

TOWN OF TROUT RIVER
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Minutes of the regular meeting held on April 11th, 2017 at 7 PM

Present:	Mayor Deputy Mayor Councillors	Gloria Barnes Viola Parsons Gordon Barnes Helen Harris Tina Crocker Horace Crocker Nelson Barnes
Also, Present:	Town Clerk Assistant Town Clerk	Lorraine Barnes Tanya Rogers

Meeting called to order at 7:01 PM

Resolution 17-070

Parsons V/Barnes N

Adoption of agenda with additions:

1. Under Financial Report (Town) #1

- Floyds Construction Ltd.	\$ 373.75
- Martin's Transportation	\$ 86.25
- Municipal Assessment Agency Inc.	\$3647.00

2. Under Public Works

Under Permits

- Add Allan Crocker

3. Under General Business

- Old Man Trail
- Graduation 2017
- Island (littering)
- Rules of Procedure
- Pole (Top of Gutter)
- Single Step Running Board
- Snow Plow Tenders

All in favor (7)

Resolution 17-071

Crocker H/Barnes N

Adoption of minutes with the following correction Resolution 17-056 Parsons V/Harris H and NOT Crocker H/ Barnes N and Resolution 17-067 Crocker H Abstained (Due to Conflict) In Favor (6)

All in favor (7)

Business Arising from Minutes

- Park will check into fire pits when snow is gone.
- Satellite phone will be checked into further.

Fire Department

- A question was brought back to council about First Aid training. The Fire Department asked why Town Council was not paying for First Aid Training. 13 firefighters are currently in need of First Aid Training.
- Council decided to set up a meeting with Mayor Gloria Barnes, Town Clerk Lorraine Barnes, Fire and Emergency Services Corey Spracklin, and Trout River Fire Chief Ralph Traverse to resolve some important issues. It was decided the letter for Parks Canada that required Fire Chief Ralph Travers' signature would be given to him during this meeting, as would the application for Fire Department from MAA.
- Fire Department disputed the taxation form Council previously made a resolution on. (Resolution 17-057)
- PMA meeting that Lorraine and Gloria attended included sessions on fire department/council relations.
- Treasurer was trying to resolve financial issues. Files were taken from Fire Department and a separate e-mail for the fire department. Council feels the Treasurer should not have done so. There were also certain ledger amounts, namely Miscellaneous amounts in question by the Fire Department which Lorraine corrected to be Other expenses, which were documented as legitimate expenses.
- Councillor Gordon Barnes brought it forward that several members of the community did not like reports of how the fire department was represented in the Town Minutes.
- Mayor Gloria Barnes was open to having representatives from Municipal Affairs come and sit in on a meeting.

Public Works

Water/Sewer

There was a leak in sewer line which has to be dug up.

Garbage

Clean up week will be the end of May, after the long weekend to correspond with Bonne Bay's clean up.

Roads

- Department of Transportation and Works was out April 10th and 11th to put cold patch was put on the main road and gutter was patched up.
- A wire cage was put in for safety in another area.
- Culvert that was blocked on Main Street is now clear.

Permits

Sandy Brake Permit – deferred until Nelson or Gordon speak with him.

Edwin and Tracey Langdon Permit – carry over from previous pending approval

- **Document #1**
 - Edwin and Tracey Langdon (Elephant's Head) will have access to road, but town reserves ownership.
 - Edwin and Tracey Langdon (Elephant's Head) will be maintaining road but Town will grade once per year.
- **Document #2.**
 - Edwin and Tracey Langdon (Elephant's Head) will use the larger 6 inch pipes and be rewarded a Tax break up to \$3,500 to offset the cost for using different sized pipes so the town can have future development and use/access to pipes.

Resolution 17-072

Crocker H/Barnes N

Motion for Elephant’s Head construction to begin, with the stipulation that it is approved with the signing of Document #1 and Document #2

In favor: 5

Abstained: Gloria Barnes and Viola Parsons(Conflict)

Elwood Crocker Permit – deferred until Gordon or Nelson speak to him.

Calvin Crocker Permit

Resolution 17-073

Parsons V/Barnes G

Motion to approve permit to build a New Shed located on 34 Main Street

In favor: 6

Abstained: Tina Crocker

Lindsay and Pam Crocker Permit

Resolution 17-074

Crocker H/Parsons V

Motion to approve 148 Main Street change of use from shed to apartment with the stipulation of having their own water and sewer hookup

All in favor

Lindsay and Pam Crocker Permit

Resolution 17-075

Crocker H/ Crocker T

Motion to accept permit to replace roof at 148 Main Street residence

All in favor

Allan Crocker Permit

Resolution 17-076

Crocker H/Harris H

Motion to approve application for the demolition of a building on 137 Main Street and the construction of a new residence at the same location.

All in favor

Financial Report

Resolution 17-077

Parsons V/Crocker T

Motion to pay outstanding invoices April #1

TOWN OUTSTANDING INVOICES

Hydro	Paid
Bell Aliant	Paid
Town of Deer Lake (Monthly)	\$898.56
Phone Tech Voice & Data LTD.	\$57.38
Horace Crocker	\$65.89
Emco Corporation Waterworks Supplies	\$1719.25
Staples	\$338.31
Pardy’s Waste Management & Industrial Service Limited	\$2823.55
Western Pumps Services	\$395.60
Floyd’s Construction Limited	\$585.00

Credit Recovery Ltd	\$42.55
C & R Contractors Ltd	\$1931.05
Floyd's Construction Ltd	\$373.75
Martins	\$86.25
Municipal Assessment Agency	\$3647.00

FIRE DEPT. OUTSTANDING INVOICES

None

HERITAGE OUTSTANDING INVOICES

None

RECREATION OUTSTANDING INVOICES

None

In favor: 6

Abstained: Horace Crocker

Committee Reports

Heritage

Annual meeting set for April 19, 2017. Regulations have to be done for this committee. They are hoping to attract new members. They currently have only six members: Molly, Nola, Penny, Lois, Brandie and Bonnie.

