed council through town clerk/manager that there is a submersible pump available to help remove water from any hole that's being dug for water repairs, etc. The approximate price is \$300.00 from United Rentals

### **Resolution 15-014**

#### **Barnes G/Parsons V**

**Moved to price Submersible pump. Inquires will be made with Marine Contractors as to what they use these pumps for.**

**All in favor**

Council was informed that there was no water at clinic. Upon a close look at the plumbing it was discovered that it is in need of repairs. Water problem has been fixed. Upgrade to plumbing in this building will commence this spring.

### **Garbage**

Individual garbage boxes need to be clear of snow. The householders will ask to keep snow away from garbage boxes for easy access of garbage removal.

### **Roads**

#### **Resolution 15-015**

#### **Brake A/ Barnes N**

**Moved to submit a CIP to use Gas Tax Funds for the paving of Duke Street and Herb Street. Preparations for the paving to be done will be scheduled around the lift station project.**

**All in favor**

## **Snow Clearing**

The town clerk/manager informed Council there was a concern regarding the hiring for snow clearing services. The office was verbally informed the outstanding billing was regarding a company which has dissolved.

Councilor Nelson Barnes declared a Conflict of Interest and left the table.

### **Resolution 15-016**

**Parsons V/ Barnes G**

**Moved that documentation is required on closure of the company requesting the adjustment of any outstanding invoicing and also, documentation is required for the start-up date of new company. Billing will be applied in accordance to the Act and start up date of the new company.**

**All in favor**

Councilor Nelson Barnes returned. Council brought forward snow clearing during heavy snow falls.

Deputy Mayor Gordon Barnes declared a Conflict of Interest and removed himself from the meeting.

### **Resolution 15 -017**

**Brake A/Crocker Barnes G**

**Moved to hire Shears when necessary to remove snow.**

**All in Favor**

Deputy Mayor Gordon Barnes returned to meeting.

## **BY ROADS**

Sticks are being placed at road side and interfering with snow clearing. Councilor Brake requested that a Householder be sent out informing every one of the by-laws regarding snow clearing.

## **Minutes**

### **Resolution 15-018**

**Crocker Barnes G/Parsons G**

**Moved to adopt the minutes**

**All in favor**

## **SIGNS**

Town Clerk /Manager as spoken to Anthony Blanchard to seeking permission for the location of ATV and Skidoo Signage.

## **EMMANUEL BROOK**

Cribbing around Manuals Brook has been pulled back into place. Armour Stone is needed but isn't available until spring.

## **Error Correction**

The town clerk/manager noted to Council the minutes should read“ Blind Turn” instead of “Bling Turn”.

## **Financial Report**

The outstanding was presented to Council for approval:

C&R Contractors	\$1,897.46
Phone Tech	\$56.38
East Chem Inc.	\$832.92
Marine Contractors	\$8,321.32
Town of Deer Lake	\$9,884.10
Staples	\$328.93
Lowell Brake	\$75.00
Bookstore-Life Safety Code Handbook	\$212.01
Central Cashier	\$1.13
Coleman's Food Store	\$1,121.29
Western Signs	\$124.30
Hann's Confectionary	\$341.54
Town Suite	\$2,347.01
Trans Continental	\$293.80
Aliant	\$255.20
NL Hydro	\$4,677.44

Council questioned the invoice for ProCom. The town clerk/manager will check the number of times the support was used in the last year before paying the invoice for the service.

## **Resolution 15-019**

**Parsons V/Harris H**

**Moved to pay the bills**

**All in favor**

The financial audit was presented to Council for review and approval.

### **Resolution 15-020**

**Parsons V/ Barnes N**

**Moved to accept the financial audit as presented to Council. The mayor and town clerk/manager will sign on behalf of Council.**

**All in favor**

### **Recreation**

The local Recreation is holding over \$21,000.00 in account. They have recently donated \$1500.00 to Jakeman All Grade School for ski equipment and Snow Shoes for the younger kids. They have also donated \$500.00 to the local Cubs and Beavers. They still want to turn local Rink into a Skate Park.

### **Heritage Committee**

This Committee has over \$11,000.00 in bank account. This Committee had reimbursed town for the cost of the supervisor & program facilitator plus they have covered the cost of Windows, Blinds, Fans, TV, etc.

A discussion was held on what to do the third building along the Board Walk. A May Day Exhibit was brought to the table. A discussion had taken place with a Trudy Walsh. This may be good use for this building. She has proposed to help with a proposal for a May Day Exhibit which will include disasters at sea throughout Newfoundland, our own town in particular as well as survival clothing and information on "May Day" inclusive.

### **Ambulance**

Discussion on Ambulance service was tabled. Council decided to lobby to have it location changed to Trout River instead of Woody Point as this would make more sense.

### **Correspondence**

A circular on an amendment to the Municipalities Act, 1999- Authority to Sell, Lease or Dispose of Municipal Property was tabled.

Letter from Alex Crocker asking permission to operate a domestic ban saw in the community.

**Resolution 15-021**

**Brake A/ Barnes G**

**Moved to approve Alex Crocker's application for the operation of a ban saw at his residence**

**All in favor**

Letter was received from Dorothy Crocker inquiring about the cribbing in Manuals Brook. This has been resolved. Council will continue its efforts to prevent flooding in this area.

Letter was received from Municipalities Newfoundland & Labrador seeking the support from our community to lobby the Provincial Government for long term funding.

**Resolution 15-022**

**Barnes N /Parsons V**

**Moved to sign the template letter on behalf of the town to support MNL to lobby the Provincial Government for long term funding.**

**All in favor**

VOBB is seeking for sponsorship for ads on their radio station.

Professional Municipal Administrators (PMA) Convention schedule was presented to Council.

**Resolution 15-23**

**Harris H/Parsons V**

**Moved to send both Emily and Lisa to Corner Brook to convention scheduled from April 15 – 17<sup>th</sup>, 2015**

**In favor: 6                      Abstained: Councilor Aaron Brake declared a Conflict of Interest**

The Clean and Safe Drinking Water Workshop being held in Gander was tabled. No nominations.

An individual requested an adjustment to Poll Tax 2008 was considered. He has provided a pay stub to prove that he has moved out of Province.

**Resolution 15-024**

**Brake A/Barnes N**

**Moved to adjust the account in the amount of \$250.00**

**All in favor**

The town clerk/manager brought forward to Council negotiations in regards to the land transfer to cover the cost of lawyer fees, excavation and the cost of the land itself.

**Resolution 15 -025**

**Brake A/Barnes N**

**Moved to pay \$13,000.00 for the land transfer to the recent purchasers for to have the land transfer back to the town.**

**All in Favor**

**WEBSITE**

Our contract is up for renewal with Ken Butt. We have decided to continue with the Website.

**Resolution 15-026**

**PARSONS V/BARNES N**

**Moved to renew the contract for the website with Ken Butt**

**ALL IN FAVOR**

**Deputy Mayor**

**“ Gordon Barnes “ has decided to step down as Duty Mayor. But will remain as Councillor.**

**Barnes Nelson Nominated Brake Aaron as Deputy Mayor....Aaron Brake Accepted**

**Harris Michelle Nominated Barnes Nelson ...Nelson Barnes declined**

**With no other Nominations, Nominations ceased.**

**Welcome Aaron Brake as new Deputy Mayor.**

**Town Concept**

Documents on the town concept developed by Tom Gribbins was tabled. There is a need to set up a Town Concept Meeting in the near future.

**Resolution 15-027**

**Parsons V/Barnes N**

**Moved to adjourn**

**All in favor.**