Recreation

Meeting occurred with chair and vice-chair excluding secretary to discuss the Regulations came forth from the liaison has a concern. Holly at Municipal Affairs question the length required for Executive positions and debated whether this should be based upon attendance. It was discussed that the minutes don't reflect people coming and going during meetings. Council will have a letter written to the secretary to record who attends the meetings, who leaves during them and what time they leave and if/when they return.

Resolution 17-078

Parsons V/ Harris H

Motion to adopt Recreation Regulations as presented to Council.

All in favor

Correspondence

- Nicole Crocker, President of Recreation Committee wrote a letter thanking the Town for looking into having speed bumps placed along the School Zone. They would also like the Town to place a NO PARKING on the road in front of the school and a painted CROSSWALK. Council discussed the impracticality of a NO PARKING zone in front of the school, but decided that School Council should be responsible for the matter. Council will have a letter sent to the Recreation Committee advising them to contact Anthony Blanchard and the School Council. Town will write a letter of support if needed.
- Cynthia Nicolle of Parks Canada advised the Town that there will be minor bridge repairs done to the bailey bridge in the Park; this is scheduled to take place in May, so they advised Town Council to let residents know in case they needed to remove items from the park.
- Woody Point Town Office is holding an Open House on May 2nd for Parks Canada.

- Jennifer Parsons of Seaside Restaurant sent a letter requesting immediate boardwalk repairs, fearing possible damage to her property and business as repercussions of it being left in a damaged state.
- The Fire Department sent letters questioning the Town's right to force them to use the long form which provided a breakdown of hours for taxation purposes. They demanded proof of documentation from Revenue Canada stating the need for such form. Town Council already passed a resolution at the March monthly meeting regarding the forms. A letter to the Fire Department stipulating they must follow the resolution will be sent.
- Fire Department did not sign the joint signature letter to Parks Canada because it read that books and supplies would be covered by the Fire Department; they would rather the Town cover these costs. The department was under the impression that there were still funds available in the fire department budget for this.
- The former members of the Blue Whale Committee have requested to meet with the Mayor and Council over the idea of having a mini blue whale exhibit in April. Council agreed this would be positive collaboration for the Town. The Blue Whale Committee members, care of Jennifer Parsons, will be contacted to set up a meeting in May.
- A letter from the Town Council of Parsons Pond regarding their contributions towards the Youth Ventures Program was read. The letter stated that the \$2000 cost for the delivery of the program to the 13 communities involved would mean each town's share was \$153.85. Council decided this was an important program for the youth of Trout River and agreed to pay their \$153.85 contribution.

Resolution 17-079

Crocker H/Harris H

Motion to donate \$153.85 to Youth Ventures

All in favor

General Business

Newfoundland Labrador Housing(Carry Over)

The town was denied for the funding, has not been selected for conditional approval

Memory Chairs – Also known as Location Chairs (Carry Over)

Resolution 17-080

Parsons V/Crocker H

Motion to buy materials for Memory Chairs & names will be placed on plaques with a Minimum of \$10.00 donation per name

All in favor

209 Building Demolitions (Carry Over)

Lawyer Melissa May put out search 2 weeks ago. Hoping to hear back by the end of this week.

Defib Pads

Jack Kenny called the office regarding almost outdated defib pads. Mayor pre-approved these defib pads to be order right away Adults \$48.00 & Child/Infant \$130.00. Also battery is expired and he was speaking to Ralph and Ralph gave him the okay to order the battery. Council pre-approved purchasing defib pads each year.

Old Man Trail

Council agreed to use materials around to get a start on the repairs that are needed for the Old Man Trail, utilize what is available and have maintenance man Brandon Harris to fix what he can. Nelson Barnes offered rails he had available if needed.

Graduation 2017

Mayor Gloria Barnes asked if Town was giving a small gift to Graduates this year.

Resolution 17-081

Crocker H/Crocker T

Motion to give each graduate a \$25.00 gift card from Staples.

All in favor

Island

Trailer was burned last year on bonfire night and there is a mess from the debris on the island. Councillor Horace Crocker is asking who is responsible. A letter will be sent to the owner kindly asking to get the mess cleaned up from the island.

Rules of Procedure (Carry Over)

Pole (top of gutter)

Aliant has been contacted regarding wires down on top of the gutter due to the safety hazard.

Single Step Running Board

Quote for \$122.99 a pair from Action presented, discussed. Decision not made.

Carry over next month

Snow Plow Tenders

Council decided on the time and date to relate to the public via website for public opening of the Snow Plow Tenders. Date Opening: Thursday April 13th 2017 at 1:30 pm.

Schedule of Next Meeting: Tuesday May 9th, 2017 @ 7PM

Resolution 17-082

Parsons V/Crocker T

Moved to adjourn meeting

All in favor

Approved on _____

Signed _____

Position _____